



# Clover Park Technical College

2019-2020

General operating budget

## **CLOVER PARK TECHNICAL COLLEGE 2019-2020 BUDGET OVERVIEW**

This budget document, submitted to the Board of Trustees for their consideration represents the 2019-2020 budget for the State General Operating Fund, Self Support, Student Activities, Parking, Childcare Center, Conference Services and the Northwest Career and Technical High School.

In approving this budget, the Board of Trustees authorizes the transfer from the unobligated fund balance in the General Fund, or other funds, to eliminate any cash deficit as required by RCW 43.88.260, to provide working capital and to support approved projects and activities.

The budgets being submitted in this document will be updated and reported to the Board of Trustees on a quarterly basis. Reports will include:

- \* Allocation amendments received from the State Board of Community and Technical Colleges
- \* Distribution of income and expenses appropriated by the legislature
- \* Unanticipated budgetary changes resulting from executive orders and/or other policy and operational changes

**CLOVER PARK TECHNICAL COLLEGE  
2019-2020 BUDGET**

<u>TABLE OF CONTENTS</u>	<u>PAGE</u>
BUDGET OVERVIEW	1
TUITION SCHEDULE	2
TUITION WAIVERS	3
SPECIAL COURSE AND LAB FEES	4,5
GENERAL OPERATING BUDGET BY FUND SOURCE	6
SUMMARY BY DIVISION & OBJECT	7
OTHER FUNDS	8
ONE-TIME	9,10
RESERVES	11

## 2019-2020 Tuition

Lower Division		
	2019-2020 <u>Resident</u>	2019-2020 <u>Non-Resident</u>
<u>QUARTERLY FOR 15 CREDITS</u>		
Building	\$ 139.65	\$ 289.40
Operating	\$ 1,089.60	\$ 2,754.80
S&A (Maximum)	\$ 105.00	\$ 105.00
Total	\$ 1,334.25	\$ 3,149.20
 <u>PER CREDIT UP TO 10 CREDITS</u>		
Building	\$ 11.87	\$ 26.46
Operating	\$ 87.06	\$ 250.34
S&A (Maximum)	\$ 10.50	\$ 10.50
Total	\$ 109.43	\$ 287.30
 <u>PER CREDIT SURCHARGE 11-18 CREDITS</u>		
Building	\$ 4.19	\$ 4.96
Operating	\$ 43.80	\$ 50.28
S&A (Maximum)	\$ -	\$ -
Total	\$ 47.99	\$ 55.24
 <u>EXCESS CREDIT SURCHARGE 19 CREDITS AND OVER</u>		
Operating Fee Only	\$ 98.93	\$ 276.80
 Upper Division		
	2019-2020 <u>Resident</u>	2019-2020 <u>Non-Resident</u>
<u>QUARTERLY FOR 15 CREDITS</u>		
Building	\$ 139.65	\$ 289.40
Operating	\$ 1,919.10	\$ 5,767.40
S&A (Maximum)	\$ 105.00	\$ 105.00
Total	\$ 2,163.75	\$ 6,161.80
 <u>PER CREDIT UP TO 10 CREDITS</u>		
Building	\$ 11.87	\$ 26.46
Operating	\$ 191.91	\$ 576.74
S&A (Maximum)	\$ 10.50	\$ 10.50
Total	\$ 214.28	\$ 613.70
 <u>PER CREDIT SURCHARGE 11-18 CREDITS</u>		
Building	\$ 4.19	\$ 4.96
Operating	\$ -	\$ -
S&A (Maximum)	\$ -	\$ -
Total	\$ 4.19	\$ 4.96
 <u>EXCESS CREDIT SURCHARGE 19 CREDITS AND OVER</u>		
Operating Fee Only	\$ 203.78	\$ 603.20

## 2019-2020 TUITION WAIVERS

Waivers are calculated based on 2019-2020 resident tuition of \$109.43 per credit or \$1,334.25 per quarter.

### Statutorily Mandatory Waivers

Children/Spouse of Totally Disabled or POW/MIA or Deceased Eligible Veterans or National Guard Members	No Tuition or Fees
Children/Spouses of Deceased or Disabled Law Enforcement Officers or Firefighters	No Tuition or Fees
Wrongfully Convicted Person	No Tuition or Fees

### SBCTC Mandatory Waivers

ABE/ESL/GED	Operating Fee only - \$25/Student (100% waiver available based on need)
Apprenticeship	50% of Tuition Waived

### Optional Waivers Granted by Clover Park Technical College

High School Completion	50% of Tuition Waived
DOD TA BldgSA (Active Duty)	100% Building and Student Activities Fees
Public Employees	\$20/Credit up to 10 Credits
Refugee	Waives Non-resident Operating Differential
Non-Resident Operating	Waives Non-resident Operating Differential
Ability to Benefit	No Tuition or Fees, 6 Credits Maximum
Senior Citizen Audit	\$5 per Quarter not to exceed 2 Courses/Quarter
Senior Citizen Credit	No Tuition or Fees, not to exceed 2 Courses/Quarter

## 2019-2020 FEES

<u>FEE CD</u>	<u>TITLE</u>	<u>FY 18-19 RATES</u>
51	JOB-PROF PILOT	\$ 2,500.00
95	NURSING EXPENSES	\$ 98.90
AC	AUTOMOTIVE COLLISIO	\$ 32.25
AE	ARCHITEC ENGNRNG LAB	\$ 30.65
AF	AUTOMOTIVE TECH	\$ 32.25
AM	AVIATION MAINTENANCE	\$ 50.00
AR	AUTOCORE	\$ 50.00
AV	AVIONICS	\$ 50.00
BC	BACKGROUND CHECK	\$ 98.90
BI	BIOLOGY LAB FEE	\$ 30.00
CB	CONSTRUC/BLDG MATERIAL	\$ 32.25
CF	RECORDS PROCESSING FEE	\$ 4.95
CG	ACAD COMP USE FEE	\$ 4.90
CH	CHEMISTRY LAB FEE	\$ 33.80
CK	TRADE/TECH COMP FEE	\$ 4.90
CL	CENTRAL SERVICES	\$ 42.00
CN	CNISS LAB FEE	\$ 52.00
CO	COSMETOLOGY MATERIAL F	\$ 88.65
CP	ADVANCED COMPOSITES	\$ 52.00
CR	HEALTH/CLNT COMP FEE	\$ 4.90
CU	CULINARY ARTS LAB FEE	\$ 147.85
DE	DIGITAL ENTERTAINMENT DESIGN	\$ 25.00
EC	ECS 125 RESOURCE RM	\$ 10.00
EF	EXTHETICS EXAMINER FEE	\$ 31.20
EL	ENVIRON SC CHEMISTRY	\$ 27.30
ET	ESTHETICS MATERIAL FEE	\$ 72.45
FD	HVAC EPA CERT TEST FEE	\$ 44.00
FE	FSME	\$ 26.00
FM	FORD MLR PROGRAM FEE	\$ 150.00
GP	GRAPHIC DESIGN MAT FEE	\$ 64.00
HE	HEMODIALYSIS LAB FEE	\$ 30.45
HL	HISTOLOGY LAB FEE	\$ 45.45
HR	HEALTH RECORD SUBSCR	\$ 79.00
HV	HVAC LAB FEE	\$ 40.00
IN	INTERIOR DESIGN FEE	\$ 50.00
KF	KAPLAN FEE	\$ 96.16 *
LP	LPN MASTERY SERIES FEE	\$ 16.35
LV	ELECTRONIC LOW VOLTAGE	\$ 26.25

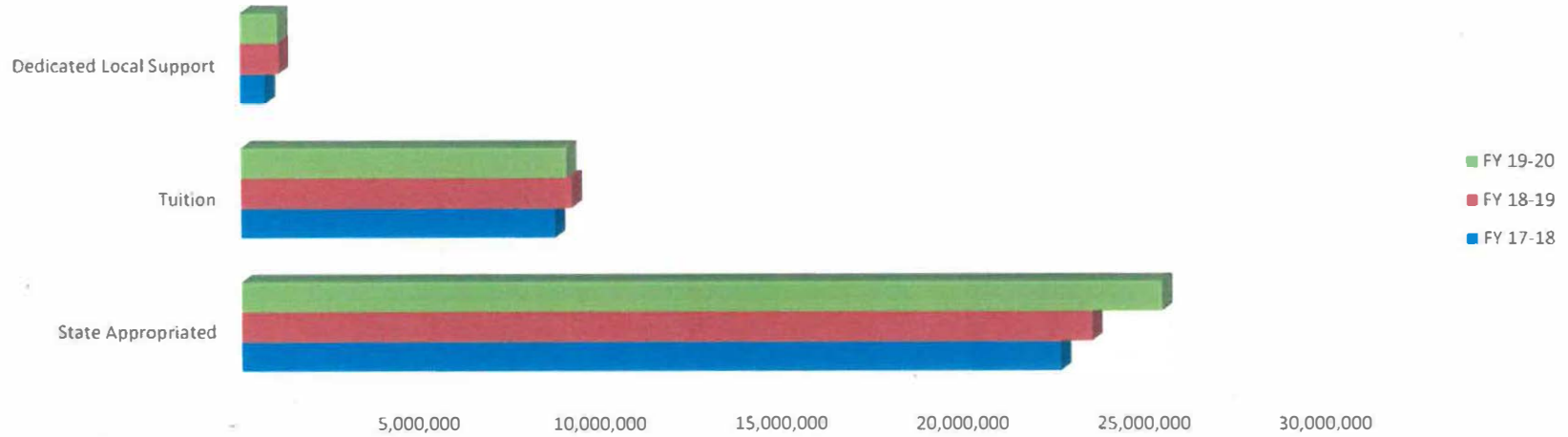
\* NEW FEE

## 2019-2020 FEES

<u>FEE CD</u>	<u>TITLE</u>	<u>FY 18-19 RATES</u>
MA	MEDICAL ASSISTING FEE	\$ 28.35
MG	MASSAGE MATERIAL FEE	\$ 73.00
MH	MECHATRONICS	\$ 20.00
MK	MEDICAL LAB TECH FEE	\$ 29.45
MN	MANUFACTURING MATERIAL	\$ 40.55
MS	NON DESTRUCT TESTING	\$ 45.00
NA	NURSING ASST LAB FEE	\$ 40.00
NC	NURSING CONSORTIUM	\$ 100.00
ND	NDT CLASSROOM	\$ 1,434.20 *
PA	PASTRY ARTS FEE	\$ 118.20
PE	PHARMACY TECHNICAL TEST FEE	\$ 142.00
PH	PHLEBOTOMY FEE	\$ 87.40
PO	PHARMACY TECH LAB FEE	\$ 100.00
RN	RN MASTERY SERIES FEE	\$ 156.10
SF	SIMULATION FEE	\$ 25.00
ST	SURGICAL TECH FEE	\$ 17.00
UP	UPHOLSTERY	\$ 45.00
WA	DENTAL ASST TEST FEE	\$ 274.00
WB	MASSAGE EXAMINER FEE	\$ 36.40
WC	SURGICAL TECH TEST FEE	\$ 265.00
WM	WELDING MATERIAL FEE	\$ 119.35
WT	WELDING CERT TEST FEE	\$ 150.00

\* NEW FEE

**CLOVER PARK TECHNICAL COLLEGE  
2019-2020 GENERAL OPERATING BUDGET  
SUMMARY BY SOURCE**



	FISCAL YEAR 2017-2018	FISCAL YEAR 2018-2019	FISCAL YEAR 2019-2020
<b>STATE FUNDS</b>			
State Appropriated Funds	<u>\$ 22,481,858</u>	<u>\$ 23,342,494</u>	<u>\$ 25,263,857</u>
<b>LOCAL FUNDS</b>			
Tuition	<u>\$ 8,609,497</u>	<u>\$ 9,069,996</u>	<u>\$ 8,929,148</u>
Dedicated Local Support	<u>\$ 663,043</u>	<u>\$ 1,028,272</u>	<u>\$ 1,003,433</u>
Total Local Funds	<u>\$ 9,272,540</u>	<u>\$ 10,098,268</u>	<u>\$ 9,932,581</u>
<b>TOTAL FUNDS AVAILABLE FOR OPERATING EXPENDITURES</b>	<u><u>\$ 31,754,398</u></u>	<u><u>\$ 33,440,762</u></u>	<u><u>\$ 35,196,438</u></u>



**CLOVER PARK TECHNICAL COLLEGE  
2019-2020 GENERAL OPERATING BUDGET  
SUMMARY BY DIVISION & OBJECT**

<b>BY DIVISION</b>	<b>FY 19-20 PERMANENT</b>	<b>% TOTAL</b>
Student Learning	15,261,981	43.36%
Instructional Support	2,507,848	7.13%
Learning Resources	465,690	1.32%
Student Success	4,080,633	11.59%
General Administration	5,043,206	14.33%
Strategic Development	1,116,146	3.17%
Plant Operation & Maintenance	<u>6,720,934</u>	<u>19.10%</u>
	<u><u>35,196,438</u></u>	<u><u>100.00%</u></u>

<b>BY OBJECT</b>	<b>PERMANENT</b>	<b>% TOTAL</b>
A - Salary & Wages	20,174,427	57.32%
B - Benefits	7,123,679	20.24%
C - Personal Services	84,862	0.24%
E - Goods & Services	4,021,602	11.43%
G - Travel	184,234	0.52%
J - Capital Outlays	290,953	0.83%
N - Grants & Subsidies	7,350	0.02%
P - Debt Service	2,514,750	7.14%
T- Tuition Assistance	794,581	2.26%
	<u><u>35,196,438</u></u>	<u><u>100.00%</u></u>

**CLOVER PARK TECHNICAL COLLEGE  
2019-2020 BUDGET  
OTHER FUNDS**

<b>FUND</b>	<b>PROGRAM</b>	<b>REVENUE</b>	<b>EXPENSE</b>	<b>BALANCE</b>
146	Running Start	302,149	302,149	-
148	Self Support	2,178,858	2,177,134	1,724
522	Student Activities	874,867	874,867	-
528	Parking	143,619	143,619	-
570	Childcare Center	599,000	615,085	(16,085)
570	Conference Center	267,000	250,118	16,882
145	NWCTHS	<u>1,069,409</u>	<u>1,069,409</u>	<u>-</u>
		<u><u>5,132,753</u></u>	<u><u>5,130,232</u></u>	<u><u>2,521</u></u>

# ONE-TIME FUNDS FY 19-20

## FOUNDATION SUPPORT 145-112-30TM

		<u>AMT</u>
HISTOLOGY	TISSUE EMBEDDERS	\$ 33,600
ESTHETICS	2 CELLULITE MACHINES	\$ 9,183
ESTHETICS	BIO-SYNTHESIS LED MACHINES	\$ 6,900
ESTHETICS	BT MICROS, BT ACCENT LED MACHINE, MAGNIFICATION LAMPS, 6 HAND HELD HIGH FREQUENCY DEVICES	\$ 7,857
ESTHETICS	MICRODERM MACHINE	\$ 5,200
ESTHETICS	10 MASSAGE TABLES	\$ 5,165
DENTAL	LAB REMODEL-FURNITURE	<u>\$ 11,595</u>
		<u><u>\$ 79,500</u></u>

## INSTRUCTION 149-012-30TM

DENTAL	LAB REMODEL-FURNITURE	\$ 78,405
SHC	9 PROJECTORS (CLASSROOM REPLACEMENTS	\$ 18,787
ARCHITECTURE ENG DESIGN	PROJECTORS AND SCREENS	\$ 10,000
AUTOMOTIVE	PROJECTORS	\$ 4,175
ENV. SCIENCES	CLASSROOM PROJECTORS AND SCREENS	\$ 1,648
WELDING	7 TIG WELDING MACHINES	\$ 65,189
ENV. SCIENCES	CLASSROOM FURNITURE	\$ 23,200
BIOLOGY	MICROSCOPE FOE INSTRUCTION	\$ 4,500
AUTO/COLLISION	SQUEEZE TYPE RESISTANCE SPOT WELDERS	\$ 30,000
AUTOMOTIVE	VEHICLE ALIGNMENT LIFT	\$ 29,659
AUTOMOTIVE	CARE BRAKE LATHE	\$ 11,293
AUTOMOTIVE	SOLVENT TANKS	\$ 12,744
AUTOMOTIVE	NEW TIRE MACHINE	\$ 12,255
AUTOMOTIVE	DRILL PRESES, 4 FLOOR JACKS, 2 TOOLBOXES	\$ 6,534
AUTOMOTIVE	VEHICLE LIFTS	\$ 12,158
AUTOMOTIVE	PARTS WASHER	\$ 10,765
MLT	REPLACE OLD MALFUNCTIONING EQUIPMENT	\$ 14,000
GEN ED	LIBRARY LAB REPLACEMENT	\$ 38,000
INSTRUCTION	PROGRAM DEVELOPMENT	\$ 30,000
PROFESSIONAL PILOT	AIRPLANE	\$ 220,000
		<u><u>\$ 633,312</u></u>

# ONE-TIME FUNDS FY 19-20

## STUDENT SUCCESS 149-061-30TM

HAYES CTR	FLOOR REPAIR AND UPGRADE	\$ 33,000
HAYES CTR	KITCHEN UPGRADE	\$ 37,000
ACCOMODATIONS	DISABILITY RESOURCES FOR CLASSROOM	\$ 28,240
STUDENT SUCCESS	OFFICE REMODELS	\$ 101,000
HAYES CTR	GF SUPPORT	\$ 16,085
HAYES CTR	PROCARE	\$ 3,000
		\$ 218,325

## ADMINISTRATION 149-081-30TM

SHC	OVERFLOW PARKING FOR EXPANSION	\$ 160,000
ADMIN	OFFICE REMODELS	\$ 100,000
ADMIN	ARCHITECT SUPPORT FOR NEW BUILDING REQUEST	\$ 40,000
TIP	ADD'L FUNDS NEEDED	\$ 8,601
IT DEPT	YEAR1-COMPUTER REFRESH 511 CPU'S	\$ 200,000
		\$ 508,601

## STRATEGIC DEVELOPMENT 149-085-30TM

MARKETING	FINISH REMAINING PROGRAM VIDEOS	\$ 25,000
E-LEARNING	VIDEO CAPTIONING	\$ 20,000
STRATEGIC DEV	OFFICE REMODELS	\$ 50,000
STRATEGIC DEV	HANOVER RESEARCH CONTRACT (SURVEYS)	\$ 53,500
MARKETING	DIRECT MAILER	\$ 15,000
		\$ 163,500

	\$ 1,603,238
FY 18-19 CARRY FORWARD FOR AIRPLANE	\$ (220,000)
EXCESS 90 DAY RESERVES USED	\$ 1,383,238

## 2019-2020 RESERVES

90 Operating	8,548,251
Debt Service (Student Union COP)	4,235,803
Litigation	1,000,000
Local Capital	1,083,797
Childcare Support	16,085
	<b><u>14,883,936</u></b>