



Curriculum Committee
December 10, 2019 – 2:00 pm
Bldg. 17 Room 260
Minutes

Attendees: Teresa Borchardt, Michelle Hillesland, Hannah Precour, Franklin Clark, Myra Griffin, LaRita Montgomery-Mandley, Chris Chen Mahoney, Tracey Songao

Absent: Michelle Barre, Celva Boon, Robert Carver, Lisa Colombini-Hyke, Cristeen Crouchet, Mabel Edmonds, Elaine Holster, Dean Kelly, Claire Korschinowski, Kelley Meeusen, Melissa Siedlicki, Don Souza, Carolyn Van Beek, Mike Wheeler

Non-Voting: Kristy Crosby, Megan Davis, Roxy Sou

Guests: Jillian Lalli, Bijou Boerst, Roberta Wirth, Taylyr Breiner, Kevin Kildun, Jenna Hand, Taylor McGovern, Brandon Rogers, Kristin Copeland

1) Call to Order

Michelle Hillesland called the meeting to order at 2:05 pm.

2) Safety Awareness

Michelle Hillesland reviewed the safety procedures to follow in case of an emergency

3) Approval of Minutes

MOTION TO APPROVE: Myra Griffin

MOTION SECONDED: Hannah Precour

MOTION CARRIED

4) Consent Agenda

English 101 co-requisite – New Course

New course: ENGSI 101 (English Supplemental Instruction). Enrollment in this course requires concurrent enrollment with ENGL& 101; effective summer 2020.

MOTION TO APPROVE: LaRita Montgomery-Mandley

MOTION SECONDED: Hannah Precour

MOTION CARRIED

5) New Business

- **Pharmacy Technician – Program Name Change**

The program has met the requirements that the accrediting body sets to be considered an advanced program. The request is to change the name to "Pharmacy Technician Advanced". Faculty believe this will make the program at CPTC more marketable. A committee member brought up the fact that it may be confusing for students who think they need to have finished an entry-level program before beginning and advanced program. The welcome center, marketing, outreach, etc. will need to be prepared to explain that any student can be in the advanced program. It might also be helpful to include something in the program description that explains this.

Ready for consent agenda.

- **BAS-OPM – Admission Requirement Revision**

Updating the current requirements in the gen ed courses. The description is more specific in requiring at least one science course with a lab. A committee member stated that the way the requirements are written in the catalog, students could potentially think that they can use one course to satisfy two requirements.

Minor change documented for the record.

- **Dental Assisting – Course Revisions/New Course**

The overall credits were reduced from 110 to 102. The changes reflect more lab and less lecture hours. Guided Pathways were implemented as the general education courses are near the beginning of the program. Moved program courses around in the program. Split 10 credit class into two separate classes. Reduced the computer requirement to 3 credits instead of 4 credits. A committee member suggested listing English before Psychology on the scope and sequence. Students' success rate will most likely be better in Psych with some English 101 knowledge.

Ready for consent agenda.

6) Continuing Business – none

7) Action Items – none

8) Committee Reports

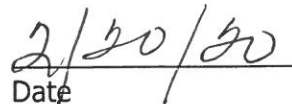
- a) Curriculum Process Taskforce – no update

Next Meeting/Adjournment

The next regularly scheduled meeting will be held on January 14, 2020 in building 17 room 260.



Vice President for Instruction
Curriculum Committee Chair


Date