



Curriculum Committee

August 13, 2019 – 2:00 pm

Bldg. 19, Room 124

Minutes

Attendees: Michelle Barre, Celva Boon, Michael Bowman, Franklin Clark, Cristeen Crouchet, Michelle Hillesland, LaRita Montgomery-Mandley, Cindy Mowry, Hannah Precour, Melissa Siedlicki, Don Souza.

Absent: Robert Carver, Chris Chen Mahoney, Lisa Colombini-Hyke, Cristeen Crouchet, Myra Griffin, Elaine Holster, Dean Kelly, Claire Korschinowski, Timothy Kvamme, Kelley Meeusen, Carrie Van Beek, Mike Wheeler, Kristy Crosby, Tyler Scott, Roxanne Sou.

Non-Voting: Teresa Borchardt, Megan Davis

Guests: Julie Watts, Julie Lancour, Annmarie Solbrack

1) Call to Order

Mabel Edmonds called the meeting to order at 2:01 pm.

2) Safety Awareness

Mabel reviewed the safety procedures to follow in case of an emergency

3) Approval of Minutes

The minutes from July 9, 2019 were approved as written

MOTION TO APPROVE: Don Souza

MOTION SECONDED: Melissa Siedlicki

MOTION CARRIED

4) Consent Agenda – none

5) New Business

• **Interior Design**

Two courses – DSN 204 and 266 will be delivered as hybrid rather than face to face. This will free up the schedule for students. There won't be much change in the classroom and how the course is taught.

Revisions effective winter 2020. *Minor change documented for the record.*

Discussion regarding online courses – Mabel asked the group to share their thoughts on whether or not we adequately share the online/hybrid info for classes for students to see on the schedule. A committee member shared that the issue is some programs show hybrid in different ways. Students may not be able to interpret the true schedule. It's challenging for students to plan for childcare or other responsibilities. SMS has limitations, however, the PDF that is listed online could have some consistency. There was also discussion regarding what type of equipment students need for their online classes, such as certain software or hardware. There could be a disclaimer in the catalog regarding requirements.

- **English 104**

The proposal is to begin teaching this course again. The course is still in the catalog as an active course. The main difference between 104 and 101, is 104 is not transferrable. There is a lot more wiggle room in terms of what to teach in 104 compared to 101. Some students don't feel that they need 101. English 104 could be an option to those who know they may not transfer. There was a lot of discussion around concern that students may not know if they will be transferring at first. Also a concern with Guided Pathways and how much ENGL& 101 is a part of GP.

Table – Will follow-up with Chris Chen Mahoney regarding the concerns.

6) Continuing Business – none

7) Action Items – none

8) Committee Reports

a) Committee for Outcomes on Learning Assessment


Franklin reported that the assessment committee hasn't met for a while, but is at the point that we may be ready for a new committee with more faculty members.

9) Good of the Order

- Franklin presented that the Advanced Composites certificate was suspended with NWCCU and is no longer being offered as of July 1, 2019 – due to low enrollment. State board will be notified to remove program from inventory.
- Michelle presented that the Health Unit Coordinator program is struggling for enrollment in the evening program. The evening class will be discontinued.
- Mabel presented that Franklin is serving as Interim Associate Dean for Claire's division. Teresa has begun helping with the outcomes and Sam has begun helping with OKRs.

10) Next Meeting/Adjournment

The next regularly scheduled meeting will be held on October 8, 2019 in building 19 room 124.



Vice President for Instruction
Curriculum Committee Chair

Date

