



Curriculum Committee Minutes

March 5, 2019 – 2:00 p.m.

Building 19, Room 107

Attendees: Dr. Chris Chen Mahoney, Franklin Clark, VPI Mabel Edmonds, Michelle Hillesland, Dean Kelly, Dr. Claire Korschinowski, Kelley Meeusen, Cindy Mowry, Hannah Precour, Roxanne Sou, Don Souza

Absent: Michelle Barre, Michael Bowman, Robert Carver, Lisa Colombini-Hyke, Cristeen Crouchet, Myra Griffin, Elaine Holster, Wendy Joseph, Timothy Kvamme, Dr. Judy Loveless-Morris, LaRita Montgomery-Mandley, Melissa Siedlicki, Don Souza, Carrie Van Beek, Tyler Scott

Non-Voting: Kristy Crosby, Megan Davis (Recorder)

Guests: Debbie Ewald, Maurie Kerns, Poppy Bushnell, Cecile Lunceford, Christopher Saucedo, Jim Quinlan

1. Call to Order

Mabel Edmonds called the meeting to order at 2:00 pm.

2. Safety Awareness

Mabel reviewed safety procedures to follow in case of emergency.

3. New Business

A) Architectural Engineering Design – Poppy Bushnell/Cecile Lunceford

Moving courses on scope and sequence at the students' request so the courses would be sequential. ARC 174 replaced ARC 282 on the CAD scope and sequence. No overall credit change. A suggestion was made to look at where the gen eds can go – as part of guided pathways work. The program will start fall and spring. Working with Franklin on outcomes. The schedule that was submitted already reflects these changes. **Revisions effective summer 2019.** *Minor changes documented for the record.*

B) Construction Technologies – Chris Saucedo/Jim Quinlan

Feedback from industry was that certificate students should have the CONST 144 course before graduating. This course replaced CONST 122, which created the overall credits to be reduced by one. Course movement on degree so that students will learn electrical and plumbing before finishes. The new schedule for summer and fall will need to be submitted. **Revisions slated to begin summer 2019.** *Ready for consent agenda.*

C) Upholstery – Dr. Chris Chen Mahoney

Prerequisites needed to be updated because of the way these courses are taught.

Discussion took place regarding permission codes and the large number of total hours.

The prerequisites will be updated to say that the students must have completed the first two quarters rather than permission codes. Financial aid will be contacted in regards to FA eligibility. A suggestion was made to have COLL 102 in the first quarter. **Revisions effective spring 2019.** *Minor changes documented for the record.*

4. Consent – none.

5. Continuing Business – none.

6. Action Items – Complete next steps for the following detailed in parenthesized minutes:

- BAS-OPM (2/13/18) – route approved general education and program course outlines for signature (BUS 310, ECON 310, ENG 310, MAT 311, MAT 413, PHIL 310, PSYC 311, OPM 312, 313, 314, 315, 411, 412, 491, 492, 493, 495, 498, 499).
- General Education
 - (6/12/18) – Route approved courses for signature (POLS 180, POLS& 202).
 - (11/13/18) – Route approved course for signature (ENGL& 102).
- LPN to RN Bridge Program (1/8/19) – once new course numbers are assigned, submit on consent agenda; submit revise S&S; work with A/C Office on revised education plan.

8. Committee Reports

a) ELearning – Kelley Meeusen

Committee was updated at the curriculum committee the week before.

b) Committee for Outcomes on Learning Assessment – Franklin Clark

College wide outcomes and assessment are being looked at. Working with programs for course and program outcomes.

9. Good of the order...

- The NURS outlines that were previously approved on February 22, 2019 need to be reviewed further before the revisions are implemented.

10. Meeting Adjournment

The next meeting is scheduled for March 12th, 2019. The meeting was adjourned at 2:45 pm.



Mabel Edmonds, Vice President for Instruction
Curriculum Committee Chair

3/12/19
Approval Date