

## Career & Technical Education (CTE) Dual Credit Request

## How to Request for your CTE Dual Credit:

- The minimum grade required to earn Tech Prep credit is a "C" or better.
- Submit the this request form to Enrollment Services, Bldg. 17, Lakewood Campus.
- You will receive an email confirmation once your class(es) have been transcribed.

Once transcribed, you may view your unofficial transcript or request an official transcript online at www.cptc.edu/mycc.

There is no fee to get your CTE dual credit classes transcribed at Clover Park Technical College; however, there is a \$10 fee to request for an official transcript.

Additional Information on CTE Dual Credit: http://www.pc3connect.org/dualcredit/questions.html

Full Name:			
	Last	First	MI
Mailing Address:			
	Street or P.O. Box		Apt./Unit #
	City	State	Zip
Droforrad Dhana		Altornato Dhono	
Preferred Phone:		Alternate Phone	
Date of Birth:		Social Security #:	
Email Address:			
Home High School:		Home School District:	
Last Name on High School Transcript:			
By signing, I authorize Clover Park Technical College to transcribe all CTE Dual Credit classes that I am eligible for.			
Student Signature:		Date:	

NON-DISCRIMINATION STATEMENT: Clover Park Technical College does not discriminate on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal. For inquiries, please contact Title IX coordinator James Neblett, Associate Vice President for Human Resources & Culture, 253-589-5533, james.neblett@cptc.edu; or Section 504/disability coordinator Sarah Addington, Manager of Student Disability Services, 253-589-5755, sarah.addington@cptc.edu. All offices are located in Building 17, 4500 Steilacoom Blvd SW, Lakewood, WA 98499. Non-discrimination statement is available in other languages at www.cptc.edu/non-discrimination.