Bachelor of Applied Science in Operations Management



Admission Instructions

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Introduction

The Bachelor of Applied Science in Operations Management program at Clover Park Technical College has admission requirements beyond those necessary for general admission to the college. The admission criteria include your academic record and potential to work in the Operations Management field.

Applicants are generally admitted for a fall quarter start, although students may be admitted in other quarters subject to the availability of spaces and at the discretion of program faculty.

Please follow all directions in this application carefully. Non-compliance with the process described in this document may result in disqualification from the admissions pool for this program.

Is This Program Right for You?

Prior to beginning the application process, prospective students are encouraged to attend a Program Information Session conducted by the instructor. This session provides an overview of the curriculum covered in this degree program and discusses how it aligns with your career objectives. Attendance is optional and not mandatory.

- Virtual Program Information Sessions are held on the 2nd Wednesday of each month at 3pm.
- In-Person Program Information Sessions are held on the 4th Wednesday of each month at 3pm.

If you are unable to attend one of these sessions, please contact the program instructor, Tarlochan.mann@cptc.edu to set up a time to review the program.

CPTC's Bachelor of Applied Science in Operations Management (BAS-OPM) degree has been designed to meet the needs of students who want to move into supervisory and management roles in industry.

In the BAS-OPM program, students will learn about operations management tools and techniques, develop core business skills, and apply them to solve problems in industry. Focused-study courses and individual and group capstones help develop the critical thinking skills required for a successful career in an operations management role.

This program combines online instruction with virtual meetings scheduled at times convenient for students.

In addition, contact the Bachelor of Applied Science Navigator, Kristen Bate (kristen.bate@cptc.edu) if you need any assistance through the application process.

Admission Requirements

Academic Requirements for Admission to the Program

Admission to the program may occur when the following can be documented:

- Successful completion of an earned Applied Associate degree, AAS-T, Direct Transfer Associate degree or equivalent from a regionally accredited institution with an overall minimum 2.3 GPA. OR
- An appropriate body of preparation as determined by the college, including completion of 90 college-level credits, employment, or other life experience that qualifies for credit for prior learning and meets the upper-division course prerequisites.
- A minimum grade of 2.0 is required in all general education coursework.
- 5 college-level credits in English Composition (ENGL& 101 or higher).
- 5 college-level credits in a transferrable social science course.

Admission to the Junior Year

- Once admitted to the program, the following must be documented before students can move on to the junior year of the program:
- 5 credits of MATH& 146 or another higher-level statistics class.
- 5 credits in a humanities subject – CMST&220 recommended
- 10 credits in natural sciences with at least one science course with a lab component. Recommended courses: CHEM& 110 (with lab), CHEM& 121 (with lab), PHYS& 114 (with lab), and another transferable science or transferable math course other than MATH& 146.
- 5 credits in any college-level lower division General Education courses: English Composition, Social Science, Humanities, or Natural Science

These requirements can be satisfied by coursework completed before or after admission to the BAS-OPM program and may be taken concurrently with upper-level BAS classes.

Graduation Requirements

To successfully complete the degree, students must maintain a minimum grade of 2.0 in all coursework, including program courses and general education courses.

Other Admission Requirements

In addition to meeting the requirements listed on the previous page, you must also submit:

1. Official copies of your transcripts for all of the colleges you have attended other than Clover Park Technical College.

Apply

If you meet the entry requirements and are ready to apply, submit the BAS-OPM application along with any other required documents. The application can be found on the CPTC website at www.cptc.edu/programs/basopm.

In addition to the BAS application, you will also need to complete a CPTC college web admission form found at https://apply.ctc.edu/user.

Applicants can expect to hear back regarding their application in approximately 14 business days after submission.

Important Dates

Program Start	Deadline(s)
Winter Quarter 2027	Priority Deadline: November 23, 2026 After the priority deadline, applications will be accepted on a space available basis. (see www.cptc.edu/fin-aid for financial aid application process due dates for the academic year)
Spring Quarter 2027	Priority Deadline: March 1, 2027 After the priority deadline, applications will be accepted on a space available basis. (see www.cptc.edu/fin-aid for financial aid application process due dates for the academic year)

Contact Information

The following contact details may be useful as you prepare your application. If you have any questions that have not been answered in these instructions, please contact the Navigator of Bachelor Degree Programs at Kristen.bate@cptc.edu.

Manager of Admissions And Enrollment Systems	Location: Building 17, Lakewood campus Phone: 253-589-5638 marie.ott@cptc.edu
Financial Aid	www.cptc.edu/financial-aid Location: Building 17, Lakewood campus Phone: 253-589-5660
Veterans	www.cptc.edu/veterans Location: Building 17, Lakewood campus Phone: 253-589-5581 vaoffice@cptc.edu
Disabilities Accommodations	www.cptc.edu/disabilities Location: Building 17, Lakewood campus Phone: 253-589-5767

Steps to Getting Started

Attend a program information session

Apply for admission

If your application is successful...

Meet with a counselor/
advisor for an education plan

Register for classes

Pay your tuition