



Board of Trustees Meeting

Lakewood Campus, Rotunda, Building 3

Zoom Link for those who cannot attend in person:

<https://cptc-edu.zoom.us/j/85206670127>

Wednesday, May 13, 2026

Study Session: 3:00 – 4:00 p.m.

Regular Meeting: 4:00 – 5:45 p.m.

Study Session Minutes

Call to Order: Chair Taylor called the Board of Trustees Study Session for Clover Park Technical College (CPTC) to order on May 13, 2026, at 3:01 p.m.

Board of Trustees Present:

Eli Taylor, Chair

Adria Buchanan, Vice Chair – on-line

Jesus Villegas Rivera – on-line

College President:

Dr. Joyce Loveday

AAG:

John Clark, Interim AAG – on-line

Excused Absences:

Justin Kjolseth, AAG

Tong Zhu

Alice Phillips

Executive Team:

Catherine Purcella, Senior Executive Director of Advancement and Strategic Communication

Dr. Tom Broxson, VP for Instruction

Dean Kelly, VP for Student Success

Retention and Completion Presentation (Tab 1)

Dr. Tom Broxson and Dean Kelly provided an update regarding progress toward CPTC's strategic goals. Dr. Broxson noted that our many programs and initiatives can make it hard to see a direct connection to our strategic goals. This report is intended to help make those connections.

Strategic Progress to Date

The presenters began by providing an overview of the college's progress under the Board-adopted strategic plan. Five key improvements were highlighted:

- **State-Funded FTE:** Increased 51% (2,796 → 4,212)
- **Total FTE:** Increased 73% (3,126 → 5,412)
- **ABE/ESL FTE:** Increased 144% (878 → 2,141)
- **Fall-to-Fall Retention:** 57% (above the 56% state average)
- **Three-Year Completion:** 42% (vs. 27% state average)

CPTC was also recognized as an Achieving the Dream Leader College, reflecting sustained improvements in equity and student success.

Guided Pathways Goals (2026–2028)

The Board was then walked through the next phase of CPTC's Guided Pathways plan, noting that all work continues to align with the CARES framework—Community of Care, Access, Retention & Completion, Employment, and Sustainability. They emphasized that the seven Guided Pathways goals form the college's major change initiatives for the coming two years, supported by national partners such as Aspen Unlocking Opportunity, SHEEO's Credit for Prior Learning network, and Achieving the Dream.

A central theme of the presentation was CPTC's commitment to ensuring that students are not graduating into poverty. While the percentage of students enrolled in low-wage programs at CPTC is already small compared to most colleges, the goal is to eliminate this issue entirely. This includes strengthening student return on investment by increasing enrollment in high-wage pathways, doubling BAS participation, and improving or teaching out low-wage programs.

The presenters also discussed efforts to expand equitable access, particularly for women and Black/African American students who remain underrepresented in high-wage programs. Enrollment targets were shared to close these gaps.

The rapid growth in ABE/ESL enrollment was highlighted as both a success and an opportunity. The college plans to build a more reliable on-ramp into college-level programs through clearer pathway maps, contextualized instruction, bilingual advising, and individualized first-term plans.

Updates were provided on Credit for Prior Learning, which aims to increase faculty training, raise student awareness, and boost the average number of CPL credits awarded. Work on

College-Wide Learning Outcomes will continue across all programs, with a focus on reducing degree-completion barriers and strengthening assessment practices.

The presenters also noted continued growth in community partnerships, including expansion at the Eastside Training Center and significant increases in dual-enrollment participation. They described the development of a One-Stop Entry Model designed to simplify the inquiry-to-enrollment process, beginning with an ABE/ESL pilot before scaling college-wide.

To conclude, the Board previewed the Fall 2028 Scorecard, which will serve as the unified reporting tool for tracking progress on all Guided Pathways goals and their associated CARES outcomes.

Chair Taylor said that he looks forward to more reports on progress in these areas.

Adjournment

Motion to adjourn the meeting at 3:55 was made by Trustee Buchanan and seconded by Trustee Villegas Rivera. The motion was approved unanimously.

Regular Meeting Minutes

Call to Order: Chair Taylor called the Regular Meeting of the Board of Trustees for Clover Park Technical College (CPTC) to order on May 13, 2026, at 4:02 p.m., followed by the flag salute, land acknowledgement, and introductions.

Board of Trustees Present:

Eli Taylor

Adria Buchanan, Vice Chair – on-line

Jesus Villegas Rivera – on-line

College President: Dr. Joyce Loveday

AAG:

John Clark, Interim AAG – on-line

Excused Absences:

Justin Kjolseth, AAG

Tong Zhu

Alice Phillips

Executive Team:

Catherine Purcella, Senior Executive Director of Advancement and Strategic Communication
Dr. Tom Broxson, VP for Instruction
Dean Kelly, VP for Student Success

Adoption of the Agenda**MOTION:**

Motion to adopt the agenda as presented was made by Trustee Villegas Rivera and seconded by Trustee Buchanan. The motion was approved unanimously.

Approval of the Minutes of April 8, 2026 (Tab 2)**MOTION:**

Motion to adopt the minutes of the April 8, 2026, Board meeting as presented was made by Trustee Villegas Rivera and seconded by Trustee Buchanan. The motion was approved unanimously.

Public Comments

None.

President's Report

Dr. Loveday welcomed Tabby Basweti as a student success speaker. She is from Kenya and is currently a board member with Campus Activities and Advocacy Board (CAAB). Ms. Basweti began at CPTC in October of 2024. Chose CPTC because an alumnus encouraged her to apply. This was a good decision. Everything was new to her when she started. She has received many supports ranging from her international program coordinator, to instructors, to CAAB. These supports helped balance the stresses and difficulties of studying so far from home. In particular, student leaders have been a big support. She will finish her pre-nursing studies here this quarter and move on to study nursing at PLU. She wants to make a difference for others, and contribute to her homeland. She hopes that other international students will be able to follow her path.

Dr. Loveday called Jessica Wallack forward to give an update on commencement. Ms. Wallack stated that most logistics will be similar to past years. Pre-commencement info sessions have been scheduled for students. Last year was the largest commencement CPTC has ever seen, and we anticipate the same this year. To expedite the ceremony, grads will enter the stage from two sides this year. Trustee Buchanan noted that capturing post-graduation euphoria would be useful. Ms. Wallack will work on this with marketing.

Joyce continued with her own comments. She reported that the Spring Program Expo held April 22 had record-breaking attendance. She offered congratulations to Brandon Dawley, Erica Lynch, and Brandon Burkes, who coordinated the whole college community for the event.

CPTC's Annual Career Conference held May 7 was an event, focused on high school students. 1200 attended. Dr. Loveday offered her thanks again to Brandon Dawley and his team for a successful event.

Finally, Dr. Loveday noted that Policy 4.13 – Student Concern was to be signed by Chair Taylor tonight. There is no change to the policy, but the procedures were adjusted to streamline them.

College Reports or Highlights

Campus Activities and Advocacy Board (CAAB) Report (Tab 3)

Nicole Irvin and Glester Ibanez provided the CAAB report.

CAAB has already held several events this month: "Grow with Us" where students created planters planted wrote about their growth at CPTC, "Stuff a Plush" designed to draw in students so that they could become familiar with leadership, and a blood drive developed in coordination with Bloodworks Northwest.

There is going to be another movie night soon, and CAAB is sponsoring a Spring Fest with many activities for students, employees, and community members.

A budget request for next year is being developed. The CAAB budget committee is receiving requests. Students have voted to continue charging themselves the maximum S&A fees.

College in the High School Update (Tab 4)

Kevin Kildun presented a report on the college's College in the High School (CHS) program. Mr. Kildun recently transitioned to this position from CPTC's Running Start program. Unlike Running Start, where students come here, CHS students stay where they are. High school teachers, credentialed by CPTC, integrate the students' college work into their high school work so they earn dual credit.

For many students, transportation is a barrier. This is solved through CHS by allowing them to attend where they can arrive by school bus. The legislature recently enacted changes so that the program is free to the students, thus eliminating any financial barrier.

The program at CPTC is new, but our second year is showing an increase in enrollment.

Trustee Taylor wondered why there has been such a large increase in Retail Business Management. Mr. Kildun said that it is largely due to the addition of Eatonville school that is aligning their business resource classes with CPTC's Retail Business program.

CPTC works with high schools in central and eastern Washington as well as Pierce County. Many of these are in rural areas where access to higher education limited.

Future additions to CPTC's CHS include mechatronics (through the maritime high school in Tacoma) and new construction offerings through the Vancouver, Washington, districts.

Access Report (Tab 5)

Dr. Broxson and Mr. Kelly provided a report on Access at CPTC. CPTC is now above pre-pandemic enrollment levels. Both FTE and headcount have grown significantly. It was noted that the 25-26 headcounts are not yet complete.

Disaggregated data shows that we are making progress on historically marginalized populations such that we are near or past our goals. Trustee Buchanan requested longitudinal disaggregated data in the future.

To enhance continued growth, outreach is targeting communities that are further afield. Improving a data infrastructure will support all of our programs and growth efforts. Trustee Buchanan ask for information about initiatives to reach students of color who do not fit in the ABE and ESL programs.

Chair's Report

Chair Taylor provided notification of his employment at KeyBank requiring that he withdraw from any Board decisions regarding KeyBank.

Board Reports and/or Remarks

None

New Business

None

Executive Session

At 4:55 p.m., Chair Taylor stated that in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 20 minutes for the purpose of reviewing and evaluating the performance of public employees.

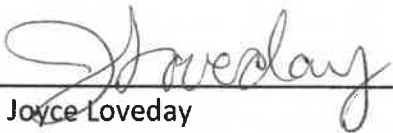
Action Items as a Result of Executive Session

Chair Taylor reconvened the meeting at 5:20 p.m. and asked if there were any action items as a result of Executive Session. There were not.

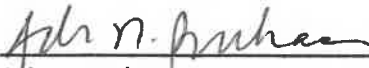
Adjournment

MOTION:

Motion to adjourn the meeting at 5:22 was made by Trustee Buchanan and seconded by Trustee Villegas Rivera. The motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Adria Buchanan
Chair, Board of Trustees
College District Twenty-Nine