



Board of Trustees Meeting

Tacoma Dome, Locker Room C

Wednesday, June 9, 2026

Study Session: Cancelled

Special Meeting: 3:30 – 5:05 p.m.

Special Meeting Agenda

- 3:30 Call to Order, Flag Salute, Land Acknowledgement**.....Adria Buchanan
- Adoption of Agenda.....Adria Buchanan
Action
- Approval of the Meeting Minutes of May 13, 2026 (Tab 1).....Adria Buchanan
Action
- Approval of the Meeting Minutes of May 20, 2026 (Tab 2).....Adria Buchanan
Action
- 3:40 Public Comments**.....Adria Buchanan
- 3:45 President’s Report**.....Dr. Joyce Loveday
- Miscellaneous
- 3:55 College Reports or Highlights**
- Third Quarter Financial Report (Tab 3).....Amelia Grayson
- Student Activities Budget (Tab 4)..... Dean Kelly
- 4:15 Chair’s Report**.....Adria Buchanan
- 4:20 Board Reports and/or Remarks**..... All

4:25 New Business.....Adria Buchanan

Election of Board Officers Adria Buchanan

Positions of Board Chair and Vice Chair
For the term of one year, July 1, 2026 – June 30, 2027
Action

Approval of Resolution 26-06-116, Extension of the 2025-26 Adria Buchanan

Operating Budget (Tab 5)
Action

Approval of Student Activity Budget for 2026-27 (Tab 4) Adria Buchanan

Action

4:35 Executive SessionAdria Buchanan

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

4:55 Action Items as a Result of Executive SessionAdria Buchanan

Tenure Candidate Confirmations

Name Area of Instruction

Tracey Gardner MLT

Elizabeth Stewart ABE

5:05 AdjournmentAdria Buchanan



Board of Trustees Meeting

Lakewood Campus, Rotunda, Building 3

Zoom Link for those who cannot attend in person:

<https://cptc-edu.zoom.us/j/85206670127>

Wednesday, May 13, 2026

Study Session: 3:00 – 4:00 p.m.

Regular Meeting: 4:00 – 5:45 p.m.

Study Session Minutes

Call to Order: Chair Taylor called the Board of Trustees Study Session for Clover Park Technical College (CPTC) to order on May 13, 2026, at 3:01 p.m.

Board of Trustees Present:

Eli Taylor, Chair

Adria Buchanan, Vice Chair – on-line

Jesus Villegas Rivera – on-line

College President:

Dr. Joyce Loveday

AAG:

John Clark, Interim AAG – on-line

Excused Absences:

Justin Kjolseth, AAG

Tong Zhu

Alice Phillips

Executive Team:

Catherine Purcella, Senior Executive Director of Advancement and Strategic Communication

Dr. Tom Broxson, VP for Instruction

Dean Kelly, VP for Student Success

Retention and Completion Presentation (Tab 1)

Dr. Tom Broxson and Dean Kelly provided an update regarding progress toward CPTC's strategic goals. Dr. Broxson noted that our many programs and initiatives can make it hard to see a direct connection to our strategic goals. This report is intended to help make those connections.

Strategic Progress to Date

The presenters began by providing an overview of the college's progress under the Board-adopted strategic plan. Five key improvements were highlighted:

- **State-Funded FTE:** Increased 51% (2,796 → 4,212)
- **Total FTE:** Increased 73% (3,126 → 5,412)
- **ABE/ESL FTE:** Increased 144% (878 → 2,141)
- **Fall-to-Fall Retention:** 57% (above the 56% state average)
- **Three-Year Completion:** 42% (vs. 27% state average)

CPTC was also recognized as an Achieving the Dream Leader College, reflecting sustained improvements in equity and student success.

Guided Pathways Goals (2026–2028)

The Board was then walked through the next phase of CPTC's Guided Pathways plan, noting that all work continues to align with the CARES framework—Community of Care, Access, Retention & Completion, Employment, and Sustainability. They emphasized that the seven Guided Pathways goals form the college's major change initiatives for the coming two years, supported by national partners such as Aspen Unlocking Opportunity, SHEEO's Credit for Prior Learning network, and Achieving the Dream.

A central theme of the presentation was CPTC's commitment to ensuring that students are not graduating into poverty. While the percentage of students enrolled in low-wage programs at CPTC is already small compared to most colleges, the goal is to eliminate this issue entirely. This includes strengthening student return on investment by increasing enrollment in high-wage pathways, doubling BAS participation, and improving or teaching out low-wage programs.

The presenters also discussed efforts to expand equitable access, particularly for women and Black/African American students who remain underrepresented in high-wage programs. Enrollment targets were shared to close these gaps.

The rapid growth in ABE/ESL enrollment was highlighted as both a success and an opportunity. The college plans to build a more reliable on-ramp into college-level programs through clearer pathway maps, contextualized instruction, bilingual advising, and individualized first-term plans.

Updates were provided on Credit for Prior Learning, which aims to increase faculty training, raise student awareness, and boost the average number of CPL credits awarded. Work on

College-Wide Learning Outcomes will continue across all programs, with a focus on reducing degree-completion barriers and strengthening assessment practices.

The presenters also noted continued growth in community partnerships, including expansion at the Eastside Training Center and significant increases in dual-enrollment participation. They described the development of a One-Stop Entry Model designed to simplify the inquiry-to-enrollment process, beginning with an ABE/ESL pilot before scaling college-wide.

To conclude, the Board previewed the Fall 2028 Scorecard, which will serve as the unified reporting tool for tracking progress on all Guided Pathways goals and their associated CARES outcomes.

Chair Taylor said that he looks forward to more reports on progress in these areas.

Adjournment

Motion to adjourn the meeting at 3:55 was made by Trustee Buchanan and seconded by Trustee Villegas Rivera. The motion was approved unanimously.

Regular Meeting Minutes

Call to Order: Chair Taylor called the Regular Meeting of the Board of Trustees for Clover Park Technical College (CPTC) to order on May 13, 2026, at 4:02 p.m., followed by the flag salute, land acknowledgement, and introductions.

Board of Trustees Present:

Eli Taylor
Adria Buchanan, Vice Chair – on-line
Jesus Villegas Rivera – on-line

College President: Dr. Joyce Loveday

AAG:

John Clark, Interim AAG – on-line

Excused Absences:

Justin Kjolseth, AAG
Tong Zhu
Alice Phillips

Executive Team:

Catherine Purcella, Senior Executive Director of Advancement and Strategic Communication
Dr. Tom Broxson, VP for Instruction
Dean Kelly, VP for Student Success

Adoption of the Agenda**MOTION:**

Motion to adopt the agenda as presented was made by Trustee Villegas Rivera and seconded by Trustee Buchanan. The motion was approved unanimously.

Approval of the Minutes of April 8, 2026 (Tab 2)**MOTION:**

Motion to adopt the minutes of the April 8, 2026, Board meeting as presented was made by Trustee Villegas Rivera and seconded by Trustee Buchanan. The motion was approved unanimously.

Public Comments

None.

President's Report

Dr. Loveday welcomed Tabby Basweti as a student success speaker. She is from Kenya and is currently a board member with Campus Activities and Advocacy Board (CAAB). Ms. Basweti began at CPTC in October of 2024. Chose CPTC because an alumnus encouraged her to apply. This was a good decision. Everything was new to her when she started. She has received many supports ranging from her international program coordinator, to instructors, to CAAB. These supports helped balance the stresses and difficulties of studying so far from home. In particular, student leaders have been a big support. She will finish her pre-nursing studies here this quarter and move on to study nursing at PLU. She wants to make a difference for others, and contribute to her homeland. She hopes that other international students will be able to follow her path.

Dr. Loveday called Jessica Wallack forward to give an update on commencement. Ms. Wallack stated that most logistics will be similar to past years. Pre-commencement info sessions have been scheduled for students. Last year was the largest commencement CPTC has ever seen, and we anticipate the same this year. To expedite the ceremony, grads will enter the stage from two sides this year. Trustee Buchanan noted that capturing post-graduation euphoria would be useful. Ms. Wallack will work on this with marketing.

Joyce continued with her own comments. She reported that the Spring Program Expo held April 22 had record-breaking attendance. She offered congratulations to Brandon Dawley, Erica Lynch, and Brandon Burkes, who coordinated the whole college community for the event.

CPTC's Annual Career Conference held May 7 was an event, focused on high school students. 1200 attended. Dr. Loveday offered her thanks again to Brandon Dawley and his team for a successful event.

Finally, Dr. Loveday noted that Policy 4.13 – Student Concern was to be signed by Chair Taylor tonight. There is no change to the policy, but the procedures were adjusted to streamline them.

College Reports or Highlights

Campus Activities and Advocacy Board (CAAB) Report (Tab 3)

Nicole Irvin and Glester Ibanez provided the CAAB report.

CAAB has already held several events this month: "Grow with Us" where students created planters planted wrote about their growth at CPTC, "Stuff a Plush" designed to draw in students so that they could become familiar with leadership, and a blood drive developed in coordination with Bloodworks Northwest.

There is going to be another movie night soon, and CAAB is sponsoring a Spring Fest with many activities for students, employees, and community members.

A budget request for next year is being developed. The CAAB budget committee is receiving requests. Students have voted to continue charging themselves the maximum S&A fees.

College in the High School Update (Tab 4)

Kevin Kildun presented a report on the college's College in the High School (CHS) program. Mr. Kildun recently transitioned to this position from CPTC's Running Start program. Unlike Running Start, where students come here, CHS students stay where they are. High school teachers, credentialed by CPTC, integrate the students' college work into their high school work so they earn dual credit.

For many students, transportation is a barrier. This is solved through CHS by allowing them to attend where they can arrive by school bus. The legislature recently enacted changes so that the program is free to the students, thus eliminating any financial barrier.

The program at CPTC is new, but our second year is showing an increase in enrollment.

Trustee Taylor wondered why there has been such a large increase in Retail Business Management. Mr. Kildun said that it is largely due to the addition of Eatonville school that is aligning their business resource classes with CPTC's Retail Business program.

CPTC works with high schools in central and eastern Washington as well as Pierce County. Many of these are in rural areas where access to higher education limited.

Future additions to CPTC's CHS include mechatronics (through the maritime high school in Tacoma) and new construction offerings through the Vancouver, Washington, districts.

Access Report (Tab 5)

Dr. Broxson and Mr. Kelly provided a report on Access at CPTC. CPTC is now above pre-pandemic enrollment levels. Both FTE and headcount have grown significantly. It was noted that the 25-26 headcounts are not yet complete.

Disaggregated data shows that we are making progress on historically marginalized populations such that we are near or past our goals. Trustee Buchanan requested longitudinal disaggregated data in the future.

To enhance continued growth, outreach is targeting communities that are further afield. Improving a data infrastructure will support all of our programs and growth efforts. Trustee Buchanan ask for information about initiatives to reach students of color who do not fit in the ABE and ESL programs.

Chair's Report

Chair Taylor provided notification of his employment at KeyBank requiring that he withdraw from any Board decisions regarding KeyBank.

Board Reports and/or Remarks

None

New Business

None

Executive Session

At 4:55 p.m., Chair Taylor stated that in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 20 minutes for the purpose of reviewing and evaluating the performance of public employees.

Action Items as a Result of Executive Session

Chair Taylor reconvened the meeting at 5:20 p.m. and asked if there were any action items as a result of Executive Session. There were not.

Adjournment

MOTION:

Motion to adjourn the meeting at 5:22 was made by Trustee Buchanan and seconded by Trustee Villegas Rivera. The motion was approved unanimously.

Dr. Joyce Loveday
President
College District Twenty-Nine

Eli Taylor
Chair, Board of Trustees
College District Twenty-Nine



Board of Trustees Meeting

Virtual, Via Zoom

Zoom Link:

<https://cptc-edu.zoom.us/j/81008877395>

members of the public may attend at the Lakewood Campus, Bldg. 19, room 124

Wednesday, May 20, 2026

Special Meeting: 10:30 – 11:30 a.m.

Special Meeting Minutes

Call to Order: Vice Chair Buchanan called the Special Meeting of the Board of Trustees for Clover Park Technical College (CPTC) to order on May 20, 2026 at 10:30 a.m., followed by introductions.

Board of Trustees Present (on-line):

Adria Buchanan, Vice Chair

Jesus Villegas Rivera

Alice Phillips

Tong Zhu

College President (on-line): Dr. Joyce Loveday

AAG (on-line):

John Clark, Interim AAG x

Excused Absences:

Justin Kjolseth, AAG

Eli Taylor

Executive Team (on-line):

Catherine Purcella, Senior Executive Director of Advancement and Strategic Communication

Dr. Tom Broxson, VP for Instruction

Dean Kelly, VP for Student Success

Amelia Grayson, VP for Finance and Administration

Ilesha Valencia, Associate VP for Equity, Diversity, and Inclusion

Dr. James Neblett, Associate VP for Human Resources and Culture

Adoption of the Agenda**MOTION:**

Motion to adopt the agenda as presented was made by Trustee Phillips and seconded by Trustee Villegas Rivera. The motion was approved unanimously.

Public Comments

Christopher Saucedo introduced himself as a faculty member from the automotive program and a union representative. He stated that he believes this is a very important topic. He has been a supporter of Dr. Loveday, but that things are not great at CPTC. He said the relationship between the staff and administration are strained. There is a lack of trust, and a breakdown of communication. He believes the college is very much going in the wrong direction and hears comments about this daily. He believes that this is a cultural problem. For this reason, he would like to see external candidates considered in the selection process. In conclusion, he wanted to state that the problems are not just from administration. Instructors have made errors as well.

New Business

Trustee Buchanan welcomed thoughts and comments from trustees regarding the presidential search process.

Trustee Phillips noted that she hopes that candidates will be looked at with the best interests of the college and students in mind. She wants to assure that any headhunter costs are reasonable, and wants to ensure process transparency. Trustees Buchanan and Villegas Rivera agreed.

Trustee Buchanan stated that she wants to create a small committee to develop the president search process, including looking into Mr. Saucedo's comments.

Trustee Villegas Rivera agreed with those plans and also wants to include committee members at different levels of the college to provide different perspectives.

A motion was made and seconded to have two trustees work on a subcommittee to develop a president search process. The motion passed unanimously.

The Board discussed and clarified that the committee formed to support the presidential search will serve in an advisory role, providing recommendations for the Board's consideration during

a future open public meeting. The Board will retain final decision-making authority. The committee may add members, but no more than two trustees may serve on it.

Trustee Zhu moved that the Board of Trustees form a committee to develop recommendations to provide to the Board of Trustees regarding the process and timeline for selecting CPTC's next president. Trustees Buchanan and Philips will serve on the committee and will expand the committee to include a few representatives from the college. The motion was seconded by Trustee Villegas Rivera. The motion was approved unanimously.

Adjournment

MOTION:

Motion to adjourn the meeting at 10:47 a.m. was made by Trustee Phillips and seconded by Trustee Villegas Rivera. The motion was approved unanimously.

Dr. Joyce Loveday
President
College District Twenty-Nine

Eli Taylor
Chair, Board of Trustees
College District Twenty-Nine

Clover Park Technical College
FY 2025-26, Year End Budget to Actuals
As of April 30, 2026
Non-GAAP Budgetary Basis Reporting
UNAUDITED

*83% of Fiscal Year
Completed*

REVENUE	FY26 Budget	Actual	Actuals as Percent of Budget
Net tuition and Fees	17,083,380	17,887,191	104.7%
Running Start	1,650,000	1,820,553	110.3%
NWCTHS Support	4,250,000	2,902,969	68.3%
Total Student Revenue	22,983,380	22,610,713	98.4%
State Operating Appropriation	36,418,364	27,890,319	76.6%
State Capital Appropriation	7,426,361	126,121	1.7%
Contracts	1,358,700	2,916,745	214.7%
Corporate Education	800,000	1,203,740	150.5%
Other Operating Revenue	619,996	885,108	142.8%
Investment Income	1,000,000	744,945	74.5%
Federal and Local Grants	1,591,952	1,591,952	100.0%
Total Other Operating Revenue	49,215,373	35,358,930	88.5%
Bookstore	825,000	858,701	104.1%
Event Services	530,000	253,037	47.7%
Hayes Development Center	750,000	517,396	69.0%
Total Auxiliary Revenue	2,105,000	1,629,134	77.4%
Total Revenue	74,303,753	59,598,776	80.2%
EXPENSES			
Salaries and Wages	39,136,327	33,634,951	85.9%
Employee Benefits	11,058,009	10,926,194	98.8%
Goods and Services	6,165,031	6,145,599	99.7%
Other Expenses	3,113,393	2,745,565	88.2%
Travel	332,473	160,898	48.4%
Utilities	1,117,589	888,417	79.5%
Scholarships and Aid	2,029,611	2,741,777	135.1%
Debt Service	3,513,750	614,375	17.5%
Building and Innovation Fees	1,424,000	1,620,022	113.8%
State Capital Projects	7,046,361	126,121	1.8%
Federal and Local Grants	1,591,952	1,591,952	100.0%
Total Operating Expenses	76,528,496	61,195,871	80.0%
Net Income (Loss)	(2,224,743)	(1,597,095)	

Clover Park Technical College
FY 2025-26, Year End Budget to Actuals Plus Projections
As of April 30, 2026
Non-GAAP Budgetary Basis Reporting
UNAUDITED

*83% of Fiscal Year
Completed*

REVENUE	FY26 Budget	Actual	Actuals as Percent of	Projected Year End	Difference to Budget
Net tuition and Fees	17,083,380	17,887,191	104.7%	17,887,191	803,811
Running Start	1,650,000	1,820,553	110.3%	1,850,000	200,000
NWCTHS Support	4,250,000	2,902,969	68.3%	5,200,000	950,000
Total Student Revenue	22,983,380	22,610,713	98.4%	24,937,191	1,953,811
State Operating Appropriation	36,418,364	27,890,319	76.6%	36,418,364	-
State Capital Appropriation	7,426,361	126,121	1.7%	126,121	(7,300,240)
Contracts	1,358,700	2,916,745	214.7%	3,000,000	1,641,300
Corporate Education	800,000	1,203,740	150.5%	1,300,000	500,000
Other Operating Revenue	619,996	885,108	142.8%	900,000	280,004
Investment Income	1,000,000	744,945	74.5%	921,712	(78,288)
Federal and Local Grants	1,591,952	1,591,952	100.0%	1,591,952	-
Total Other Operating Revenue	49,215,373	35,358,930	88.5%	44,258,149	(4,957,224)
Bookstore	825,000	858,701	104.1%	900,000	75,000
Event Services	530,000	253,037	47.7%	311,000	(219,000)
Hayes Development Center	750,000	517,396	69.0%	550,000	(200,000)
Total Auxiliary Revenue	2,105,000	1,629,134	77.4%	1,761,000	(344,000)
Total Revenue	74,303,753	59,598,776	80.2%	70,956,340	(3,347,413)
EXPENSES					
Salaries and Wages	39,136,327	33,634,951	85.9%	40,361,942	(1,225,615)
Employee Benefits	11,058,009	10,926,194	98.8%	12,911,432	(1,853,423)
Goods and Services	6,165,031	6,145,599	99.7%	6,200,000	(34,969)
Other Expenses	3,113,393	2,745,565	88.2%	3,100,000	13,393
Travel	332,473	160,898	48.4%	250,000	82,473
Utilities	1,117,589	888,417	79.5%	1,200,000	(82,411)
Scholarships and Aid	2,029,611	2,741,777	135.1%	2,777,915	(748,304)
Debt Service	3,513,750	614,375	17.5%	3,513,750	-
Building and Innovation Fees	1,424,000	1,620,022	113.8%	1,620,022	(196,022)
State Capital Projects	7,046,361	126,121	1.8%	126,121	6,920,240
Federal and Local Grants	1,591,952	1,591,952	100.0%	1,591,952	-
Total Operating Expenses	76,528,496	61,195,871	80.0%	73,653,134	2,875,362
Net Income (Loss)	(2,224,743)	(1,597,095)		(2,696,794)	(472,051)

2026-2027 S&A PROPOSED BUDGET		
Student Life		
Goods & Services	\$	31,000
Travel	\$	5,000
Professional Salaries & Benefits	\$	333,244
Marketing & Communications	\$	9,000
Associated Student Government		
Campus Activities & Advocacy Board	\$	42,000
Student Employees		
Hourly Wages (\$18.50/hour)	\$	200,000
Clubs & Organizations		
Clubs & Communities	\$	10,000
Student Funded Program Center		
Student Leadership & Service Center	\$	14,000
Institutional Support		
Ask Me Station	\$	250
Holiday House	\$	300
Graduation	\$	10,000
Hayes Child Development Center	\$	25,000
MOSAIC Center	\$	31,300
The Male Engagement Center	\$	20,380
Peer Mentor Center	\$	41,630
Tutoring Center	\$	35,000
Veteran's Resource Center	\$	4,500
New Student Orientation	\$	12,500
Auxiliary Programs		
Veteran's Day Ceremony	\$	2,500
Student Success Socials	\$	1,000
Student Awards Ceremony	\$	18,000
Food Security Initiatives	\$	26,000
Bus Pass Program	\$	50,000
Health & Wellness	\$	10,000
Personal Care Pantry	\$	10,000
Student Leadership Conference	\$	10,000
Community Engagement	\$	57,500
Contingency Fund	\$	47,194
TOTAL	\$	1,065,298
S&A Recommended Budget	\$	1,065,298
Remaining Budget	\$	0



RESOLUTION 26-06-116

Extension of 2025-26 Operating Budget

WHEREAS, Washington’s Office of Financial Management and the State Board for Community and Technical Colleges have not yet completed work on the final Fiscal Year 26-27 budget allocations to Clover Park Technical College; and

WHEREAS, Clover Park Technical College has sufficient available reserves and expected revenues to operate at regularly expected capacity for a period of at least four months; and

WHEREAS, the College’s currently-approved operating budget expires on June 30, 2026;

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees hereby authorizes the College President to continue to receive revenues, make expenditures, and otherwise enter into transactions at a rate which overall does not exceed the rates of annual expenditures under the current 2025-26 budget. This authorization commences July 1, 2026, and is in effect through October 31, 2026.

ADOPTED by the Board of Trustees at a Regular Meeting on June 9, 2026.

Attested by:

Dr. Joyce Loveday
President
College District Twenty-Nine

Eli Taylor
Chair, Board of Trustees
College District Twenty-Nine