



## Board of Trustees Meeting

Rotunda, Building 3

Zoom Link for those who cannot attend in person:

<https://cptc-edu.zoom.us/j/85206670127>

**Wednesday, May 13, 2026**

Study Session: 3:00 – 4:00 p.m.

Regular Meeting: 4:00 – 5:45 p.m.

### Study Session Agenda

- 3:00 Call to Order, Introductions..... Eli Taylor
- 3:05 Strategic Goals (Tab 1)..... Dr. Tom Broxson and Dean Kelly
- 3:50 Adjournment ..... Eli Taylor

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### Regular Meeting Agenda

- 4:00 Call to Order, Flag Salute, Land Acknowledgement..... Eli Taylor
- Adoption of Agenda..... Eli Taylor  
Action
- Approval of the Meeting Minutes of April 8, 2026 (Tab 2) ..... Eli Taylor  
Action
- 4:10 Public Comments ..... Eli Taylor

**4:15 President’s Report** .....Dr. Joyce Loveday

- **Student Success Speaker** – Tabby Basweti (Student Life)
- **Commencement Update** -- Jessica Wallack
- **Miscellaneous**

**4:35 College Reports or Highlights**

CAAB Report (Tab 3)..... CAAB representatives

College In the High School Update (Tab 4) ..... Kevin Kildun

Access Report (Tab 5)..... Dr. Tom Broxson and Dean Kelly

**5:00 Chair’s Report** ..... Eli Taylor

**5:05 Board Reports and/or Remarks**..... All

**5:10 New Business**..... Eli Taylor  
None

**5:15 Executive Session**..... Eli Taylor  
The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

**5:35 Action Items as a Result of Executive Session**..... Eli Taylor

**5:40 Adjournment** ..... Eli Taylor

# One Plan, One Direction, Every Student

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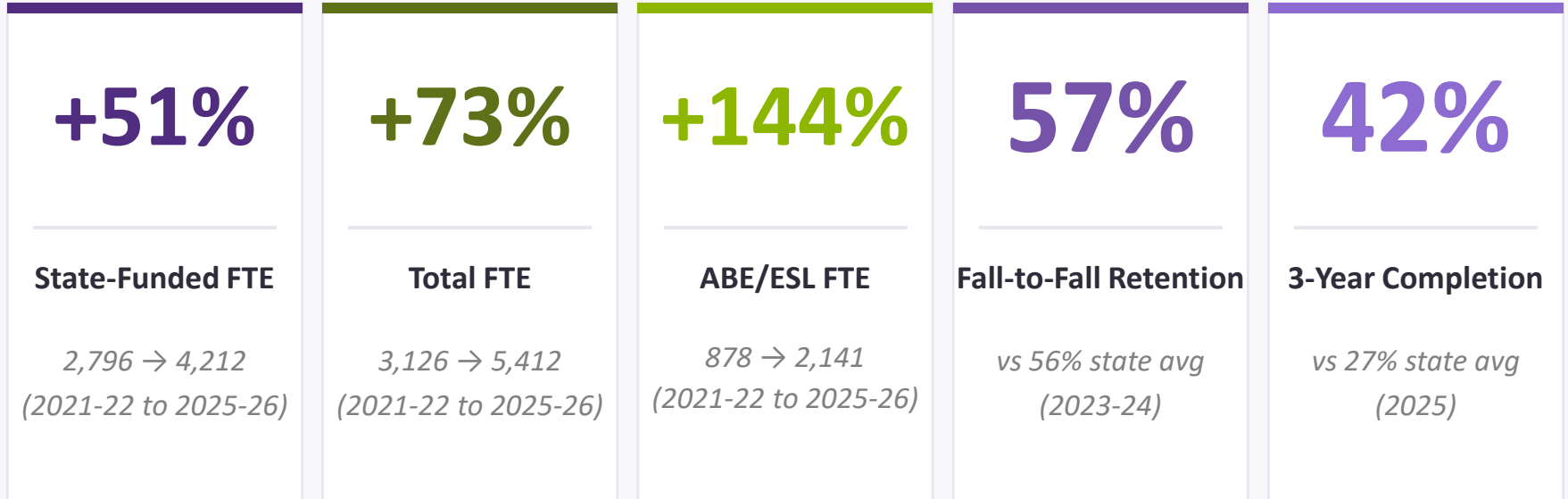
*Board of Trustees Study Session | Guided Pathways 2026 to 2028*

Dean Kelly | VP for Student Services

Dr. Thomas Broxson, Ed.D. | VP for Instruction & CAO

# The Work Is Paying Off

*The strategic plan you adopted is producing results. Five measures of where we stand.*



## ATD Leader College Designation

*Nationally recognized for closing equity gaps and sustaining student success outcomes.*

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# The Strategic Plan You Adopted: CARES

*Specific measures. Disaggregated equity targets. These are the outcomes we report to you.*

<b>Community of Care</b>	Current belonging: 88%   Current PACE: 3.79/5 (Fall 2024) Goal: belonging 100%, PACE improving year over year
<b>Access</b>	Current State FTE: 4,212   Total FTE: 5,412   Headcount: 8,732 Goal: all FTE 4,500 headcount 10,000
<b>Retention &amp; Completion</b>	Current retention: 57%   Current completion: 42% Goal: retention 70%, completion 60%
<b>Employment</b>	Current: 77% in high + medium wage   Goal: 100% high + medium wage High: \$90,606+ annual   Medium: \$52,723+ (Pierce County living wage)   Source: MIT Living Wage Calculator   Employment rate: metric in development
<b>Sustainability</b>	Environmental sustainability: metric in development Social sustainability: metric in development   Economic sustainability: metric in development

# Guided Pathways: How We Achieve the CARES Goals

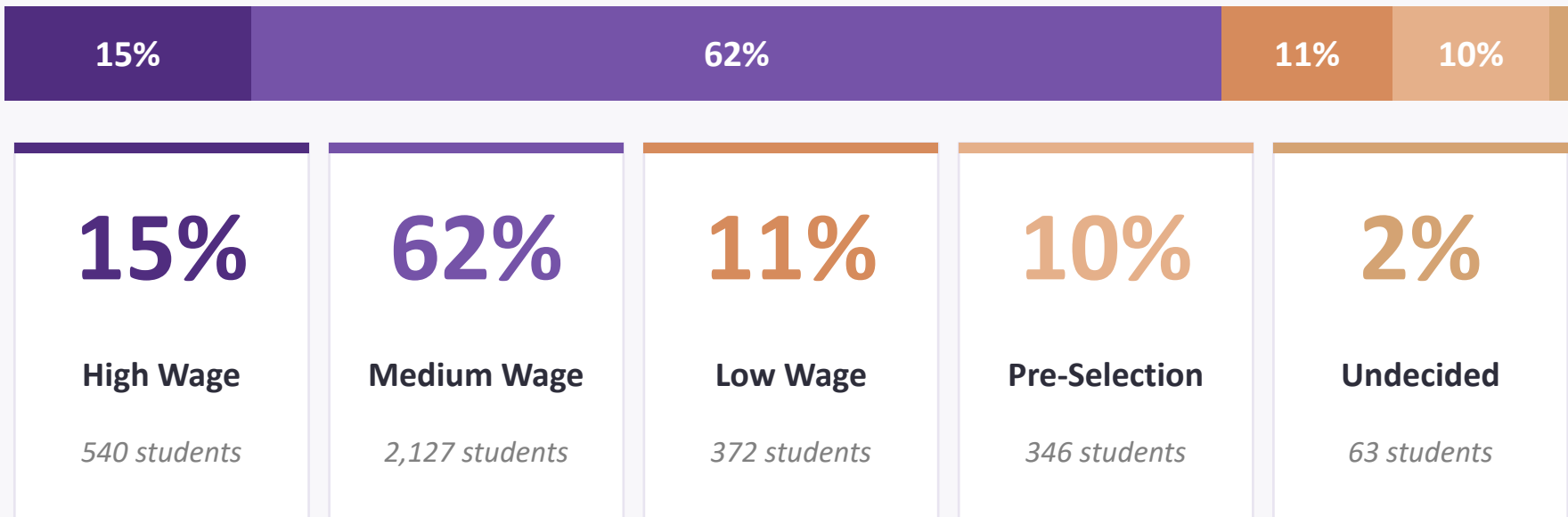
7 Guided Pathways goals are our major change initiatives. Aspen UO (Unlocking Opportunity), SHEEO-CPL (Credit for Prior Learning), and ATD (Achieving the Dream) are supporting frameworks, not separate plans.

<b>C</b> Community of Care
<b>A</b> Access
<b>R</b> Retention
<b>E</b> Employment
<b>S</b> Sustainability

<b>1</b> Strengthen Program Value	<b>A</b>	<b>E</b>	
<b>2</b> Increase Access & Equity	<b>A</b>	<b>R</b>	
<b>3</b> Build ABE/ESL as On-Ramp	<b>A</b>	<b>E</b>	
<b>4</b> Expand Credit for Prior Learning	<b>A</b>	<b>E</b>	
<b>5</b> Implement CWLOs	<b>R</b>	<b>E</b>	<b>S</b>
<b>6</b> Community Vibrancy Partnerships	<b>C</b>	<b>A</b>	
<b>7</b> One-Stop Entry Model	<b>A</b>		

# Where Our Students Are Now: Program Wage Return

Aspen UO enrollment analysis. Baseline for GP Goals 1 to 3. Wage tiers: High \$90,606+ | Medium \$52,723+ (Pierce County living wage) | Low below \$52,723. Source: MIT Living Wage Calculator.



*Move students into high-wage pathways by Fall 2028*

# GP Goal 1: Strengthen the Wage of Every Program

*CARES: Access + Employment | Supported by Aspen UO | Improve, reposition, or teach out every low-wage program.*

**+20%**

**HIGH-WAGE  
ENROLLMENT**

*Fall 2028  
2,667 → 3,200 students*

**+100%**

**BAS  
ENROLLMENT**

*Fall 2028  
96 → 192 students*

**-100%**

**LOW-WAGE  
PROGRAMS**

*Fall 2028  
372 → 0 students*

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## GP Goal 2: Increase Access to High-Wage Programs

*CARES: Access + Retention | Supported by Aspen UO*

*Disaggregated data show that students who stand to benefit most from high-wage programs are currently underrepresented in them. These goals set specific targets for the student groups where equitable access gaps are most pronounced.*

**Women**

**+25%**

291 additional women in high-wage programs

*-24% | 150 fewer in low-wage/undecided*

**Black / African American**

**+20%**

94 additional Black/AA students in high-wage

*-34% | 77 fewer in low-wage/undecided*

***Equity is the measure of whether reform is working.***

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# GP Goal 3: Build ABE/ESL into a Reliable On-Ramp

*ABE/ESL = Adult Basic Education and English as a Second Language | CARES: Access + Employment | Supported by Aspen UO*

*672% FTE growth over 5 years presents a great opportunity to ensure this growing part of our student body reaches living wage credentials.*

# +100%

**ABE/ESL transitions to college-level programs**

*130 → 260 students | Fall 2028  
Midpoint: 180 by Fall 2027 (+38%)*

## **Published pathway maps**

ABE/ESL to priority high-wage programs

## **Documented plan per student**

In place by end of first term

## **Contextualized instruction**

Co-requisite models + peer mentors

## **Bilingual advising**

Staff professional development

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# GP Goal 4: Expand Credit for Prior Learning

*CARES: Access + Employment | Separate effort from Aspen UO with distinct funding and partners | Supported by SHEEO national cohort.*

## 50% Faculty Trained

Full-time faculty trained to conduct CPL assessments.

*Baseline 0%. Target 50% by 6/30/28.*

## 90% Students Informed

Students informed about CPL during onboarding.

*Baseline 5%. Target 90% by 6/30/28.*

## 10 Credits per Student

Average CPL credits awarded per student.

*Baseline 4.8. Target 10 by 6/30/28.*

## 75% CPL Student Retention

Retention rate of CPL students (vs. non-CPL).

*Baseline 60%. Target 75% by 6/30/28.*



# GP Goal 5: College-Wide Learning Outcomes (CWLOs)

*CARES: Retention + Employment + Sustainability | Internal initiative with no external partner framework.*

## Gen Ed-Centered

CWLOs assessed and developed through Gen Ed courses. Best for programs with transfer/BAS requirements.

## Program-Embedded

CWLOs taught through program coursework. Faculty co-design across Gen Ed and technical courses.

## Hybrid / Capstone

Combination approach: Gen Ed + program + capstone or portfolio. Maximum flexibility for technical programs.

### Degree Completion %

Track % of technical completers who earn a full degree. Redesign pathways where Gen Ed has been a barrier, without lowering standards.

### Continuous Improvement

Shared rubrics and signature assignments reviewed annually. Results drive curriculum redesign and support. CWLO proficiency trends documented.



# GP Goal 6: Community Vibrancy

*CARES: Community of Care + Access | Supported by ATD | Meet students where they are. Remove barriers.*

**Community Partners**  
K-12, CBOs, Employers  
Dislocated workers

**On-Ramps**  
ETC + One-Stop Entry  
ABE/ESL

**CPTC Programs**  
Certificate → AAS → BAS  
CPL pathways

**Living-Wage Employment**

## Eastside Training Center

275+ students enrolled | 65% students of color | 40% first-generation.  
Community anchor for access reform.

## K-12 & Dual Enrollment

+222% summer dual enrollment. College in the High School: 0 to 290 students in 2 years. PC3 consortium (Bates, Pierce, CPTC).

## JFF ELEVATE Network Partnership

National network reimagining postsecondary education to deliver real skills, real credentials, and real opportunity. Focuses on credentials of value, reduced credential costs, and maximized learning. CPTC engaged through JFF.

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# GP Goal 7: One-Stop Entry Model

*CARES: Access | Supported by ATD | Streamline entry so every student moves from inquiry to enrollment with clarity and support.*

## Map the Friction

Document every step in the inquiry-to-enrollment journey. Identify where students stall, drop off, or get lost. Use disaggregated data to reveal where friction is uneven.

## Streamlined Inclusive Process

Redesign intake so every student encounters one coordinated entry point. Clear steps, bilingual support, warm handoffs to advising and basic needs resources.

## Pilot with ABE/ESL

Start with the population that faces the most entry barriers. Test the streamlined process with ABE/ESL students first, then refine before scaling.

## Scale and Measure

Expand the model college-wide once the pilot holds. Track yield (percentage of inquiries who enroll) as the primary measure. Increase it each year, disaggregated by student group.

# How You Will See Progress: Fall 2028 Scorecard

*One scorecard. Every goal tagged to CARES. This is how we will report to you each year.*

1	<b>Program Value</b>	A E	+20% high-wage   +100% BAS   -100% low-wage
2	<b>Equity</b>	A R	+25% women in high-wage   +20% Black/AA in high-wage
3	<b>ABE/ESL</b>	A E	+100% transitions (130→260)   +38% midpoint Fall 2027
4	<b>CPL</b>	A E	50% faculty trained   90% students informed   10 credits/student   75% retention
5	<b>CWLOs</b>	R E S	All programs select CWLO pathway   Degree completion % tracked
6	<b>Community Vibrancy</b>	C A	ETC growing   K-12 pipeline expanded   Dual enrollment increased
7	<b>One-Stop Entry</b>	A	Blueprint piloted   Yield (inquiry to enrollment) increased

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# One Plan, One Direction, Every Student

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*Questions & Discussion*



## **Board of Trustees Meeting**

Lakewood Campus, Rotunda, Building 3

Zoom Link for those who cannot attend in person:

<https://cptc-edu.zoom.us/j/85206670127>

**Wednesday, April 8, 2026**

Study Session: Cancelled

Regular Meeting: 4:00 – 5:45 p.m.

### **Regular Meeting Minutes**

**Call to Order:** Chair Taylor asked Trustee Phillips to lead the meeting. Trustee Phillips called the Regular Meeting of the Board of Trustees for Clover Park Technical College (CPTC) to order on April 8, 2026, at 4:05 p.m., followed by the flag salute and land acknowledgement.

#### **Board of Trustees Present:**

Eli Taylor, Chair – on line

Adria Buchanan, Vice Chair – on line

Tong Zhu – on line

Jesus Villegas Rivera – on line

Alice Phillips

**College President:** Dr. Joyce Loveday

#### **AAG:**

Matthew Barber, Interim AAG

#### **Excused Absences:**

Justin Kjolseth, AAG

#### **Executive Team:**

Catherine Purcella, Senior Executive Director of Advancement and Strategic Communication

Amelia Grayson, VP for Finance and Administration

Dr. James Neblett, Associate VP for Human Resources and Culture

Ilesha Valencia, Associate VP for Equity, Diversity, and Inclusion

Dr. Tom Broxson, VP for Instruction – on-line

## **Adoption of the Agenda**

### **MOTION:**

Motion to adopt the agenda as presented was made by Trustee Taylor and seconded by Trustee Buchanan. The motion was approved unanimously.

## **Approval of the Minutes of March 11, 2026 (Tab 1)**

### **MOTION:**

Motion to adopt the minutes of the March 11, 2026, Board meeting as presented was made by Trustee Taylor and seconded by Trustee Buchanan. The motion was approved unanimously.

## **Public Comments**

None.

## **President's Report**

Dr. Loveday noted that the action taken at the March 11, 2026, meeting granting tenure to Rachael Butler was made in error. The award should have been for continuous status, not tenure, and requires correction at this meeting. At the March 11, 2026, meeting should have been an award of "continuous status." Ms. Butler is eligible for continuous status, which applies to specially funded candidates. Ms. Butler has been informed of the error and has graciously acknowledged the need for this correction.

Dr. Loveday provided a follow-up regarding the public comments received at the February Board meeting. She reported the Board was provided with the college's findings and recommendations from the expressed concerns in March and that she had also met with the speakers regarding the report. The written response will be posted on the Board page of the college's web site. Dr. Loveday thanked the student success officers for voicing their concerns.

The SkillsUSA contest will once again be hosted by CPTC at our Lakewood campus on April 16. This is a major event involving many on campus.

Wednesday, April 22 will see a program expo on the Lakewood campus. The event is open to the whole community.

The CPTC Foundation Scholarship Dinner will be held at the McGavick Center on May 1, starting at 5:00 p.m. Dr. Loveday invited Trustees to attend as guests at her table. Trustee Phillips recommended this event.

Approximately 2000 students are anticipated to attend the Career Conference on the Lakewood campus on May 7 from 9:00 a.m. to 1:00 p.m. to explore CPTC's technical career pathways.

## **College Reports or Highlights**

### **Campus Activities and Advocacy Board (CAAB) Report (Tab 2)**

Tabitha Basweti and Glester Ibanez provided a report regarding recent CAAB activities.

They said that today's report is a little different because Spring quarter has just started. There were only two items.

Spring Fest is anticipated to be big this year. This is a chance for our whole community including students, staff, faculty, and family members to get together and have fun. It will be held May 21 either outside near Building 19, or inside Building 23, depending upon weather. Last year the Fest was attended by 619 people. CAAB is hoping for more this year.

CAAB is preparing for the annual Student Award Ceremonies, which will be held at 6:00 p.m. on May 28 in the McGavick Center. It will be a night of celebration. CAAB is collecting nominations for students now.

#### Student Life Department Report (Tab3)

Jessica Wallack and Danny Lee provided a presentation about the Student Life department. It is designed to help students receive support and grow.

Their full team includes four staff, but there are currently two positions that need to be filled.

Student engagement is key to their work. They accomplish this in multiple ways to meet the specific needs of individual students. Some of their standing sub-programs include:

- Student ID distribution
- Distribution of free Bus Passes for Pierce Transit
- Food distribution through the Student Leadership and Service Center's (SLSC) Food Pantry as well as coordination with Nourish Pierce County's weekly mobile food bank.
- Management of a personal care pantry

Student Life also plans and facilitates a wide array of engagement opportunities to enhance the student experience through events, activities, student clubs, and partnerships across campus and the wider community.

They provided contact data showing that demand for, and participation in, their program is growing. The services are staffed by students themselves. Financial support is provided by the student's fees, and is augmented by support from the CPTC Foundation.

In addition to the standing sub-programs, other activities are provided through the year. These range from fun, to resource information distribution, to self-improvement. The student leadership chooses the activities. Leadership is developed through employment and training including personal development as well as job-specific training.

Ms. Wallack noted that student life programs throughout the state compare notes through a commission. She noted that CPTC has one of the strongest programs.

Trustee Phillips expressed sorrow that the need for food is so high and asked if the food provided has high nutritional value. Ms. Wallack stated that she prioritizes nutritious foods ensuring that all food groups are included. No chips are included.

### Budget Development Process

Amelia Grayson provided a presentation about this year's budget development process. She began with background of State and College finances. The State background includes:

- Budget pressures and shortfalls due to declines in revenue and rising expenses
- Historical underfunding of Cost-of-Living Adjustments for employees
- A legislative mandate for SBCTC to conduct an efficiency study
- SBCTC's new allocation model

The legislative mandate includes a request for recommendations that indicate expectations for change. SBCTC is to look for system-wide efficiencies, evaluate physical locations (campuses), and reconsider district structures. The report is due back to the legislature by September 1.

SBCTC's new allocation model is effective July 2027. Because of the large decline of enrollment at CPTC during covid, we are at a disadvantage for the first year. In future years, our rapid enrollment recovery will yield higher allocations. However, the cost of instruction at technical colleges is higher than community colleges due to the nature of the training we provide (i.e., specialized equipment and facilities).

CPTC has a number of internal factors that also impact budget development. Going forward CPTC is committed to achieving a balanced budget. This will preserve operating reserves against future difficulties. The Collective Bargaining Agreements have built-in advancements that must be met. Finally, we will soon be receiving new aircraft and must incorporate their cost into the budget. Trustee Phillips noted that the aircraft purchase was required for the continuation of the aviation program.

Ms. Grayson stated that maintaining and growing enrollment is key, but the challenge is how to balance this with funding cuts. Trustee Buchanan asked which programs are having the fastest growth, and which provide the highest income for the college. Dr. Loveday replied that the data is being collected now and will be provided at the Board retreat.

Dr. Loveday joined the presentation to discuss strategy. She pointed out that CPTC has great momentum and actively engaged employees. Our strategy as we consider potential cost reductions will be to set the college up for success for the next eighty years. Investment will support the College's strategic plan and center on access, student economic mobility, and improving retention and completion.

A rough draft of reduction goals was presented, followed by a timeline for budget development. The new budget should be ready for vote by the Board at the August meeting. Ms. Grayson encouraged trustees to reach out and request any data they desire.

### **Chair's Report**

Chair Taylor yield to Trustee Phillips.

### **Board Reports and/or Remarks**

Trustee Phillips remarked that dyslexia was portrayed in the media recently as a mental illness. She stated that it is a condition, not an illness. She stated that there are resources available to help overcome difficulties. She encouraged students to seek aid.

### **New Business**

Trustee Phillips addressed the error made by the Board at the March 11, 2026 meeting regarding Rachael Butler. Ms. Phillips apologized to Ms. Butler for the error.

### **MOTION:**

Trustee Taylor moved that the Board of Trustees rescind the motion granting tenure to Rachael Butler at Clover Park Technical College, which was adopted during the Board's March 11, 2026 meeting, because Ms. Butler is presently not eligible for tenure, pursuant to statute and the faculty collective bargaining agreement. Trustee Zhu seconded. The motion was approved unanimously.

### **MOTION:**

Trustee Taylor moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the review committee and the president which were presented during the Board's meeting of March 11, 2026, grant continuous status to Rachael Butler at Clover Park Technical College. Trustee Zhu seconded. The motion was approved unanimously.

### **Executive Session**

At 5:41 p.m., Trustee Phillips stated that in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 25 minutes for the purposes of reviewing charges brought against a public employee, reviewing the performance of a public employee, and discussing potential litigation with legal counsel.

Trustee Phillips reconvened the meeting at 6:22 p.m. and asked if there were any action items as a result of Executive Session. There were not.

### **Adjournment**

#### **MOTION:**

Motion to adjourn the meeting at 6:23 was made by Trustee Taylor and seconded by Trustee Buchanan. The motion was approved unanimously.

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Dr. Joyce Loveday  
President  
College District Twenty-Nine

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Eli Taylor  
Chair, Board of Trustees  
College District Twenty-Nine

# CAMPUS ACTIVITIES & ADVOCACY BOARD REPORT

MAY 2026





# CPTC College in the High School





# CHS Overview

- CHS is a program in which an eligible, college-approved high school teacher offers a college course on a high school campus and in which eligible high school students are given the opportunity to earn high school credit to be awarded by a district and college credit awarded by the participating college.
- HS teachers are approved by CPTC faculty and Instructional Deans
- CHS students stay on their high school campus, whereas Running Start students leave their high school campus to take courses on CPTC's campus.
- CPTC is focusing our CHS efforts on our technical courses.
- Long term goal is for students to use these credits after they graduate towards one of our certificate or degree programs.

# College in the High School options at CPTC



Construction  
(Core+)



Nursing  
Assistant  
Certified  
(NA-C)



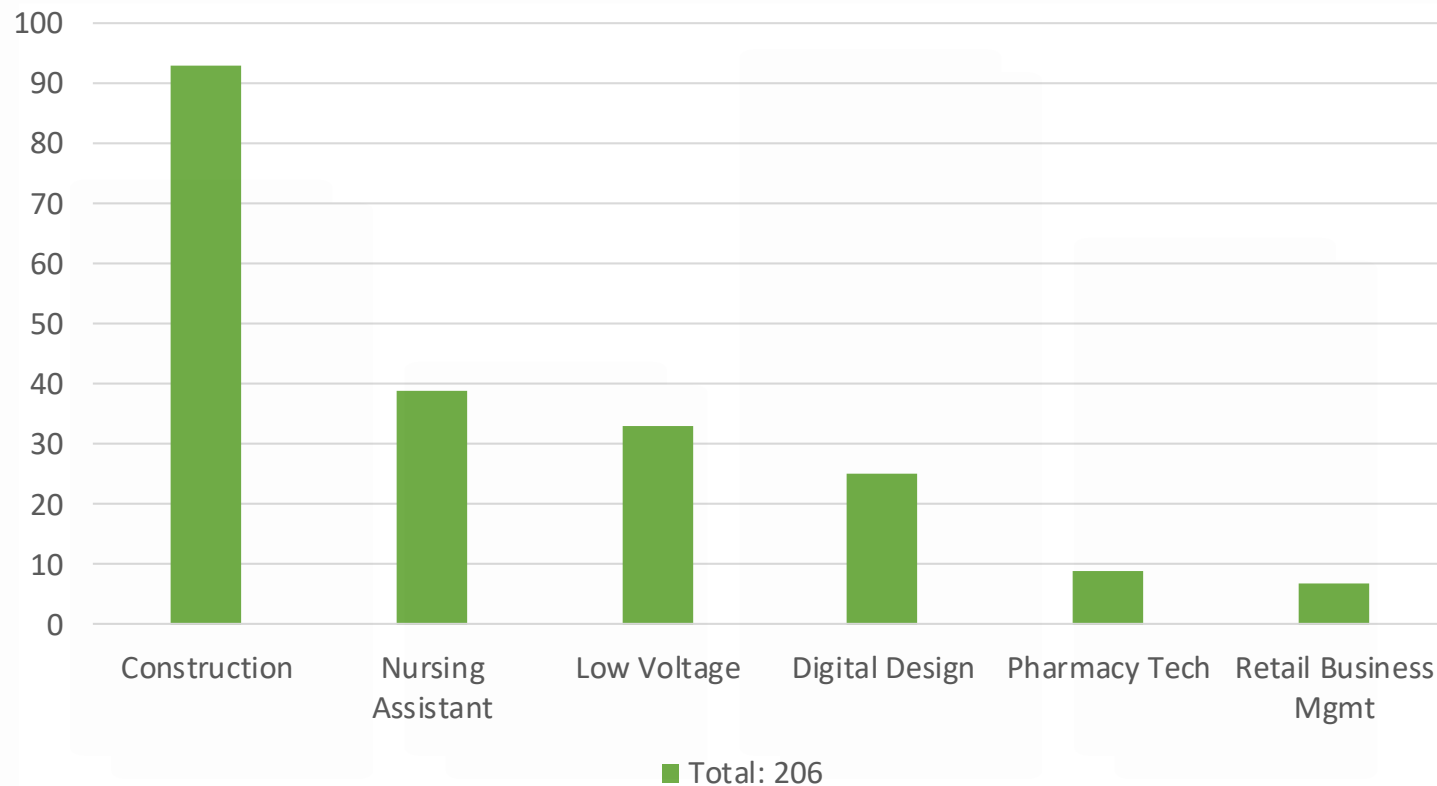
Retail  
Business  
Management



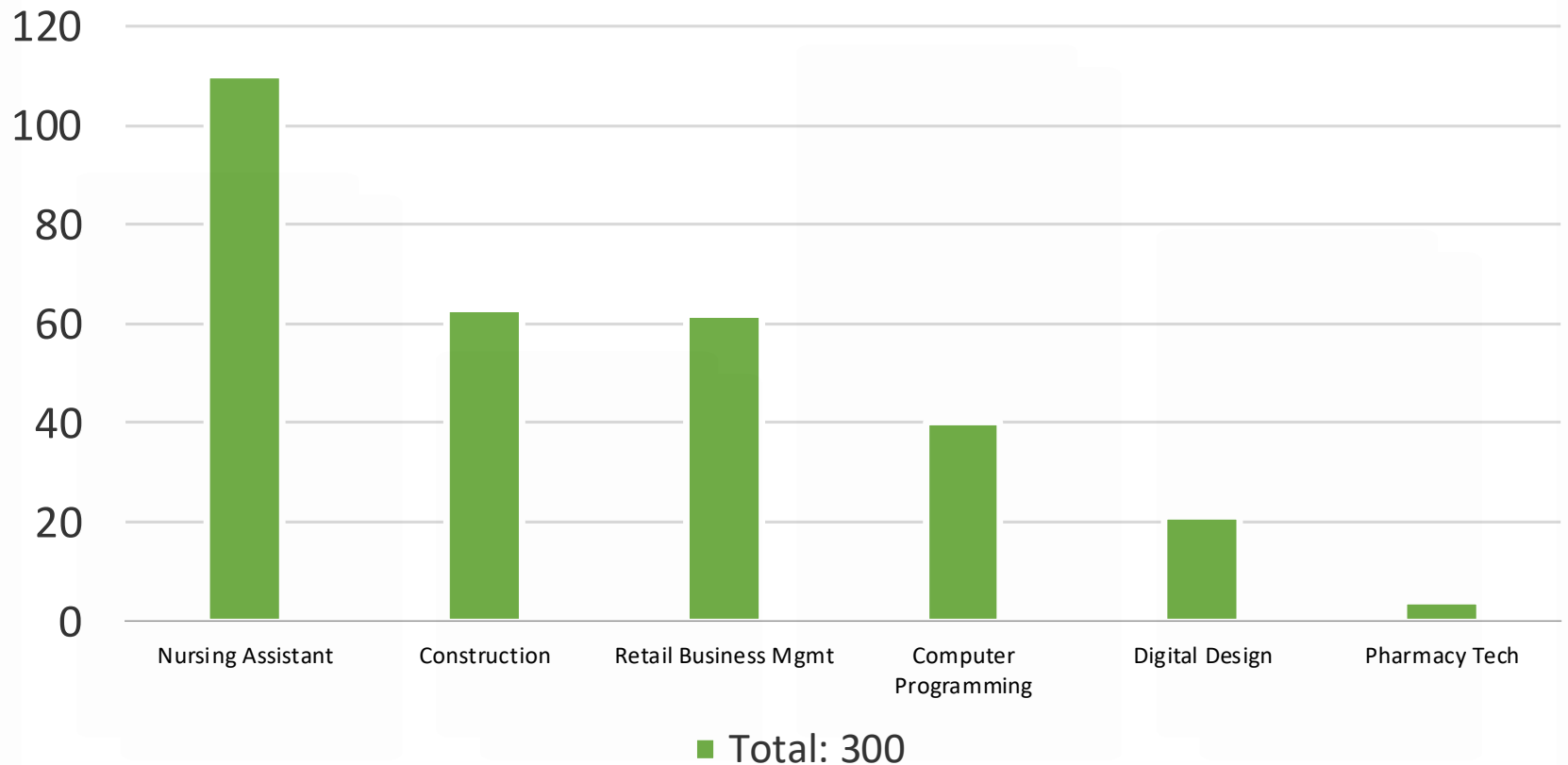
Over 40  
Career  
Pathways to  
Choose From



# 2024-25 CHS student enrollments



# 2025-26 CHS student enrollments



# 2025-26 CHS partner high schools

- **Pierce County:**
  - Eatonville
  - Pierce County Skills Center
  - Science and Math Institute (Tacoma SD)
- **Central & Eastern WA:**
  - Colville
  - Cusick
  - Garfield-Palouse
  - Innovation
  - Mt. Spokane
  - Northport
  - Yakima Valley Skills Center

## CHS highlights

- Tacoma SD collaboration – SAMI and Maritime 253
- Eastern WA & Yakima partnerships
- Presented CPTC CHS info at state K-12 CTE conferences
- Seattle and Vancouver school district partnerships for 2026-27

# Additional CHS partners for 2026-27

- **Seattle Public Schools (four high schools)**
- **Vancouver School District**
  - Both districts are offering Construction



# Contact Information

Kevin Kildun

Associate Dean of  
Dual Credit Pathways

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253.589.5701

# CPTC ACCESS REPORT

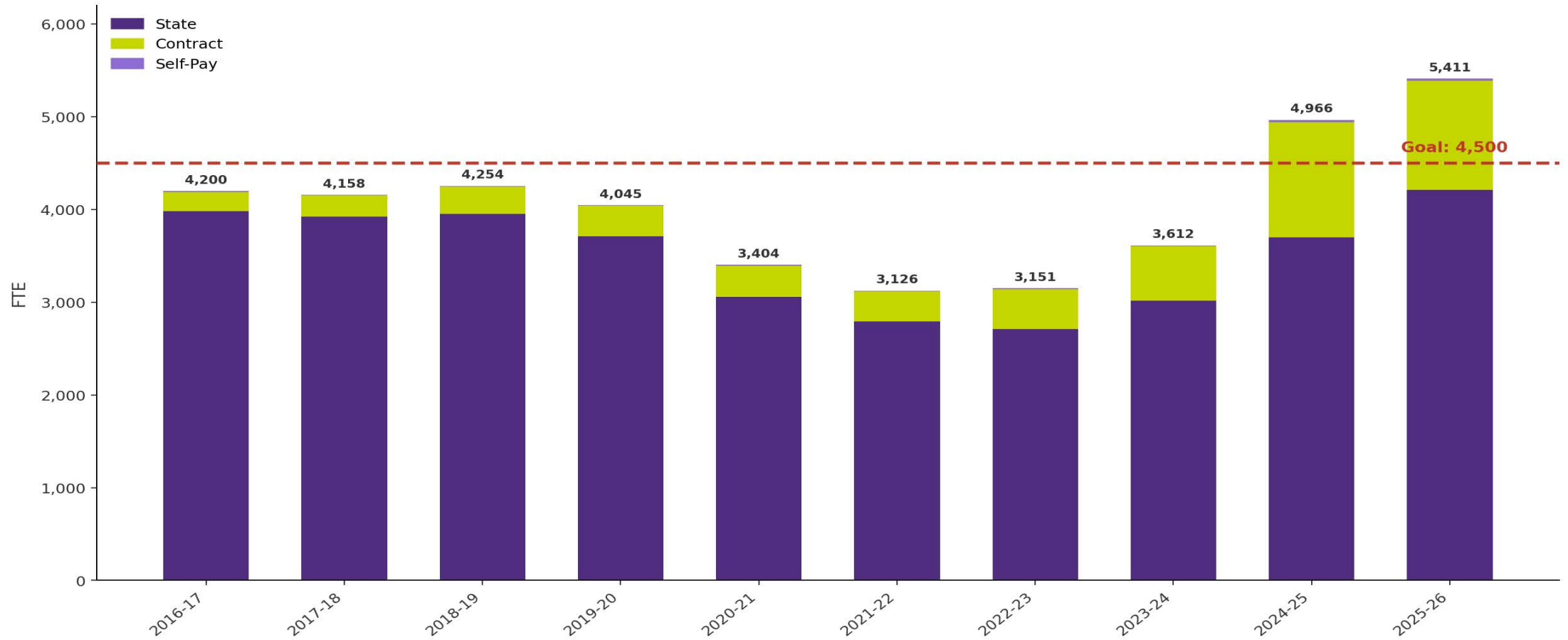
Spring 2026

# ANNUAL & QUARTERLY FTE COMPARISON



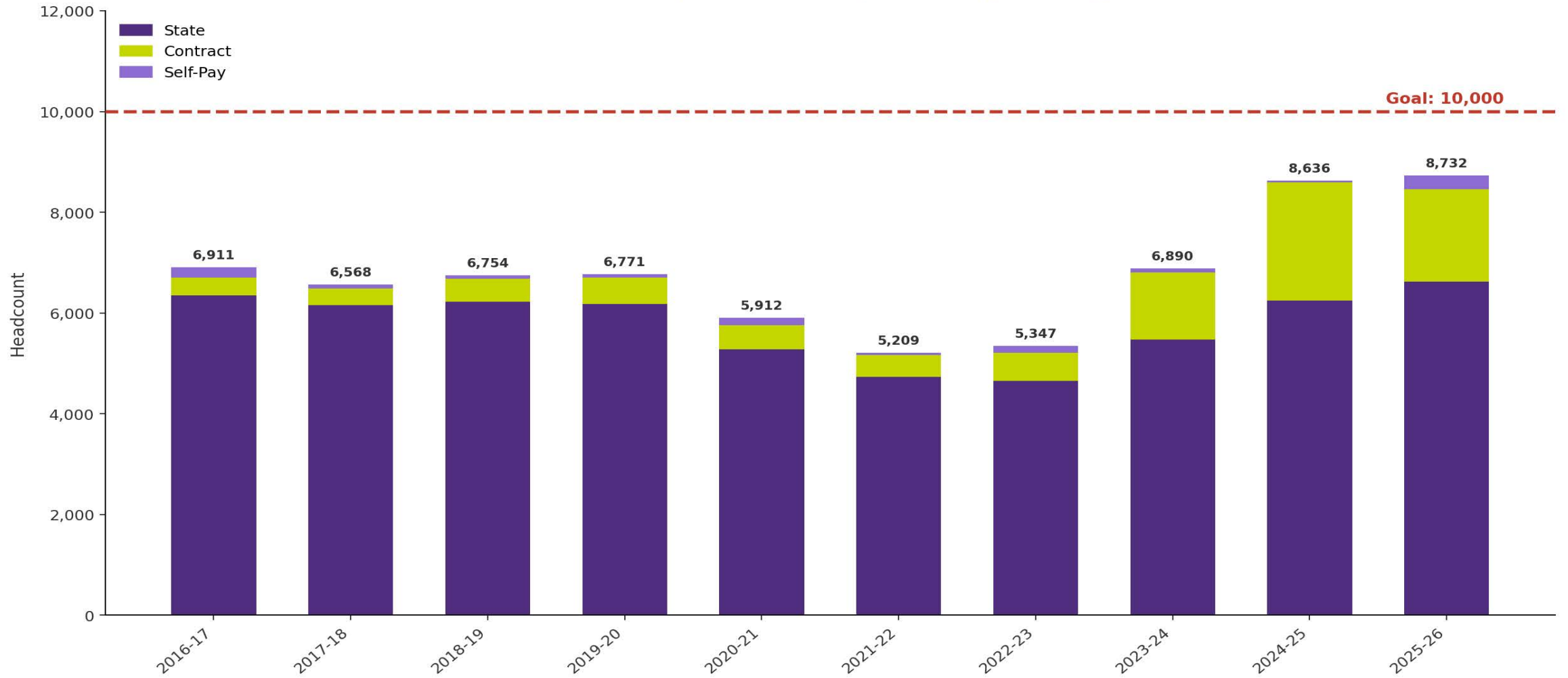
# TOTAL FTE GENERATION

Total FTE Generation | Annual by Funding Source



# TOTAL HEADCOUNT

Total Headcount | Annual Unduplicated by Funding Source



# STRATEGIC PLAN

CARES	BROAD GOAL	MEASURES	PROGRESS (Compared to 2024-25)
A- Access	Increase access and enrollment among historically marginalized populations who have not equally benefited from the rewards of higher education and the skills and credentials we offer.	<ul style="list-style-type: none"> <li>Headcount</li> <li>FTE</li> </ul>	<ul style="list-style-type: none"> <li>8,732 Total Headcount (87% toward 10,000 goal)</li> <li>Up 14.5% in Total FTE</li> <li>Up 5% in 24-25 enrolled students of color (56% of student body)</li> </ul>

Race / Ethnicity	2025-26 Headcount	2025-26 FTE	% of Enrollment (Headcount)	Pierce County %
White (Non-Hispanic)	2,467	1,623	28%	61%
Hispanic / Latinx	2,082	1,380	24%	13%
Black / African American	1,580	1,051	18%	8%
Asian / Pacific Islander	884	550	10%	10%
Native American / Alaska Native	147	57	2%	1%
Multiracial / Two or More	628	350	7%	7%
Unknown / Unreported	945	414	11%	N/A
<b>Total Students of Color</b>	<b>5,321</b>	<b>3,388</b>	<b>61%</b>	<b>N/A</b>

# AREAS OF MAJOR GROWTH

Area	2021-22 Headcount	2025-26 Headcount	Growth Headcount	2021-22 FTE	2025-26 FTE	Growth FTE
NWCTHS	306	756	147%	226.1	612.2	171%
Basic Skills/ESL	878	2,141	144%	274.0	806.0	194%
Bachelor Programs	76	119	57%	34.3	46.6	36%
Running Start	104	301	189%	208.3	594.7	186%
Eastside Training Center	0	426				
CiHS (Dual Credit)	0	400				

# INITIAL STEPS TO INCREASE ACCESS (2026-27)

- **Program Growth**

- ABE/ESL
- NWCTHS
- General Education
- BAS: target 150 enrolled
- Lineman: new cohort Fall 2026; high wage, high demand
- Eastside Training Center: expand offerings to reduce geographic barriers
- Seven new FY27 cohorts: Welding, Cosmetology, Massage Therapy, Construction, HVAC, 2 CDL

- **Outreach Growth**

- East Pierce County: targeted recruitment in underserved communities
- Maritime Center: expand pathways in South Sound
- Dual Credit: grow CiHS partnerships statewide

- **Initiatives**

- Achieving the Dream: Community Vibrancy
- Unlocking Opportunity (Aspen): intake redesign, meta major mapping, advisor alignment
- Credit for Prior Learning: scale across programs; target trades and healthcare workers
- CPL Enrollment Pilot WASAC: adult learner re-engagement significant Pierce County population has some college, no credential
- One stop enrollment model: simplify ABE/ESL to credit transitions; reduce entry drop off
- Data infrastructure: shared dashboards and college scorecard tied to Pierce County wage tier benchmarks