



Board of Trustees Meeting

Lakewood Campus, Rotunda, Building 3

Zoom Link for those who cannot attend in person:

<https://cptc-edu.zoom.us/j/85206670127>

Wednesday, April 8, 2026

Study Session: Cancelled

Regular Meeting: 4:00 – 5:45 p.m.

Regular Meeting Minutes

Call to Order: Chair Taylor asked Trustee Phillips to lead the meeting. Trustee Phillips called the Regular Meeting of the Board of Trustees for Clover Park Technical College (CPTC) to order on April 8, 2026, at 4:05 p.m., followed by the flag salute and land acknowledgement.

Board of Trustees Present:

Eli Taylor, Chair – on line

Adria Buchanan, Vice Chair – on line

Tong Zhu – on line

Jesus Villegas Rivera – on line

Alice Phillips

College President: Dr. Joyce Loveday

AAG:

Matthew Barber, Interim AAG

Excused Absences:

Justin Kjolseth, AAG

Executive Team:

Catherine Purcella, Senior Executive Director of Advancement and Strategic Communication

Amelia Grayson, VP for Finance and Administration

Dr. James Neblett, Associate VP for Human Resources and Culture

Iesha Valencia, Associate VP for Equity, Diversity, and Inclusion

Dr. Tom Broxson, VP for Instruction – on-line

Adoption of the Agenda

MOTION:

Motion to adopt the agenda as presented was made by Trustee Taylor and seconded by Trustee Buchanan. The motion was approved unanimously.

Approval of the Minutes of March 11, 2026 (Tab 1)

MOTION:

Motion to adopt the minutes of the March 11, 2026, Board meeting as presented was made by Trustee Taylor and seconded by Trustee Buchanan. The motion was approved unanimously.

Public Comments

None.

President's Report

Dr. Loveday noted that the action taken at the March 11, 2026, meeting granting tenure to Rachael Butler was made in error. The award should have been for continuous status, not tenure, and requires correction at this meeting. At the March 11, 2026, meeting should have been an award of "continuous status." Ms. Butler is eligible for continuous status, which applies to specially funded candidates. Ms. Butler has been informed of the error and has graciously acknowledged the need for this correction.

Dr. Loveday provided a follow-up regarding the public comments received at the February Board meeting. She reported the Board was provided with the college's findings and recommendations from the expressed concerns in March and that she had also met with the speakers regarding the report. The written response will be posted on the Board page of the college's web site. Dr. Loveday thanked the student success officers for voicing their concerns.

The SkillsUSA contest will once again be hosted by CPTC at our Lakewood campus on April 16. This is a major event involving many on campus.

Wednesday, April 22 will see a program expo on the Lakewood campus. The event is open to the whole community.

The CPTC Foundation Scholarship Dinner will be held at the McGavick Center on May 1, starting at 5:00 p.m. Dr. Loveday invited Trustees to attend as guests at her table. Trustee Phillips recommended this event.

Approximately 2000 students are anticipated to attend the Career Conference on the Lakewood campus on May 7 from 9:00 a.m. to 1:00 p.m. to explore CPTC's technical career pathways.

College Reports or Highlights

Campus Activities and Advocacy Board (CAAB) Report (Tab 2)

Tabitha Basweti and Glester Ibanez provided a report regarding recent CAAB activities.

They said that today's report is a little different because Spring quarter has just started. There were only two items.

Spring Fest is anticipated to be big this year. This is a chance for our whole community including students, staff, faculty, and family members to get together and have fun. It will be held May 21 either outside near Building 19, or inside Building 23, depending upon weather. Last year the Fest was attended by 619 people. CAAB is hoping for more this year.

CAAB is preparing for the annual Student Award Ceremonies, which will be held at 6:00 p.m. on May 28 in the McGavick Center. It will be a night of celebration. CAAB is collecting nominations for students now.

Student Life Department Report (Tab3)

Jessica Wallack and Danny Lee provided a presentation about the Student Life department. It is designed to help students receive support and grow.

Their full team includes four staff, but there are currently two positions that need to be filled.

Student engagement is key to their work. They accomplish this in multiple ways to meet the specific needs of individual students. Some of their standing sub-programs include:

- Student ID distribution
- Distribution of free Bus Passes for Pierce Transit
- Food distribution through the Student Leadership and Service Center's (SLSC) Food Pantry as well as coordination with Nourish Pierce County's weekly mobile food bank.
- Management of a personal care pantry

Student Life also plans and facilitates a wide array of engagement opportunities to enhance the student experience through events, activities, student clubs, and partnerships across campus and the wider community.

They provided contact data showing that demand for, and participation in, their program is growing. The services are staffed by students themselves. Financial support is provided by the student's fees, and is augmented by support from the CPTC Foundation.

In addition to the standing sub-programs, other activities are provided through the year. These range from fun, to resource information distribution, to self-improvement. The student leadership chooses the activities. Leadership is developed through employment and training including personal development as well as job-specific training.

Ms. Wallack noted that student life programs throughout the state compare notes through a commission. She noted that CPTC has one of the strongest programs.

Trustee Phillips expressed sorrow that the need for food is so high and asked if the food provided has high nutritional value. Ms. Wallack stated that she prioritizes nutritious foods ensuring that all food groups are included. No chips are included.

Budget Development Process

Amelia Grayson provided a presentation about this year's budget development process. She began with background of State and College finances. The State background includes:

- Budget pressures and shortfalls due to declines in revenue and rising expenses
- Historical underfunding of Cost-of-Living Adjustments for employees
- A legislative mandate for SBCTC to conduct an efficiency study
- SBCTC's new allocation model

The legislative mandate includes a request for recommendations that indicate expectations for change. SBCTC is to look for system-wide efficiencies, evaluate physical locations (campuses), and reconsider district structures. The report is due back to the legislature by September 1.

SBCTC's new allocation model is effective July 2027. Because of the large decline of enrollment at CPTC during covid, we are at a disadvantage for the first year. In future years, our rapid enrollment recovery will yield higher allocations. However, the cost of instruction at technical colleges is higher than community colleges due to the nature of the training we provide (i.e., specialized equipment and facilities).

CPTC has a number of internal factors that also impact budget development. Going forward CPTC is committed to achieving a balanced budget. This will preserve operating reserves against future difficulties. The Collective Bargaining Agreements have built-in advancements that must be met. Finally, we will soon be receiving new aircraft and must incorporate their cost into the budget. Trustee Phillips noted that the aircraft purchase was required for the continuation of the aviation program.

Ms. Grayson stated that maintaining and growing enrollment is key, but the challenge is how to balance this with funding cuts. Trustee Buchanan asked which programs are having the fastest growth, and which provide the highest income for the college. Dr. Loveday replied that the data is being collected now and will be provided at the Board retreat.

Dr. Loveday joined the presentation to discuss strategy. She pointed out that CPTC has great momentum and actively engaged employees. Our strategy as we consider potential cost reductions will be to set the college up for success for the next eighty years. Investment will support the College's strategic plan and center on access, student economic mobility, and improving retention and completion.

A rough draft of reduction goals was presented, followed by a timeline for budget development. The new budget should be ready for vote by the Board at the August meeting. Ms. Grayson encouraged trustees to reach out and request any data they desire.

Chair's Report

Chair Taylor yield to Trustee Phillips.

Board Reports and/or Remarks

Trustee Phillips remarked that dyslexia was portrayed in the media recently as a mental illness. She stated that it is a condition, not an illness. She stated that there are resources available to help overcome difficulties. She encouraged students to seek aid.

New Business

Trustee Phillips addressed the error made by the Board at the March 11, 2026 meeting regarding Rachael Butler. Ms. Phillips apologized to Ms. Butler for the error.

MOTION:

Trustee Taylor moved that the Board of Trustees rescind the motion granting tenure to Rachael Butler at Clover Park Technical College, which was adopted during the Board’s March 11, 2026 meeting, because Ms. Butler is presently not eligible for tenure, pursuant to statute and the faculty collective bargaining agreement. Trustee Zhu seconded. The motion was approved unanimously.

MOTION:

Trustee Taylor moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the review committee and the president which were presented during the Board’s meeting of March 11, 2026, grant continuous status to Rachael Butler at Clover Park Technical College. Trustee Zhu seconded. The motion was approved unanimously.

Executive Session

At 5:41 p.m., Trustee Phillips stated that in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 25 minutes for the purposes of reviewing charges brought against a public employee, reviewing the performance of a public employee, and discussing potential litigation with legal counsel.

Trustee Phillips reconvened the meeting at 6:22 p.m. and asked if there were any action items as a result of Executive Session. There were not.

Adjournment

MOTION:

Motion to adjourn the meeting at 6:23 was made by Trustee Taylor and seconded by Trustee Buchanan. The motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Eli Taylor
Chair, Board of Trustees
College District Twenty-Nine