CLOVER PARK TECHNICAL COLLEGE
Enrollment Services Office
4500 Steilacoom Blvd SW
Lakewood, WA 98499

Career & Technical Education (CTE) Dual Credit Request

How to Request for your CTE Dual Credit:

- The minimum grade required to earn Tech Prep credit is a **"C" or better**.
- Submit the this request form to Enrollment Services, Bldg. 17, Lakewood Campus.
- You will receive an email confirmation once your class(es) have been transcribed.

Once transcribed, you may view your unofficial transcript or request an official transcript online at www.cptc.edu/mycc.

There is no fee to get your CTE dual credit classes transcribed at Clover Park Technical College; however, there is a $15 fee to request for an official transcript.

Additional Information on CTE Dual Credit: http://www.pc3connect.org/dualcredit/questions.html

Full Name: _____
Last First MI

Mailing Address: _____
Street or P.O. Box Apt./Unit #

_____
City State Zip

Preferred Phone: _____ Alternate Phone: _____

Date of Birth: _____ Social Security #: _____

Email Address: _____

Home High School: _____ Home School District: _____

Last Name on High School Transcript: _____

By signing, I authorize Clover Park Technical College to transcribe all CTE Dual Credit classes that I am eligible for.

Student Signature: _____ Date: _____

NON-DISCRIMINATION STATEMENT: Clover Park Technical College does not discriminate on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal. For inquiries, please contact Title IX coordinator James Neblett, Associate Vice President for Human Resources & Culture, 253-589-5533, james.neblett@cptc.edu; or Section 504/disability coordinator Sarah Addington, Manager of Student Disability Services, 253-589-5755, sarah.addington@cptc.edu. All offices are located in Building 17, 4500 Steilacoom Blvd SW, Lakewood, WA 98499. Non-discrimination statement is available in other languages at www.cptc.edu/non-discrimination.