



## REQUEST FOR PUBLIC RECORDS

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| <b>Date:</b>   |
| <b>Name:</b>   |
| <b>Company:</b>  |
| <b>Address:</b>  |
| <b>Phone:</b>  |
| <b>Email:</b>  |
| <b>Identify in DETAIL the records/documents that you are requesting: (Use additional pages if necessary)</b> |
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**MAIL/EMAIL YOUR REQUEST TO:**

Clover Park Technical College  
Attn: Public Records Officer  
4500 Steilacoom Blvd SW  
Lakewood, WA 98499

Email: [publicrecords@cptc.edu](mailto:publicrecords@cptc.edu)