



**Board of Trustees Meeting**

**Lakewood Campus, Rotunda, Building 3**

**Zoom Link for those who cannot attend in person:**

<https://cptc-edu.zoom.us/j/85206670127>

**Wednesday, November 12, 2025**

Study Session: 3:00 – 4:00 p.m.

Regular Meeting: 4:00 – 5:15 p.m.

**Study Session Agenda**

- 3:00 Call to Order, Introductions ..... Eli Taylor**
- 3:05 EDI Updates ..... Iesha Valencia **Tab 1****
- 3:45 Adjournment ..... Eli Taylor**
- .....

**Regular Meeting Agenda**

- 4:00 Call to Order, Flag Salute, and Land Acknowledgement ..... Eli Taylor**
- Adoption of Agenda ..... Eli Taylor**  
*Action*
- Approval of the Meeting Minutes of October 8, 2025 ..... Eli Taylor **Tab 2****  
*Action*
- 4:10 Public Comments ..... Eli Taylor**
- 4:15 President’s Report ..... Dr. Joyce Loveday**
- **Student Success Speaker – Shelly D. Kirk-Selvester**
  - **Out-of-State Waivers**
  - **Miscellaneous**

**4:30 College Reports or Highlights**

CAAB Report.....Grace Atta and Nicole Irvin **Tab 3**

Veterans Services Presentation.....Dee Ladsen **Tab 4**

Esthetic Sciences Report.....Dr. Tom Broxson, Michelle Hillesland **Tab 5**

**4:50 Chair’s Report**..... Eli Taylor

**4:55 Board Reports and/or Remarks** ..... All

**5:00 New Business** ..... Eli Taylor

Approval of 2026 Board Calendar ..... **Tab 6**  
*Action*

Approval of Resolution 25-11-114 Tuition Residency Exception for Out-of-State  
Apprenticeship Students ..... **Tab 7a**  
*Action*

Approval of Resolution 25-11-115 Waiver of Non-Resident Operating Fee Differential **Tab 8**  
*Action*

**5:10 Executive Session** ..... Eli Taylor

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

**5:15 Adjournment** ..... Eli Taylor



# **Equity, Diversity & Inclusion Update**



Presented by Ilesha Valencia  
Associate Vice President for Equity,  
Diversity, and Inclusion



# Current DEI Landscape & Shaping of Higher Education

National  
Landscape

WA  
Landscape

CPTC Local  
Impact

What's  
Next?

# National Landscape

- DEI Legislation
- Efforts to Dismantle DEI & Education Department
- Federal Executive Orders:
  - “Ending Radical and Wasteful Government DEI Programs and Preferencing” 1-20-25
  - “Dear Colleague Letter” 2-14-25
  - Memo to Federal Agencies “Bondi Memo” 7-29-25
  - International Student Visas
  - Immigration Status
  - Accreditation

Sources: The Chronicle of Higher Education; Federal Register National Archives

# Impacts

- Changes in Federal Funding – frozen, paused, cancelled
- CPTC Civil Rights and Non-Discrimination Review
- Address Policy Gaps at CPTC
- Monitoring Safety Needs
- A Nationwide Wave of Capitulation and Renewed Commitments

Sources: The Chronicle of Higher Education, WA State  
Office of the Attorney General

A photograph of a man in a cockpit, wearing a headset and looking out the window. The image is dimmed to serve as a background for the title text.

# Envisioning a Washington for All

Washington  
State  
Landscape



# Notable Milestones

**I-200** a 1998 Voter approved initiative ban on preferential treatment

**WA State Office of Equity** Established by Gov. Inslee in 2020

**WA State Laws** strong protections

Source: Washington State Legislature

A woman with vibrant pink hair, wearing black-rimmed glasses, a pink face mask, and purple nitrile gloves, is shown from the side in a laboratory setting. She is holding a small white object, possibly a pipette tip. The background features lab equipment, including a fume hood and storage shelves. The text "Our College" is overlaid in white on the image.

# Our College

Local Impact

A solid green rectangular bar is located at the bottom right of the slide.

# Institutional Response

- Responsive to Student & Employee Impacts
- Informed & Transparent Communications
- Campus Policies
- Continuous Compliance Reviews
- Added Trainings & Professional Development
- Strong Leadership from O-EDI



# Moving Forward Together

**What's  
Next?**

# Active Responsiveness

- Attend to Morale and Impacts
- Commitment to CPTC Strategic Plan
- Training to CPTC Non-Discrimination Policy
- Statewide Alignment in use of Targeted Universalism
- Shared Governance Committees
- Seek Regular and Ongoing Legal Guidance



**Board of Trustees Meeting**

**Lakewood Campus, Rotunda, Building 3**

**Zoom Link for those who cannot attend in person:**

<https://cptc-edu.zoom.us/j/83543974093>

**Wednesday, October 8, 2025**

Study Session: Cancelled

Regular Meeting: 4:00 – 6:22 p.m.

**Regular Meeting Minutes**

**Call to Order, Land Acknowledgement, Introductions:** Trustee Taylor called the Regular Meeting of the Board of Trustees for Clover Park Technical College (CPTC) to order on October 8, 2025, at 4:01 p.m. followed by the land acknowledgement, flag salute, and introduction of the executive team.

**Board of Trustees Present:**

Eli Taylor  
Alice Phillips  
Tong Zhu  
Adria Buchanan – on line

**College President:** Dr. Joyce Loveday

**Assistant Attorney General (AAG):** Justin Kjolseth – on line

**Excused Absences:**

Jesus Villegas Rivera

**Executive Team:**

Dean Kelly, VP for Student Success  
Amelia Grayson, VP for Finance and Administration  
Iesha Valencia, Associate VP for Equity, Diversity and Inclusion  
Dr. Tom Broxson, VP for Instruction  
Cathy Purcella, Senior Executive Director of Advancement and Strategic Communication

**Adoption of the Agenda**

**MOTION:**

Motion to adopt the agenda as presented, was made by Trustee Phillips and seconded by Trustee Buchanan. The motion was approved unanimously.

### **Approval of the Minutes of August 13, 2025 (Tab 1)**

#### **MOTION:**

Motion to adopt the minutes of the August 13, 2025 Board meeting as presented, was made by Trustee Phillips and seconded by Trustee Buchanan. The motion was approved unanimously.

### **Approval of the Minutes of August 25, 2025 (Tab 2)**

#### **MOTION:**

Motion to adopt the minutes of the August 25, 2025 Board meeting as presented, was made by Trustee Phillips and seconded by Trustee Buchanan. The motion was approved unanimously.

### **Public Comments**

None

### **President's Report**

Due to scheduling difficulties, Dr. Loveday asked Amelia Grayson to make her presentations early.

### Fiscal Year 2025 Final (Tab 5)

Ms. Grayson provided an overview of the final unaudited figures for the 2025 fiscal year.

Minor adjustments were made from previous preliminary reports. Notably the college ended the fiscal year with only a \$275,059 loss.

### Fiscal Year 2026 Final (Tab 6)

Ms. Grayson provided an overview of the 2026 fiscal year budget. The tuition rates, tuition waivers, and course fees were not explored in detail, but were presented as a customary part of the annual budget for the Board to review.

Similar to the last fiscal year, the 2026 budget projects a 2.2-million-dollar deficit.

Revenue figures presented assume a ten percent enrollment increase and the approved tuition increase of three percent.

Expenses show a significant increase in salaries and benefits, which reflect improvements in projections compared to last year. The increase allows for projected growth.

Building 23 is in its last year of debt service, so this will drop off of next year's budget. Going forward, the college we will only be paying on debt service on building 24.

The net deficit is largely due to continuing efforts to build capacity for growth.

At Trustee Phillips' request, Ms. Grayson explained that increases in employee expenses includes cost of living increases, step increases, growth of faculty, and a level re-set for some employees.

Trustee Zhu asked why the repair and maintenance budget line does not appear on this budget. Ms. Grayson explained that budget is now contained in the Other Expense line.

Ms. Grayson noted that operating reserves are at levels similar to last year with a couple of changes. The HR Audit and Recovery is at a lower level due to improved understanding of need. The actual expense may be even less than the \$100,000 projected. The Aircraft line was increased because the ordered airplanes will be available one year early. The earlier delivery allows about \$47,000 per airplane in savings on the purchase price, and will also provide savings from decreased maintenance on the old airplanes. The college will need to pay the full balance upon delivery. Ms. Grayson said that she is investigating the use of a Certificate of Participation for this purchase to spread the cost out. The COP would come in the form of a reimbursement so we would still need the reserve amount to pay up front. Ms. Grayson will present the COP option at a later meeting.

Upon completion of Ms. Grayson's presentations, Dr. Loveday introduced Sheli Sledge and Maria Ott to provide a presentation about Holiday House (Tab 3). Ms. Sledge noted that her presentation is similar to last year's presentation. She said that Holiday House helps to focus student attention on their studies instead of holiday needs. Need continues to grow and outpaces the number of sponsors.

October 19 there will a basket raffle to support unsponsored families.

Trustee Taylor asked if we work with outside organizations, and was informed that we work with both local business and service organizations to support Holiday House.

Ms. Sledge noted that most baskets are donated by employees.

December 2<sup>nd</sup> is the main event. From 8:00 a.m. to noon, gifts and donations are dropped off in the McGavick Center. At 1:00 p.m. recipients show up for gifts, games, and goodies.

Dr. Loveday thanked Ms. Sledge and Ms. Ott and continued, reporting on the following items:

The college has had a good start to fall quarter (enrollment is up about ten percent).

The Peer Mentoring Center is having its grand opening. It has been functioning for a year, but tomorrow at 1:30 is the ceremonial unveiling (including a new mural on Building 16).

Two federal grants have been discontinued: CCAMPIS which funded childcare costs at the Hayes Development Center for students who demonstrated financial need, and Title III, which was stopped at year 2 of 5. Title III was being used to develop training and curriculum support for faculty and also to expand learning and implementation of artificial intelligence. Appeals to the federal government were denied.

A resolution will be presented for ratification at the end of the meeting. The proposed resolution would allow a waiver of the operations differential for domestic out-of-state students. The need for this came to Dr. Loveday's attention recently because of the impact of out-of-state fees on apprenticeship enrollments. Changes in ctcLink require that the Board approve the resolution. This will also affect on-line students living in California, as well as our new line-workers

program. The financial impact is minimal because much of these fees are already regularly waived.

Trustee Buchanan asked if the resolution can only be applied fully, or if there is a middle ground. She expressed concern about the reduction in revenue to the college. Dr. Loveday responded that the exact financial effect is difficult to assess, but the majority of out-of-state residents already get some form of waiver. It is estimated that the impact will be 12 to 20 thousand dollars per quarter. On the other hand, we are likely draw more students with the waiver and may result in a net gain financially.

Trustees Zhu and Taylor said they would like more information about the financial impact. Dr. Loveday said she would bring the resolution back next month with more information.

Finally, Dr. Loveday noted that Chair Taylor would be signing Policy 3.35 tonight. This policy establishes the college approach to electronic signatures.

### **College Reports or Highlights**

#### CAAB Report (Tab 4)

Cecilia Hernandez and Jessica Wallack provided a report regarding CAAB activities.

Ms. Hernandez noted that she has only been on the student leadership team for one month. This month's report was about the student leadership conference at Green River College and the student leadership training at CPTC. The leadership conference was a convocation of student leaders from community and technical colleges. The conference was two- and one-half days long, composed of leadership development, and fun activities to give students ideas for low-cost events at their campuses. Training for CPTC student leadership has been conducted here, teaching students about local structure and processes.

#### Union Update

Jason Kruse and Katheryn Smith provided an update of union activity at CPTC.

Mr. Kruse is president of the Clover Park Federation of Classified Employees, local 4789, which currently represents about one hundred employees. The classified union has a new set of officers but Mr. Kruse has been at CPTC and involved in the union for 20 years. The classified union has no particular issues at this time. He principally wanted to introduce himself, and see if the trustees had any questions.

Ms. Smith is the new president of Clover Park Federation of Teachers, Local 391. She thanked Drs. Loveday and Broxson for completion of recent MoU negotiations and stated that she felt negotiations have been fair. She shared a concern about freedom of speech due to outside influences. She also spoke about the new shared governance process. She noted past shared governance was not perceived as balanced. She stressed the need going forward to attend to input from non-administrative employees. Finally, she noted that past benefits struggles have been largely resolved, stating that Amy Ehlers should be commended for her work.

Trustee Phillips asked how the unions would like shared governance to work. They replied that they hope for shared development of solutions and accountability. They attributed poor participation to lack of perceived impact. Trustee Phillips recommended not giving up. Trustee Buchanan asked if the unions encourage members to complete the PACE survey and asked how the unions collect data (qualitative or quantitative). Ms. Smith stated that her information collection has been largely anecdotal, and that the faculty union did announce the PACE survey at meetings requesting participation. She noted that it is hard to get survey participation from all members. She has hopes for better participation with the new shared governance model.

Dr. Loveday noted that the past shared governance model did show success in some areas but the PACE survey results indicated the need for an expanded approach. The new approach will require engagement at a high level.

Trustee Zhu appreciated the union's interest in mutual responsibility.

#### Student Success Update (Tab 7)

Mr. Dawley started his report on Outreach and Entry Services with a thank-you to the staff for the hard work that they do in circumstances that can be difficult.

His department is the first step for entering students. They are tasked with bringing students into the college, and getting them started in the right direction. The department's next major event is the Bi-Annual Program Expo coming up on October 22, 3:00 to 6:00 p.m. in Buildings 34 and 24. This time the program expo is combined with Manufacturing Day.

Outreach and Entry Services has effectively leveraged Technology:

- Element 451 has provided enormous support.
- A Chatbot (Bonnie) has been deployed as a 5<sup>th</sup> entry coordinator (about to start 4<sup>th</sup> coordinator – bringing the staff back to full force).

He wants to create a more individualized marketing scheme, and will be working the Marketing and Communications department.

The current budget environment has hit some K-12 districts hard, and Outreach and Entry Services is looking at how to support them as an important partner in the path toward CPTC enrollment.

The department is also working on creating stronger relationships with internal departments. "Operation Donut Drop" is used as one method to create a closer connect with programs and a better understanding of their needs.

Trustee Zhu asked if the one-stop approach is unique. Mr. Dawley replied that he is not sure, but does know that we are one of the only colleges with a drop-in welcome center.

#### **Chair's Report**

Chair Taylor had nothing to report.

**Board Reports and/or Remarks**

Trustee Phillips reported that the college's pole yard is up, and line worker training has begun.

**New Business**Approval of FY 2025-2026 Operating Budget (Tab 6)

Trustee Phillips moved to approve the operating budget for fiscal year 2026 as presented.

Trustee Zhu seconded the motion. The motion was approved unanimously.

Approval of Resolution 25-10-113 Out-of-State Operating Fee Differential Waiver (Tab 8)

This item was postponed to the next meeting where more information on its impact can be presented.

**Executive Session**

At 5:40 p.m. Chair Taylor announced that in accordance with RCW 42.30.110, the Board of Trustees would recess and go into executive session for approximately 30 minutes for the purpose of discussing potential litigation.

Chair Taylor reconvened the meeting at 6:21 p.m. and stated that there was no action to be taken as a result of the executive session.

**Adjournment**

Motion to adjourn the meeting at 6:22 was made by Trustee Phillips and seconded by Trustee Zhu. The motion was approved unanimously.

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**Dr. Joyce Loveday**  
**President**  
**College District Twenty-Nine**

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**Eli Taylor**  
**Chair, Board of Trustees**  
**College District Twenty-Nine**

# CAMPUS ACTIVITIES & ADVOCACY BOARD REPORT

NOVEMBER 2025

Tab 3

*Pour*  
Your Thoughts



# VETERANS SERVICES OFFICE & VETERANS RESOURCE CENTER



Veterans Services Team

# VETERANS SERVICES STAFF

*From Left: Dee Ladson, Terrie Shanko, Jason McNamara*



- ▶ **Dee Ladson – Manager**  
School Certifying Official
- ▶ **Jason McNamara**  
School Certifying Official
- ▶ **Terrie Shanko – SHC**  
School Certifying Official  
Aviation Support Specialist

# SERVICES WE *PROVIDE*

## *Veteran Services Office*

➤ **Certification of VA Education Benefits – certify enrollments for programs approved by VA**

- Chapters 33 Post 9/11
- Chapter 30 Montgomery GI Bill Active Duty program
- Chapter 35 - Survivors' and Dependents' Educational Assistance (DEA)
- Chapter 31 - Veteran Readiness and Employment (VR&E)
- Chapter 1606 Montgomery GI Bill Selected Reserve (MGIB-SR)

➤ **Benefit Counseling** – guidance on eligibility, application and education benefit options

➤ **Transition Support** – assist with transitioning from military to college life

➤ **Liaison with VA and State Agencies** – serve as a contact between the college and VA

➤ **Academic and Enrollment Verification-** help with class schedules, program approvals and ensuring compliance with VA regulations

➤ **Work Study Opportunities** – manage VA Work Study positions and assist in applying for them

➤ **Referrals to Campus and Community Resources** – academic advising, counseling, disability support, financial aid and others.

# SERVICES WE *PROVIDE*

## *Veteran Resource Center (VRC)*

- **Student Lounge & Study Space** – a safe and welcoming space for all students to connect, study and access resources.
  - Studying
  - Networking
  - Relaxing and Stress reduction
- **Community Building & Engagement**
  - Promote camaraderie /belonging
  - Social and Educational events
  - Ceremonies
- **Resource Navigation-provide information on/off campus**
  - Housing
  - Employment
  - Wellness Support
- **Advocacy**
  - Promote awareness of veteran needs
  - Advocate for equitable student access and success.

# HIGHLIGHTS

- 24-25 Academic Year Statistics
  - 1449 Veteran Students Certified and Processed
  - 358 of those students Graduated
- Passed compliance survey with VA at 100%.
- Our veteran students often outperform overall student body in retention by 6%, persistence by 15%, and completion by 9% thanks in large part to the support and advocacy provided by the Veterans Services Team.
- Provided clothing for 3 families and 7 students through our clothing closet.
- Provided food through our food closet to 4 families and 3 students.
- Submitted the 25-26 CPTC catalog for WSAC/SAA and Workforce Training and Education for VA Funding approval.
- Had 4 contacts per quarter with each Veteran enrolled.
- Social Events
  - Hosted 60 students at the Veteran's Day Ceremony
  - Hosted a Memorial Day event with over 70 in attendance.
  - Hosted a graduation ceremony with over 90 in attendance.
- Veteran's Resource Center
  - Established the new VRC in Bldg 16 with over 400 students accessing the Center in 24-25.

# NEXT STEPS AND *FUTURE PLANS*

- Implementing an Veterans Student Orientation/ Veteran Welcome Table during New Student Orientation to assist Veterans in accessing their benefits as well as navigating enrollment and financial aid questions.
- Draft a “Veteran Needs Assessment Survey” - to become aware of some of the obstacles and challenges Veterans’ face on campus issues and brainstorm solutions to improve the student experience.
- Apply for state and federal Veteran Support Grants.
- Host a mental health workshop.
- Host a funding Q&A.
- Address growth and staffing recommendations with VA.
  - Recommended ratio 1:125, CPTC at 1:250
  - Reduce workload pressure, GI Bill processing, VA compliance, student support for our Veteran students.

# QUESTIONS

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# Esthetic Sciences Program

**Board of Trustees Meeting**

Wednesday, November 12, 2025

# What is Esthetics?



Esthetics is the **science and art of skincare** — a professional discipline dedicated to helping clients achieve and maintain healthy, radiant skin through evidence-based treatments and personalized care.

Licensed estheticians provide essential services including **facials, waxing, chemical exfoliation, and body treatments**, while **Master Estheticians** advance into specialized medical and technology-based services such as laser therapy, medium-depth chemical peels, and LED treatments.

In Washington State, professionals must complete rigorous technical training hours and successfully pass both written and practical state board examinations to ensure the highest standards of client safety and care.

# Program History at CPTC



The Esthetics program was established at Clover Park Technical College around **1984**, marking its long-standing commitment to professional beauty education.



It has since evolved significantly, expanding from a single esthetics program into both **Esthetics and Master Esthetics pathways**, reflecting industry advancements and student needs.



CPTC's program is widely recognized for excellence in hands-on learning, ensuring students are thoroughly prepared for **state licensure, successful employment, and entrepreneurship** in the beauty and wellness industry.

# Why Choose Esthetic Sciences at CPTC?



## Top-Ranked Program

Among Washington's leading esthetic programs for student success and exceptional state board pass rates



## Hands-On Experience

Learn through our student-operated Esthetics Salon with live models and real paying clients



## Diverse Career Paths

Graduates work in spas, salons, medical offices, medi-spas, dermatology, and plastic surgery settings



## Professional Development

Build technical skill, professional confidence, and strong interpersonal communication abilities

# Program Overview

## Training Options

|   |                                                                                                                                |
|---|--------------------------------------------------------------------------------------------------------------------------------|
| 1 | <b>Esthetics Certificate</b><br>804 hours • 3 quarters<br>Approximately 9 months                                               |
| 2 | <b>Master Esthetics AAT Degree</b><br>1,324 hours • 5 quarters<br>Approximately 15 months                                      |
| 3 | <b>Master Certificate</b><br>520 hours • 2 quarters<br>After completing Esthetics Certificate & obtaining an Esthetics License |

## Flexible Scheduling



### Day Cohort (AM)

Starts every quarter for maximum flexibility



### Evening Cohort (PM)

Starts biannually for working professionals

**Comprehensive Instruction:** Combines lecture, hands-on lab practice, and real-world clinical rotations with paying clients to ensure job-ready graduates.

# Curriculum Highlights

Our comprehensive curriculum blends scientific knowledge with practical artistry, preparing students for success across all esthetic specialties.



## Core Sciences

- Skin Histology & Physiology
- Anatomy & Physiology for Estheticians
- Cosmetic Chemistry & Advanced Chemistry
- Diseases & Disorders of the Skin



## Treatment Techniques

- Body & Facial Treatments
- Machine Facials & Advanced Exfoliation
- Herbal & Aromatherapy for Skin Care
- Temporary Hair Removal



## Beauty Artistry

- Beauty Basics & Makeup Application
- Lash Lifts & Brow Lamination
- Tinting Techniques
- Color Theory & Client Consultation



## Advanced Technologies

- Medical Terminology
- Laser Concepts & Safety
- Advanced Chemical Exfoliation
- Clinical Equipment Operation



## Safety & Standards

- Salon Safety & Sanitation
- Infection Control Protocols
- State Board Preparation
- Professional Ethics



## Career Development

- Business Practices & Management
- Clinical Applications in Student-led Spa
- Communication & Psychology
- Entrepreneurship Foundations

**AAT Degree students also complete general education courses** such as College Success, English Composition or Public Speaking, Math for Cosmetology and Esthetics, and General Psychology or Sociology

# Career Pathways & Employment

|                                                                                                                                                                  |                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div>Where Our Graduates Thrive</div> <div>Esthetician Opportunities</div> <div>Spas, salons, resorts, wellness centers, and luxury beauty destinations</div>    | <div>Where Our Graduates Thrive</div> <div>Master Esthetician Careers</div> <div>Medi-spas, dermatology clinics, laser centers, and plastic surgery offices</div>  |
| <div>Where Our Graduates Thrive</div> <div>Entrepreneurship</div> <div>Independent studio ownership, mobile services, or building your own beauty business</div> | <div>Where Our Graduates Thrive</div> <div>Additional Roles</div> <div>Beauty advisor, product trainer, esthetics educator, or cosmetic sales representative</div> |

\$62K

Esthetician

Median salary in Washington State (approx. \$30/hour)

\$65K

Master Esthetician

Median salary in Washington State (approx. \$31/hour)

7%

Job Growth

Projected growth from 2024 to 2034

Sources: Salary.com (2025), ZipRecruiter (2025), U.S. Bureau of Labor Statistics (BLS.gov, 2024 – Skincare Specialists Outlook)

# Scope of Practice

## Esthetician vs. Master Esthetician

### Esthetician

- Performs **facials, waxing, body treatments, and light exfoliation** for general skincare maintenance
- Provides **cleansing, conditioning, massage, and pore extractions** to improve skin health
- Applies **masks, peels, toners, and essential oils** for customized client treatments
- Treats **lashes & brows** with tinting, lifting, shaping, and lamination services
- Uses **steamers, brushes, and non-medical skincare devices** for effective treatment delivery

❏ **✗ Cannot** use lasers or conduct medium-depth chemical peels

### Master Esthetician

- **Includes all Esthetician services** plus advanced clinical capabilities
- Performs **medium-depth chemical peels** for enhanced skin rejuvenation results
- Operates **laser & light-based therapies** including IPL, RF, ultrasound, and plasma devices
- Provides **advanced exfoliation & permanent hair reduction** using medical-grade technology
- Works in **medical or clinical settings** under appropriate supervision and protocols

# Program Strengths

## Excellence in Education

High student engagement paired with dedicated instructor mentorship creates an exceptional learning environment where every student receives personalized attention and guidance.

## Real-World Experience

Comprehensive clinical training through CPTC's on-campus Esthetics Spa, "**Pure InSPArations**," where students serve real clients and build professional confidence.

## Community Recognition

Strong reputation with established employer partnerships and proven alumni success throughout the Pacific Northwest beauty and wellness industry.

## Board Pass Rate

Consistently high state board exam success

# 7

## Active Cohorts

Running each quarter (AM and PM schedules)



One of CPTC's **most popular programs** with consistently high enrollment, waitlists every quarter, and strong community and industry demand reflecting growing public interest in health, beauty, and advanced skincare careers.



# Challenges and Opportunities

## Investment Needs

- 1

### Equipment & Product Costs

Rising expenses for professional-grade student kits, clinical products, and essential treatment supplies required to maintain industry standards.
- 2

### Technology Advancement

Continued investment needed for new and replacement technology devices due to frequent use across multiple classes and the rapid evolution of esthetic equipment.
- 3

### Space & Facilities

  - Current classrooms and clinic areas are at full capacity with **7 active cohorts**
  - The program expanded into the former **Massage area in Building 8**, yet still lacks sufficient space during the day
  - Potential growth could include a **capital project or remodel** to extend classrooms, clinic and lab areas behind Building 8

 Strategic investment in equipment and technology ensures our students graduate with experience on current industry-standard devices, maintaining CPTC's competitive edge.

# Program Impact



## Serving Our Community

**7 cohorts active per quarter**, serving diverse students of all ages, backgrounds, and career stages who are united by their passion for skincare and wellness.



## Career-Ready Graduates

Produces **graduates who are immediately employable** and actively sought after by local employers or fully prepared to launch their own independent practice or beauty business.



## Transformative Education

Builds professional confidence, technical excellence, and lifelong career pathways in the growing beauty and wellness industry while fostering compassion and client-centered care.



# Thank You

At Clover Park Technical College, our Esthetics program blends technical expertise with confidence, compassion, and professionalism — preparing graduates for success in the beauty and wellness industry.

*Thank you, Board of Trustees, for your continued support of our students and programs.*

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**Clover Park Technical College**

Esthetic Sciences Program

Board of Trustees Meeting • November 12, 2025



**District #29**

**Board of Trustees Meetings**

2026 Meeting Calendar

|                                                                        |                   |        |                   |
|------------------------------------------------------------------------|-------------------|--------|-------------------|
| <b>January 14, 2026</b>                                                | Study Session     | 3 p.m. | Rotunda, Bldg. 3  |
|                                                                        | Business Agenda   | 4 p.m. | Rotunda, Bldg. 3  |
| <b>February 4, 2026</b><br><i>(Moved due to conflict with ACCT)</i>    | Study Session     | 3 p.m. | Rotunda, Bldg. 3  |
|                                                                        | Business Agenda   | 4 p.m. | Rotunda, Bldg. 3  |
| <b>March 11, 2026</b>                                                  | Study Session     | 3 p.m. | Rotunda, Bldg. 3  |
|                                                                        | Business Agenda   | 4 p.m. | Rotunda, Bldg. 3  |
| <b>April 8, 2026</b><br><i>(South Hill Campus)</i>                     | Study Session     | 3 p.m. | South Hill Campus |
|                                                                        | Business Agenda   | 4 p.m. | South Hill Campus |
| <b>May 13, 2026</b>                                                    | Study Session     | 3 p.m. | Rotunda, Bldg. 3  |
|                                                                        | Business Agenda   | 4 p.m. | Rotunda, Bldg. 3  |
| <b>June 9, 2026</b><br><i>(Tues. - Commencement Day)</i>               | Study Session     | 3 p.m. | Tacoma Dome       |
|                                                                        | Business Agenda   | 4 p.m. | Tacoma Dome       |
| <b>July 8, 2026</b>                                                    | Study Session     | 3 p.m. | Rotunda, Bldg. 3  |
|                                                                        | Business Agenda   | 4 p.m. | Rotunda, Bldg. 3  |
| <b>August 12, 2026</b>                                                 | Study Session     | 3 p.m. | Rotunda, Bldg. 3  |
|                                                                        | Business Agenda   | 4 p.m. | Rotunda, Bldg. 3  |
| <b>September 2026</b>                                                  | <i>No Meeting</i> |        |                   |
| <b>October 14, 2026</b>                                                | Study Session     | 3 p.m. | Rotunda, Bldg. 3  |
|                                                                        | Business Agenda   | 4 p.m. | Rotunda, Bldg. 3  |
| <b>November 18, 2026</b><br><i>(Second Wednesday is Veteran's Day)</i> | Study Session     | 3 p.m. | Rotunda, Bldg. 3  |
|                                                                        | Business Agenda   | 4 p.m. | Rotunda, Bldg. 3  |
| <b>December 9, 2026</b>                                                | Study Session     | 3 p.m. | Rotunda, Bldg. 3  |
|                                                                        | Business Agenda   | 4 p.m. | Rotunda, Bldg. 3  |

ACCT Legislative Summit, Washington, DC

Dream Conference, Portland OR

ACCT Governance Leadership Congress, Chicago, IL

AACC Annual Convention, Seattle, WA

WA ACT Spring Conference, Semiahmoo (Bellingham), WA

CPTC Foundation Scholarship Dinner, McGavick Ctr.

CPTC Graduation, Tacoma Dome

February 8-11, 2026

March 2-5, 2026

October 21-24, 2026

April 11-14, 2026

May 7-8, 2026

May 1, 2026

June 9, 2026



## RESOLUTION 25-11-114

### Tuition Residency Exception for Out-of-State Apprenticeship Students

**WHEREAS**, WAC 131-28-026 and SBCTC policy authorizes a waiver equal to one-half of the standard per-credit tuition and services and activities fees for apprenticeship students; and

**WHEREAS**, students registered with the Washington State Apprenticeship and Training Council (WSATC) or the Federal Bureau of Apprenticeship and Training (BAT) are participating in state-approved apprenticeship programs; and

**WHEREAS**, the Washington State Board for Community and Technical Colleges provides Clover Park Technical College with the discretion to classify out-of-state apprenticeship students as in-state for tuition purposes;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby approves out-of-state apprenticeship students who are duly registered with WSATC or BAT to be classified for the in-state tuition residency exception. This exception shall apply only to Related Supplemental Instruction (RSI) apprenticeship courses. Non-RSI courses will be assessed at the full tuition rate.

**ADOPTED** by the Board of Trustees at its regular meeting on November 12, 2025.

**Attested by:**

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Dr. Joyce Loveday  
President  
College District Twenty-Nine

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Eli Taylor  
Chair, Board of Trustees  
College District Twenty-Nine



## RESOLUTION 25-11-115

### Waiver of Non-Resident Operating Fee Differential

**WHEREAS**, RCW 28b.15.915 and Washington State Board for Community and Technical Colleges (SBCTC) policy provide Clover Park Technical College (CPTC) with the discretion to waive the operating fee differential between resident and non-resident students; and

**WHEREAS**, Washington State legislation has significantly expanded the definition of residency for tuition purposes, resulting in the majority of CPTC students qualifying for in-state tuition rates regardless of prior residency status; and

**WHEREAS**, to align with legislative action, SBCTC has removed the citizenship question from the online admissions application, resulting in citizenship status no longer impacting waiver eligibility and allowing more nonresident students to qualify; and

**WHEREAS**, this waiver will formally align college procedure with current state legislation and SBCTC policy;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby waives the operating fee differential for all non-resident students.

**ADOPTED** by the Board of Trustees at its regular meeting on November 12, 2025.

**Attested by:**

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Dr. Joyce Loveday  
President  
College District Twenty-Nine

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Eli Taylor  
Chair, Board of Trustees  
College District Twenty-Nine