



Board of Trustees Meeting

Virtual, Via Zoom

Monday, August 25, 2025

Special Meeting: 9:00 – 9:30 a.m.

Special Meeting Minutes

Call to Order: Vice Chair Buchanan called the Board of Trustees Special Meeting for Clover Park Technical College (CPTC) to order on August 25, 2025, at 9:03 a.m.

Board of Trustees Present:

Adria Buchanan, Vice Chair

Alice Phillips

Jesus Villegas Rivera

Tong Zhu

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth

Excused Absences

Eli Taylor, Chair

Executive Team

Catherine Purcella, Senior Executive Director of Advancement and Strategic Communication

Amelia Grayson, VP for Finance and Administration

Iesha Valencia, Associate VP for Equity, Diversity, and Inclusion

Dr. James Neblett, Associate VP for Human Resources and Culture

Dean Kelly, VP for Student Success

Adoption of the Agenda

MOTION:

Motion to adopt the agenda as presented, was made by Trustee Phillips and seconded by Trustee Villegas Rivera. The motion was approved unanimously.

Public Comments

None.

New Business

Review of judicial recommendation regarding employee dismissal upon program closure

President Loveday provided a description of the circumstances around the closure and reduction in force. She noted that the decision to close the program was difficult. Due to the loss of accreditation, the program was closed. As Ms. Jones is the only faculty member in the program, she was notified that her position would be eliminated. She appealed, and the appeal was brought before an administrative law judge. The judge found in favor of the college's decision.

Mr. Kjolseth noted that RIFs are unusual. The Board must now take action on the recommendation by the administrative law judge.

MOTION:

Motion to accept the administrative law judge's findings and terminate the employment of Michele Jones upon closure of the medical assistant program, pursuant to the Clover Park Technical College bargaining agreement 2024-2027 Article 12.11.C, as discussed, was made by Trustee Phillips and seconded by Trustee Villegas Rivera.

Trustee Zhu asked how many employees are impacted by the program closure. The answer is that only Ms. Jones is affected as it is a single instructor program. Students are being taught out through the quarter.

Trustee Phillips commented that these decisions are difficult, and the Board and President do not take these actions lightly.

The Motion was approved unanimously.

Next Meeting

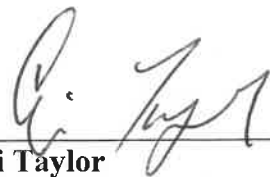
Board Retreat on August 29, 2025, in Building 17, Room 260, 8:15 a.m. to 3:00 p.m.

Adjournment

Motion to adjourn the meeting at was made at 9:15 a.m. by trustee Phillips and seconded by trustee Zhu. The motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Eli Taylor
Chair, Board of Trustees
College District Twenty-Nine