



Board of Trustees Meeting

Lakewood Campus, Rotunda, Building 3

Zoom Link for those who cannot attend in person:

<https://cptc-edu.zoom.us/j/83543974093>

Wednesday, July 9, 2025

Study Session: Cancelled

Regular Meeting: 4:00 – 5:20 p.m.

Regular Meeting Minutes

Call to Order, Land Acknowledgement, Introductions: Trustee Taylor called the Regular Meeting of the Board of Trustees for Clover Park Technical College (CPTC) to order on July 9, 2025, at 4:02 p.m. followed by the land acknowledgement, flag salute, and introduction of the executive team.

Board of Trustees Present:

Eli Taylor
Alice Phillips
Tong Zhu

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth

Excused Absences:

Adria Buchanan

Executive Team:

Dean Kelly, VP for Student Success
Amelia Grayson, VP for Finance and Administration
Iesha Valencia, Associate VP for Equity, Diversity and Inclusion
Dr. James Neblett, Associate VP for Human Resources and Culture

Adoption of the Agenda

MOTION:

Motion to adopt the agenda as presented, was made by Trustee Phillips and seconded by Trustee Zhu. The motion was approved unanimously.

Approval of the Minutes (Tab 1)

MOTION:

Motion to adopt the minutes of the June 10, 2025 Board meeting as presented, was made by Trustee Phillips and seconded by Trustee Zhu. The motion was approved unanimously.

Public Comments

None

President's Report

Dr. Loveday introduced a Oumaru Abdulahi as a student success speaker. He is recently graduated from the licensed practical nursing program. This is a demanding program, and he has excelled.

Oumaru stated that he has a strong passion for service. He noted that he wants to continue his education and become an RN. The program has helped him develop personal and professional skills. He experienced homelessness during the program, and a lot of self-doubt. Meeting the staff of the Male Engagement Center (MEC) helped him make it through. They were focused on his well-being so that he could achieve. He had to repeat classes and almost gave up, but they helped him stick with the program. He feels safe at CPTC, and feels proud that he overcame his difficulties. He asked that the trustees continue to support the MEC.

Trustee Phillips noted that he seems wise beyond his years. She asked how he overcame his struggles. Mr. Abdulahi attributed his success to the support he received through the MEC. In addition to practical resource assistance, he said that a common question to him there was, "did you eat today?" The personal assistance and caring went a long way to help. Trustee Phillips stated that his story can give hope to others. She went on to ask about his future goals. Mr. Abdulahi said that he wants to be a psychiatric nurse like his father. He has just been offered a job in St. Louis working in psychiatric nursing starting September 1.

Dr. Loveday thanked Mr. Abdulahi and went on to report on the following items:

Commencement was great success. She offered special thanks to Jessica Wallack, who organized the event that was the largest graduation in the history of our college with 750 students participating in the event. She also thanked the many employees who volunteered to assist as well.

She noted that the year end is a very busy time and wanted to highlight a few areas that have excelled during a time of year that brings additional work and stress for their departments – end of the college year.

- The financial aid team has managed a challenging environment and rising enrollment well and with good spirit.
- Student enrollment and registration have processed and supported an increasing influx of potential students
- The Finance department has made major strides in processing end-of-year transactions and opening a new fiscal year.

Chas Gardner and Jovan McCoy are the leaders of the second annual Summer Launch Program they do a wonderful job of helping make sure students are ready.

CPTC is hosting a Summer Running Start pilot program this year in coordination with Clover Park School District. There are 67 additional high school students on campus this summer working toward certifications as they gain college credit and advance toward their high school completion.

The state auditor's office completed their financial audit for fiscal years 2022 and 2023 today, and no material misstatements were noted. The results were as good as they could have been for a very difficult transition period for the college. Audits of fiscal year 2024 and 2025 are coming this year. The results of the FY 22 and 23 audits will be posted with by auditor's office in a couple of weeks.

There is a new policy (4.19) being implemented today regarding generative artificial intelligence.

College Reports or Highlights

Student Success Report – Enrollment Update (Tab 2)

Dean Kelly and Jenna Pollock reported exciting news – enrollment continues to increase. We are increasing access through several avenues, with the largest growth occurring in pre-college pathways. Mr. Kelly also attributed some of this growth to continued outreach events. The work has resulted in enrollment levels that are almost back to pre-covid numbers. We expect the increases to continue in the new year.

Ms. Pollock said that she is very proud of the pre-college pathways growth. She noted that their enrollment has a large percentage of students of color contributing to the diversity of the college as a whole.

Mr. Kelly discussed how retention and completion has helped enrollment. He noted that the college has improved its ability to track students closely so that we can target assistance to those who need it quickly. The statistics show the positive effect of these efforts.

He also noted that re-establishing the college's ability to auto award certificates and degrees will help the college more accurately capture our completion statistics by making sure those who qualify actually get their credentials.

Trustee Zhu commended the good work and asked if CPTC is different from other colleges. The answer was that our enrollment is better than many other colleges. Mr. Kelly said that outreach, the addition of more sections to allow more flexibility of scheduling for students, and word of mouth have made a difference.

Eastside Training Center Update (Tab 3)

Lester Burkes, Dr. Amy Robertson-Bullen and Dean Kelly provided an update on activities at the Eastside Training Center.

Mr. Burkes stated that the initiative was birthed by work in instruction and student success. Their research revealed that the eastside of Tacoma was not being well served. A TTEP grant through the City of Tacoma helped get us started at the new site at 6002 McKinley.

Facility improvements to transform the building from a cabinet factory to a training center have been ongoing and are still in process. Student services and educational offerings are also being developed. We are also increasing outreach and partnering with others to develop the site's potential.

Trustee Taylor asked if we are working with local churches. Mr. Burkes replied that we are including involvement of members of the Tacoma Ministerial Alliance who expressed interest in co-sponsoring an event for the community. Trustee Taylor also asked about foundations, and Mr. Burkes said that we had not yet reached out to that sector. The current focus is on quality. We want to make sure that students are making a "safe bet" when they invest their energies at the Eastside Training Center.

Trustee Phillips suggested that the Pierce County Central Labor Council will want to work on this initiative, as they understand that technical training is the beginning of apprenticeship track.

The initial cohort includes low voltage electrical and HVAC students. We will be starting a construction cohort soon. Some non-technical classes like English are now being taught on site. We will need to grow to 100-150 students to maintain viability.

Trustee Taylor encouraged outreach to the area's Latino community.

Chair's Report

Chair Taylor stated that he is privileged to serve at CPTC.

Board Reports and/or Remarks

Trustee Phillips commended the commencement ceremony. She also met with a company that is working with the state on clean energy. They expressed interest in the type of partnership occurring with the NW Line JATC for our lineman program.

New Business

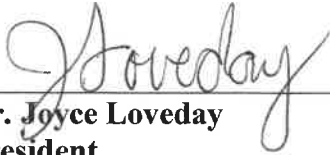
None

Executive Session

None

Adjournment

Motion to adjourn the meeting at 5:16 was made by Trustee Phillips and seconded by Trustee Zhu. The motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Eli Taylor
Chair, Board of Trustees
College District Twenty-Nine