



Board of Trustees Meeting

Virtual, Via Zoom

Wednesday, May 12, 2021

Study Session: Canceled

Regular Meeting: 4:00-5:45 p.m.

Minutes

Call to Order: Chair Taylor called the Board of Trustees Regular Meeting for Clover Park Technical College (CPTC) to order on May 12, 2021, at 4:00 p.m.

Board of Trustees Present:

Eli Taylor, Chair

Alice Phillips

Carol Mitchell

Lua Pritchard

Mark Martinez

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth

Executive Team:

Dr. Thomas Broxson, VP, Instruction

Shareka Fortier, Exec. Dir., EDI

Dr. Scott Latiolais, VP, Student Success

Lisa Wolcott, Int. VP, Finance &

Samantha Dana, Assoc. VP, Institutional

Administration

Effectiveness

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Mitchell and seconded by Trustee Phillips. Motion was approved unanimously.

Approval of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Regular Board meeting of April 7, 2021, as presented, was made by Trustee Phillips and seconded by Trustee Mitchell. Motion was approved unanimously.

President's Report

Student Success Speakers

All Washington Academic Team Scholars – Brandon Lee and Fawzy Youssef

Two CPTC students, Brandon Lee and Fawzy Youssef, were selected as scholars for the All Washington Academic Team. A virtual ceremony was held in April with comments by Governor Inslee, Dr. Jan Yoshiwara, and representatives from other colleges. The winners' information will be reviewed at the national level by Phi Theta Kappa; recipients will receive a scholarship sponsored by the Washington Association of College Trustees, WSECU, and Key Bank; an

additional scholarship from the CPTC Foundation; and a medallion to wear at graduation and future ceremonies. Fawzy Youssef was at the meeting and said a few words about his program – Aviation Maintenance Technician Program.

Acknowledgements

President Loveday congratulated the faculty on ratifying the Faculty Union Contract. She thanked all who were involved on the negotiating teams. Faculty Union President Diane Follett will give a report later in this meeting.

Congratulations to Vice President for Student Success Scott Latiolais, who successfully defended his doctoral dissertation and is now officially Dr. Scott Latiolais. His dissertation is entitled Sociodemographic Factors Influencing Choice of Career Training Program: An Analysis of Washington State Technical Colleges. It has implications for CPTC and the CTC system. He will present his findings during a future study session.

Legislative Highlights

President Loveday reported that the final legislative budget is a positive one for the CTC system, due to a better-than-expected economic forecast and Federal funding through Federal Higher Education and Relief and Recovery funding.

Capital Budget

- The 2021-23 Capital Budget funds the CTC request through project 26 and is the highest since the 2005-07 biennium.
- Colleges receive minor works funding for preventative facility maintenance and building system repairs through Capital Budget approval.
- It includes \$5 M for Career Preparation and Launch Grants for equipment.

Operating Budget

- The 2021 Supplemental Budget, reflected a “take back” reduction of \$6.8 million associated with the foregone Fiscal Year 2021 exempt employee 2.8% wage increase.
 - CPTC covered the cost of that increase for exempt staff beginning July 1, 2020, (except for the executive leaders).
 - The funds remain in the maintenance level budget and colleges are authorized to provide those forgone increases effective July 1, 2021. The few employees who didn’t receive the increase last year, should get it this year.
- Highlights of the 2021-23 Operating Budget include:
 - \$15.9M for Guided Pathways to fulfill the future commitments made in the Workforce Education Investment Act in 2019 (HB 2158)
 - Retention/completion of students
 - \$15.8M for implementation of SB 5194, related to equity and access in higher education
 - Includes \$5 million to increase the number of tenure-track faculty
 - \$6.8 M for DEI strategic planning (requires submission a Diversity, Equity and Inclusion Strategic Plan on a biennial basis) and establishment of a culturally appropriate outreach program
 - Remainder to pilot mental health counseling grants and enhance support for students of color
 - SB 5227 provides for faculty, staff, and student diversity training, as well as campus climate assessments at all colleges (\$3.2M)

- \$10M for the Job Skills Program for grants to colleges who partner with employers to provide incumbent worker training (Invista Performance Solutions – the largest provider of Job skills training programs in WA)
 - \$8M for emergency assistance grants to students experiencing unforeseen emergencies or situations that affect their ability to attend classes
 - \$4M for Career Launch and High Demand enrollments to help expand enrollments currently in demand by employers
- HB 1016 – Juneteenth – Making the nineteenth day of June, recognized as Juneteenth, a state holiday – in remembrance of the day the African slaves learned of their freedom. Each employee of the state may select the day on which they desire to take the additional holiday.

Miscellaneous

Board Policy Updates

- 5.20 – Notification of Registered Sexual Offenders Registration – Abides by RCW 4.24.550 and how the College responds to the enrollment at CPTC of a registered sexual offender.
- 5.13 – Family Education Rights and Privacy Act of 1974 (FERPA) – All colleges in the SBCTC system will have the same directory information, due to the global nature of ctcLink.

Scholarship Celebration

This year's annual scholarship celebration event will be a hybrid event beginning on May 14, 2021, with a Drive-Thru dinner, continuing May 16, through May 21, 2021, with a virtual silent auction and raise the paddle. President Loveday thanked Janet Holm, Rae Baghirov, and the Foundation Board, many who contributed items for the auction – this year focused on crafts of many connected with the college.

College Reports or Highlights

ASG Report (Tab 2)

Zijie (Owen) Zhu, Chair of the ASG Health and Wellness Committee, an International student in his fifth quarter of the Aviation Maintenance Technician Program, presented the attached report.

Union Report (Tab 3)

Diane Follett, Faculty Union President, stated that the Faculty Union Contract has been ratified. She thanked all the teams who worked on negotiations and College leadership for working toward closing the gap between CPTC faculty pay and faculty pay of many other colleges in the system. Ms. Follett highlighted the major contract differences (Tab 3).

FY 2020-21 3rd Quarter Budget Report (Tabs 4 and 5)

Ms. Wolcott gave the FY 2020-2021 3rd Quarter Budget and the FY21-22 Fees reports. Trustee Mitchell asked when the CARES Act funds will end and what happens to those line items that are being supported by the CARES Act. Ms. Wolcott responded that CPTC has the HERF II funds, and until January 2022 to spend those funds. In January, CPTC will receive HERF III funds, which is just over \$5M for the institution, an equal amount for the students, and the end date to spend those funds is not yet known. The College will let the Board know when/if further budget decisions need to be made.

Hayes Child Development Center Update (Tab 6)

Mr. Erwin-Svoboda and Ms. Butler offered the attached report. Trustee Martinez thanked his former Trustees for continuing to support the Hayes Child Development Center. He noted that it is difficult for apprentices in the trade businesses to find affordable childcare with flexible hours.

He will continue to support the Center, as it is a valuable asset. Other Trustees echoed the comments.

Chair's Report

While at the grocery pickup, Chair Taylor helped the young man load them. The worker is a student in CPTC's Nursing Program, and he told Chair Taylor what an awesome program it has been, even through the Pandemic.

Board Reports and/or Remarks

Trustee Mitchell said she is excited about the Drive-thru Dinner fundraiser.

Public Comments

No public comments.

Old/New Business

2021-22 Nominations for Chair and Vice Chair

Trustee Martinez nominated Carol Mitchell for the position of Board Chair for the July 1, 2021, – June 30, 2022. There were no further nominations.

Trustee Martinez nominated Alice Phillips for the position of Board Vice Chair for the July 1, 2021, – June 30, 2022. There were no further nominations.

MOTION:

Motion to accept the slate of nominees for election at the June Board of Trustees Meeting was made by Trustee Martinez and seconded by Trustee Phillips. Motion was approved unanimously.

Voting will occur at the June 9, 2021, Board of Trustees meeting.

At 5:18 p.m., Chair Taylor stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 30 minutes for the purpose of reviewing the performance of a public employee.

Chair Taylor reconvened the Regular Meeting at 6:12 p.m. and asked if there were any action items as a result of Executive Session. There were none.

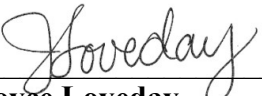
Next Meeting

June 9, 2021, details to follow.

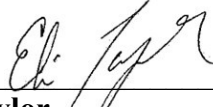
Adjournment

MOTION:

Motion to adjourn was made by Trustee Martinez, seconded by Trustee Mitchell. Motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Eli Taylor
Chair, Board of Trustees
College District Twenty-Nine