



**Board of Trustees Regular Meeting**  
**South Hill Campus, Room 119**  
Wednesday, November 13, 2019

Study Session: Cancelled  
Regular Meeting: 4:00-5:25 p.m.

**Agenda**

- 4:00 Call to Order, Flag Salute, Introductions** ..... Mark Martinez
- Adoption of Agenda** ..... Mark Martinez  
*Action*
- Approval of the Regular Meeting Minutes of** ..... Mark Martinez **Tab 1**  
**October 9, 2019**  
*Action*
- 4:05 President's Report** ..... Joyce Loveday
- Student Success Story
  - EcSA Grant
  - Policy Updates
  - Thun Field Follow Up
  - Date for Board of Trustees Retreat
  - Miscellaneous
- 4:20 Other College Reports or Highlights:**
- ASG Report ..... Wonda Ernsting **Tab 2**
- FY 2018-19 1<sup>st</sup> Quarter Budget Report ..... Larry Clark **Tab 3**
- Student Success Report ..... Scott Latiolais and Dean Kelly  
Retention Efforts
- 4:45 Chair's Report** ..... Mark Martinez
- 4:50 Board Reports and/or Remarks** ..... All
- 4:55 Public Comments** ..... Mark Martinez
- 5:00 New Business** ..... Mark Martinez
- Adoption of the 2020 Board of Trustees Meeting Schedule ..... **Tab 4**  
*Action*
- Correcting a Previously Adopted Motion (waiting to hear from Justin)  
*Action*

**5:05 Executive Session** ..... Mark Martinez

**Convene Executive Session for approximately fifteen minutes for the purpose of reviewing the performance of a public employee.**

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

**5:20 Action Items as a Result of Executive Session**..... Mark Martinez

**5:25 Adjournment** ..... Mark Martinez

*All Board meetings will be recorded.*



**Board of Trustees Regular Meeting**  
**Rotunda, Building 3**  
Study Session Canceled  
Wednesday, October 9, 2019

Minutes

**Call to Order:** Chair Martinez called the Board of Trustees Regular Meeting for Clover Park Technical College (CPTC) to order on October 9, 2019, at 3:58 p.m.

**Board of Trustees Present:**

Mark Martinez, Chair  
Bruce Lachney

Eli Taylor  
Wayne Withrow

**College President:** Dr. Joyce Loveday

**Assistant Attorney General (AAG):** Justin Kjolseth

**Excused Absences:** Lua Pritchard, Trustee

**Other Attendees:**

Larry Clark, VP, Finance & Admin.  
Dr. Tawny Dotson, VP, Strategic Devel.  
Scott Latiolais, VP, Student Success  
Traci Abbott, Student Speaker  
Lisa Beach, Dir. of Compliance  
Franklin Clark, Interim Assoc. Dean  
Crystal Cox, ASG Chair, Civic Engagement  
Cristeen Crouchet, Dir., Workforce Devel.  
Samantha Dana, Dir., Inst. Research & Grants  
Cal Erwin-Svoboda, Dir., Student Life  
Shareka Fortier, Exec. Dir., EDI  
Janet Holm, Dir., Development

Pamela Jeter, Dir., IT  
John Kaniss, Dir., Facilities Svcs.  
Dean Kelly, Dean, Student Success  
Dr. Brian Lee, Proj. Mgr., ctcLink  
Dr. Chris Chen Mahoney, Interim Dean  
Lauren Mosley, ASG Chair, Stud. Success  
Cindy Mowry, Assoc. Dean  
Jenna Pollock, Assoc. Dean  
Cherie Steele, Exec. Asst. to the President  
Kirk Walker, Dir., Human Resources  
Robert Welch, Human Svcs. Inst.  
Duke White, Human Svcs. Inst.

**Adoption of the Agenda**

**MOTION:**

Motion to adopt the agenda as presented was made by Trustee Withrow, and seconded by Trustee Taylor. Motion was approved unanimously.

**Approval of Minutes (Tab 1)**

**MOTION:**

Motion to approve the minutes of the Regular Board meeting of August 14, 2019, was made by Trustee Withrow, and seconded by Trustee Taylor. Motion was approved unanimously.

**President's Report**

Student Speaker

Traci Abbott is a mother and grandmother in the Human Services Program. A few years ago, she was homeless and sleeping in her car. A co-worker told her that his mother attended CPTC, got a

degree, and went to work immediately. Ms. Abbott began the Chemical Dependency in fall 2018, has worked hard, continued into the Human Services Program, is in the 5<sup>th</sup> quarter, is a work-study student in Enrollment Services, and is doing her internship. She attributes her success to the supportive, top-notch faculty and staff at the College. Her goal is to help others overcome addiction and to be a light in the dark to others.

### Opening Day

Opening Day is one of the few times all faculty and staff meet together. The morning began with breakfast; attendees heard updates for Divisions, Guided Pathways, and etcLink; two students talked about the impact returning to school had on their lives; and the morning culminated in the traditional barbeque lunch. Chair Martinez attended.

### Grand Opening of the John W. Walstrum Center for Advanced Manufacturing Technologies

There were over 200 participants representing industry, community partners, educators, legislators, community members, CPTC Trustees, faculty, and staff at the Grand Opening of the John W. Walstrum Center for Advanced Manufacturing Technologies (CAMT) to honor Dr. John Walstrum, President of CPTC from 2006-2013. Speakers talked about the influence Dr. Walstrum had during his tenure as President, about the impact of this building and the education it will provide, and the importance graduates will have on regional manufacturers.

### Policy Updates

There are three policy updates before the Board Chair today, and most of the changes are to remove extraneous verbiage from the policies:

- 3.21 Records Retention
- 3.16 Agreement/Contract Review
- 3.5 Cash Control and Accountability

### Miscellaneous

#### *Governor Inslee's Visit to CPTC*

Since Governor Inslee could not be at the opening of the John W. Walstrum Center for Advanced Manufacturing Technology (CAMT) in September, he made a special trip to CPTC's Lakewood campus last Tuesday. Chair Martinez was able to join us for this tour of the CAMT to see areas of training in the building, learn what jobs graduates qualify for, hear about industry demand, entry-level salary and potential progression, visit with faculty and students, and students proudly demonstrated what they are learning.

#### *Osaka Jikei College – Cultural Exchange*

Osaka Jikei students make four annual trips to CPTC. Last week, 31 Medical Laboratory Technician students visited the Lakewood campus for three days.

#### *Tacoma Urban League 2019 Empowerment Dinner*

Chair Martinez, Trustees Pritchard and Taylor, CDO Fortier, and I attended the Tacoma Urban League (TUL) 2019 Empowerment Dinner. Two CPTC and two TCC students received \$5,000 scholarships for being young leaders, interested in taking an active leadership role in their local community.

Trustee Pritchard is on the TUL Board and was on stage multiple times to present awards. Trustee Taylor and his wife Lauren received the "Power Collaboration" award, given to community members who are working together to create a powerful collaboration to enact positive change in their community.

## **2018 Board of Trustees Meeting Calendar Discussion (Tab 2)**

Board of Trustee meeting dates for 2020 were discussed. Due to conflicts on the second Wednesday of the month, it was decided to hold the February meeting on the 19<sup>th</sup> and the November meeting on the 18<sup>th</sup>. The final calendar will be voted on during the November 2019 meeting.

## **Other College Reports or Highlights**

### ASG Report (Tab 3)

Crystal Cox, ASG Civic Engagement Committee Chair, presented the attached ASG report. Ms. Cox is in the Interior Design Program.

### Fall Quarter Enrollment Update (Attachment 1)

Mr. Latiolais gave a brief fall enrollment update:

- Enrollment is flat as of the end of the 10<sup>th</sup> day.
  - VADIS FTEs are down, due to a restructure of credits.
  - Daycare training in the county is down.
  - General academic and professional technical program enrollments are up.
  - Basic Skills enrollment is up 12 percent.

### Annual Enrollment Review: Program and Headcount Growth and Decline, Trends in Comparison to Other CTCs (Tab 4)

Ms. Dana offered a brief overview of the College's core indicators during FY 2018-19. The Institutional Research (IR) office uses data that goes from Enrollment Services to the SBCTC and back to IR.

### Questions:

- Trustee Lachney thinks the Retention slide is a good baseline and asked if there is a goal to strive for and what that number is. President Loveday replied that the goal is on CPTC's scorecard but not currently on her mind (it's 56%). Retention is measured fall to fall, and data is not yet available for fall 2019. The scorecard review scheduled to occur at the January Board meeting will indicate how CPTC is doing in relationship to the goal. Trustee Lachney added this is such a vast improvement over the last ten years.
- Trustee Martinez would like a future report on why the Automotive Technician Program enrollment is down.
- Trustee Taylor noticed this information is mostly retroactive and asked if there is a way to project the future trends. Dr. Dotson stated that CPTC is not doing predictive analytics at this time. The 10<sup>th</sup> Day is a more live view, but there are no analytics that can be disaggregated by program. Mr. Latiolais said the College does know the number of students who come into the Welcome Center and the conversion rate. Trustee Lachney said decisions are easy when you have the right data and the information is there.

### FY 2018-19 4th Quarter Budget Report (Tab 5)

Mr. Clark presented the attached FY 2018-19 4<sup>th</sup> Quarter Budget Report. CPTC continues to be one of the most dependent colleges on state funding. Also, CPTC was not able to find a reasonably-priced airplane last year, so the money was rolled over to this fiscal year to be used to purchase a plane. There were no questions.

## **Chair's Report (Attachment 1)**

### **Chair's Agenda for 2019-20**

Chair Martinez read his agenda for FY 2019-20. His goals are:

1. Prioritize the Board's work around the core theme of Equity, Diversity, and Inclusion.
2. Enhance CPTC's reach and status to under-represented students and to the east side of the county.
3. Continue Guided Pathways work to recruit, retain, and graduate students.

## **Board Reports and/or Remarks**

No Board reports or remarks.

## **Public Comments**

No public comments.

## **New Business**

No new business.

## **Executive Session**

### **Executive Session**

At 4:58 p.m., Chair Martinez stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 40 minutes for the purpose of considering acquisition or sale of real estate.

Chair Martinez reconvened the Regular Meeting at 5:40 p.m. and asked if there were any action items as a result of Executive Session. There was an action item.

## **MOTION:**

Motion was made to approve that the Board authorize no more than \$50,000 to be used for exploration for the purchase of property at Thun Field and facilitating the exploration of rezoning property on Flett Dairy by Trustee Lachney. Seconded by Trustee Taylor.

Trustee Lachney moved to amend the pending motion by adding "and that the College hire DES for exploration of the purchase of property at Thun Field." Amended motion seconded by Trustee Withrow. Motion was approved unanimously.

## **Next Meeting**

November 13, 2019, at the South Hill campus.

## **Adjournment**

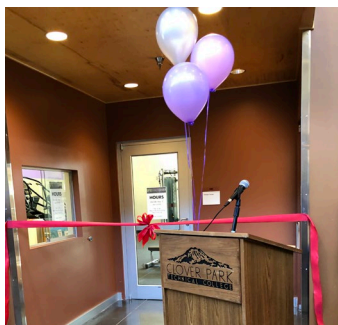
Chair Martinez adjourned the Regular Meeting at 5:42 p.m.

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Dr. Joyce Loveday  
President  
College District Twenty-Nine

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Mark Martinez  
Chair, Board of Trustees  
College District Twenty-Nine



## Associated Student Government – October 2019

### Highlights

The grand opening celebration of the CPTC Fitness Center featured cupcakes, fruit/veggie platters, and remarks from President Loveday, Vice President Latiolais, Crystal Cox (Civic Engagement Committee Chair), and Janine Mayfield (Diversity Committee member). The opening of this center culminates a seven-year journey for the Associated Student Government (ASG) that started with developing programs and activities that emphasize health and wellness. In June 2017 the ASG committed to purchasing the equipment with construction of the center beginning in January 2018. To find out more about hours of operation, costs, equipment details, and FAQ's, please visit [www.cptc.edu/fitnesscenter](http://www.cptc.edu/fitnesscenter)

### Increasing Student Advocacy

Members of the Civic Engagement Committee attended "Coffee with the Mayor." Each month a different speaker is invited to present to the group, followed by a conversation with Mayor Anderson about matters of interest to the community. This event is open to the public and happens on the second Tuesday of every month at 7:30 a.m.

Student Government engaged with over 200 students during their annual Voter Registration drive. Students and staff received information about registering, updating voter information, online tools, and ballot drop-off locations.

### Partnership Highlights

The annual Fall Fest celebration on October 30 featured a pumpkin carving contest, an involvement fair, novelty games, music, food, and entertainment. Design & Engineering won 1<sup>st</sup> place in the pumpkin carving contest, Surgical Tech 2<sup>nd</sup>, and Hemodialysis and Club Defiance tied for 3<sup>rd</sup>, rounding out the top three.

The department, with help from the Foundation and community partners, will provide 100 students with Thanksgiving baskets filled with food to make their own dinner. Please contact [involvement@cptc.edu](mailto:involvement@cptc.edu) to make a donation.

The Veterans Day Ceremony was hosted on November 6. The ceremony featured the Mount Tahoma JROTC Honor Guard, music performed by a bugler, a student speaker, and the keynote speaker, Major Ty Clark II. Thanks to everyone in the CPTC community who has served and are currently serving in the United States Armed Forces.

### Shared Governance

The following student organizations provided club updates at October's Student Government meeting: Defiance, Linux, Architectural Design & Engineering, Students of Color, and Dental Clubs.

The remaining ASG business meetings this quarter will be on November 18 and December 2. The meetings will be in Building 23, Room 112, at 3:00 p.m., unless otherwise noted. All meetings are open to the public.

### By The Numbers

<b>360</b>	Fall Fest participants
<b>1,211</b>	Check-ins at the Fitness Center in five days
<b>68</b>	PB&Js distributed in October
<b>590</b>	Bus passes distributed since Sep. 19

### Upcoming Events

- On Campus Movie Night (Lion King) – November 15**  
Student Center (B23), Ballroom, 6:00 p.m.
- Blood Drive – December 3**  
Student Center Parking Lot, 8:30 a.m.-2:30 p.m.
- Zoo Lights – December 6**  
Point Defiance Zoo & Aquarium, 5-9 p.m.
- Finals Week: Acupuncture (Dec. 4) & Massages (Dec. 5)**  
Student Center (B23), 11 a.m.-1 p.m.



**FY2019-2020**

**1st Quarter**

**Period Ending**

**September 30, 2019**

**Prepared by:  
Finance Department**



**Clover Park Technical College**  
**Statement of Revenue and Expenditure by Fund Source**  
**FY2019-20 Period Ending September 30, 2019**  
*Cumulative beginning July 1, 2019*

Revenues				Balance	% Received	Expenditures		Balance	% Expended	Net to Date
Fund	Description	Budget	YTD			Budget	YTD			
001	State Allocations	18,342,531	4,108,751	14,233,780	22%	18,342,531	4,108,751	14,233,780	22%	-
060	Capital Debt	2,514,750		2,514,750	0%	2,514,750		2,514,750	0%	-
08A	Education Legacy Trust	2,254,778	500,695	1,754,083	22%	2,254,778	500,695	1,754,083	22%	-
489	Pension Funding	999,601	268,735	730,866	27%	999,601	268,735	730,866	27%	-
24J	WorkForce Acct	1,188,072	32,961	1,155,111	3%	1,188,072	32,961	1,155,111	3%	-
149	Operating Fees/Tuition	10,553,386	5,429,480	5,123,906	51%	10,473,886	2,553,277	7,920,609	24%	2,876,203
<b>Operating Subtotal</b>		<b>35,853,118</b>	<b>10,340,623</b>	<b>25,512,495</b>	<b>29%</b>	<b>35,773,618</b>	<b>7,464,420</b>	<b>28,309,198</b>	<b>21%</b>	<b>2,876,203</b>
145	Grants and Contracts	4,984,859	1,500,007	3,484,852	30%	4,800,001	768,589	4,031,412	16%	731,418
147	Plant	4,079,549	4,068,735	10,814	100%	4,079,549	422,823	3,656,726	10%	3,645,912
148	Local Dedicated	2,019,801	675,451	1,344,350	33%	1,985,077	494,996	1,490,081	25%	180,455
522	Associated Students	911,408	501,053	410,355	55%	911,408	146,757	764,651	16%	354,296
528	Parking	143,617	58,068	85,549	40%	143,617	35,572	108,045	25%	22,496
561	Innovation Fund	286,497	122,265	164,232	43%	286,497	113,595	172,903	40%	8,671
570	Hayes Child Development Ctr	599,000	162,962	436,038	27%	615,103	229,625	385,478	37%	(66,663)
570	Event Services	267,000	93,121	173,879	35%	250,118	46,587	203,531	19%	46,534
570	Bookstore Commissions	110,000	20,062	89,938	18%			-		20,062
846	Grants in Aid	9,618,822	1,403,249	8,215,573	15%	9,618,822	4,445,385	5,173,437	46%	(3,042,136)
849	Student Loan	4,724,000	802,427	3,921,573	17%	4,724,000	1,490,655	3,233,345	32%	(688,228)
850	Work Study	216,012	32,639	183,373	15%	216,012	43,651	172,361	20%	(11,012)
860	CPTC Financial Aid	408,307	173,085	235,222	42%	408,307	33,784	374,523	8%	139,301
<b>Other Subtotal</b>		<b>28,368,872</b>	<b>9,613,124</b>	<b>18,755,748</b>	<b>34%</b>	<b>28,038,511</b>	<b>8,272,018</b>	<b>19,766,493</b>	<b>30%</b>	<b>1,341,106</b>
057	State Capital Projects	1,003,000	-	1,003,000	0%	1,003,000	-	1,003,000	0%	-
060	Capital Projects	1,671,300		1,671,300	0%	1,671,300		1,671,300	0%	-
<b>Capital Subtotal</b>		<b>2,674,300</b>	<b>-</b>	<b>2,674,300</b>	<b>0%</b>	<b>2,674,300</b>	<b>-</b>	<b>2,674,300</b>	<b>0%</b>	<b>-</b>
<b>Total</b>		<b>66,896,290</b>	<b>19,953,747</b>	<b>46,942,543</b>	<b>30%</b>	<b>66,486,429</b>	<b>15,736,438</b>	<b>50,749,991</b>	<b>24%</b>	<b>4,217,309</b>

Prior Year (2017-18)	Budget	YTD	Balance	%Rec	Budget	YTD	Balance	%Exp	Net to Date
<b>Operating</b>	33,890,432	7,908,099	25,982,333	23%	33,890,432	6,893,093	26,997,339	20%	1,015,006
<b>Other Subtotal</b>	60,561,793	43,978,358	10,596,051	73%	60,351,709	13,563,739	46,787,970	22%	30,414,619
<b>Capital Subtotal</b>	1,991,300	128,369	1,862,932	6%	1,991,300	88,681	1,902,619	4%	39,688
<b>Total</b>	<b>96,443,525</b>	<b>52,014,826</b>	<b>44,428,699</b>	<b>54%</b>	<b>96,233,441</b>	<b>20,545,513</b>	<b>75,687,928</b>	<b>21%</b>	<b>31,469,313</b>

*As a percent of this year*

144%

261%

145%

131%

Source: CPTC Budget Status district by Fund (BA1218)

**Clover Park Technical College**  
**Statement of Expenditures**  
**FY2019-20 Period Ending September 30, 2019**  
*Cumulative beginning July 1, 2019*

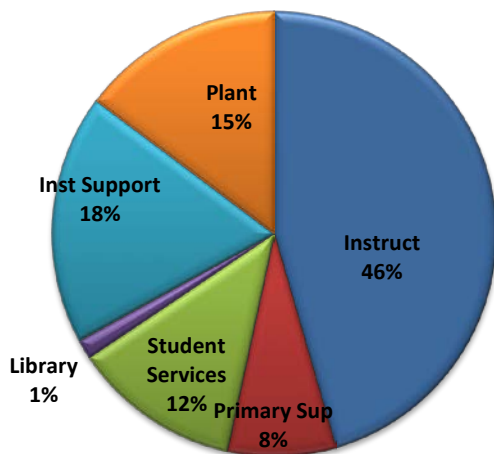
**By Program**

Program Index	Budget	YTD	Balance	% Expended	2018-2019	% of LYTD
010 Instruction	15,464,222	3,395,819	12,068,403	22.0%	3,032,324	112%
040 Primary Support Services	2,525,734	590,694	1,935,040	23.4%	574,371	103%
050 Libraries	465,690	104,520	361,170	22.4%	118,433	88%
060 Student Services	4,327,582	912,531	3,415,051	21.1%	851,194	107%
080 Institutional Support	6,811,899	1,356,716	5,455,183	19.9%	1,347,864	101%
090 Plant and Facilities	6,178,491	1,104,140	5,074,351	17.9%	968,907	114%
<b>Total</b>	<b>35,773,618</b>	<b>7,464,420</b>	<b>28,309,198</b>	<b>20.9%</b>	<b>6,893,093</b>	<b>108.3%</b>

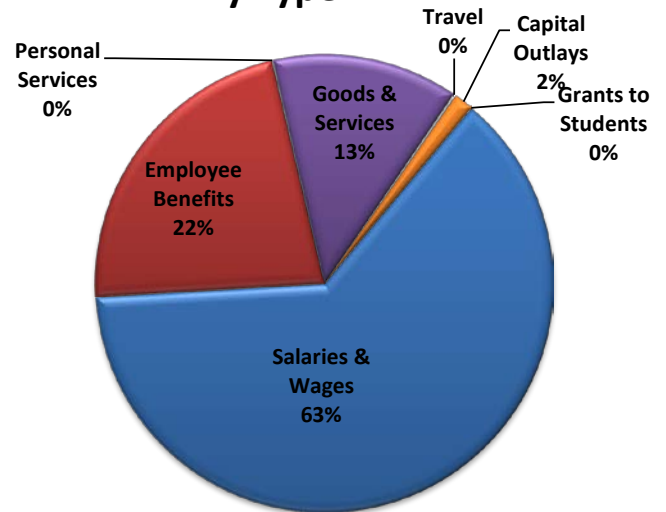
**By Type**

Expense Type	Budget	YTD	Balance	% Expended	2018-2019	% of LYTD
A Salaries & Wages	20,256,501	4,578,175	15,678,326	22.6%	4,216,440	109%
B Employee Benefits	6,955,055	1,615,283	5,339,772	23.2%	1,473,108	110%
C Personal Services	104,287	8,591	95,696	8.2%	21,685	40%
E Goods & Services	4,276,143	951,918	3,324,225	22.3%	1,003,733	95%
G Travel	192,636	17,734	174,902	9.2%	34,166	52%
J Capital Outlays	1,842,163	99,922	1,742,241	5.4%	22,986	435%
N Grants to Students	15,250	202	15,048	1.3%	2,561	8%
P Debt Service	2,514,750	-	2,514,750	0.0%	-	100%
S Interagency Reimbursement	(172,448)	(30,147)	(142,301)	17.5%	(33,531)	90%
T Transfers	(210,819)	222,741	(433,560)	-105.7%	151,944	147%
<b>Total</b>	<b>35,773,518</b>	<b>7,464,420</b>	<b>28,309,098</b>	<b>20.9%</b>	<b>6,893,093</b>	<b>108.3%</b>

**By Program**



**By Type**



**Clover Park Technical College**  
**Statement of Expenditures**  
**Excludes CAMT Debt Service**  
**FY2019-20 Period Ending September 30, 2019**  
*Cumulative beginning July 1, 2019*

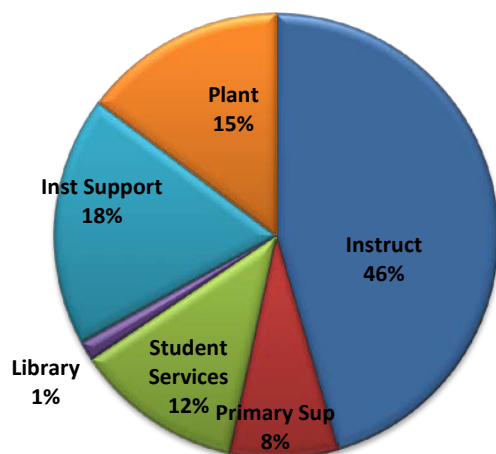
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080 Institutional Support	6,811,899	1,356,716	5,455,183	19.9%	1,347,864	101%
090 Plant and Facilities	3,663,741	1,104,140	2,559,601	30.1%	968,907	114%
<b>Total</b>	<b>33,258,868</b>	<b>7,464,420</b>	<b>25,794,448</b>	<b>22.4%</b>	<b>6,893,093</b>	<b>108.3%</b>

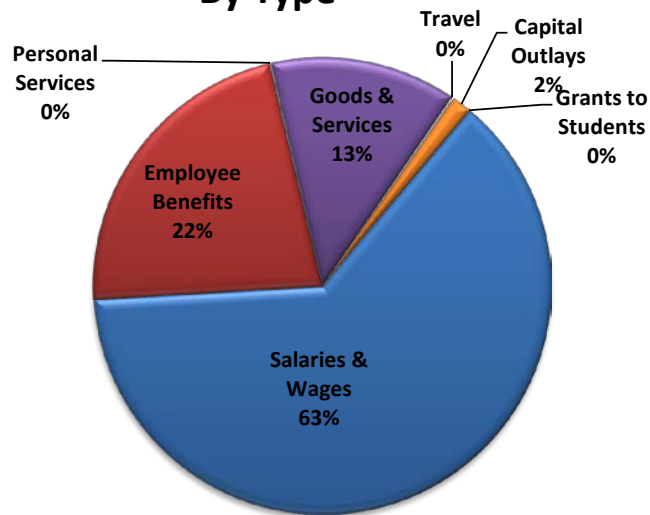
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**By Program**



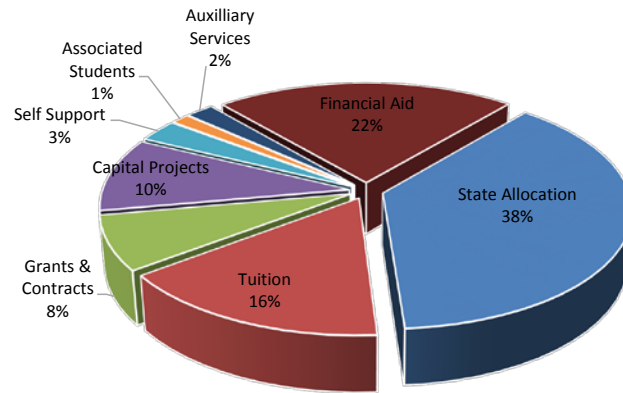
**By Type**



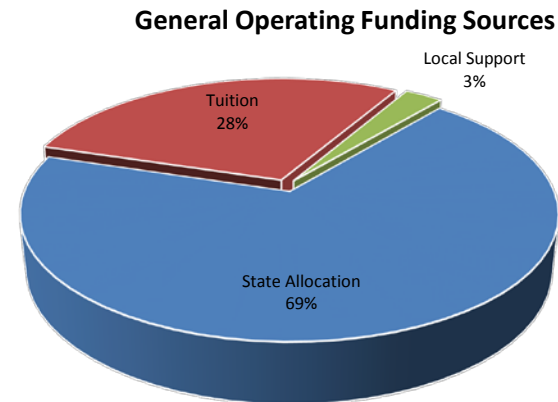
**Clover Park Technical College**  
**Statement of Earmarks, Reserves and Proportionate Operational Revenues**  
**FY2019-20 Period Ending September 30, 2019**  
**Cumulative beginning July 1, 2019**

Revenues				Balance	% Received	Expenditures		Balance	% Expended	Net to Date
Fund	Description	Budget	YTD			Budget	YTD			
149	90 Operating	8,557,220	12,657,425	(4,100,205)	148%	8,557,220	-	8,557,220	0%	12,657,425
148	Debt Service (Student Union COP)	4,235,803	4,235,803	-	100%	4,235,803	-	4,235,803	0%	4,235,803
148	Litigation	1,000,000	1,000,000	-	100%	1,000,000	-	1,000,000	0%	1,000,000
148	Local Capital	1,000,000	1,083,797	(83,797)	108%	1,000,000	-	1,000,000	0%	1,083,797
<b>Reserves Subtotal</b>		<b>14,793,023</b>	<b>18,977,025</b>	<b>(4,100,205)</b>	<b>128%</b>	<b>14,793,023</b>	<b>-</b>	<b>14,793,023</b>	<b>0%</b>	<b>18,977,025</b>
148	ctcLink	156,983	156,983	-	100%	156,983	36,275	120,708	23%	120,708
148	Tuition Installment Plan	67,597	49,822	17,775	74%	67,597	16,019	51,578	24%	33,803
149	Childcare Support	16,085		16,085	0%	16,085		16,085	0%	-
<b>Earmark Subtotal</b>		<b>240,665</b>	<b>206,805</b>	<b>33,860</b>	<b>86%</b>	<b>240,665</b>	<b>52,294</b>	<b>188,371</b>	<b>22%</b>	<b>154,511</b>
<b>Total</b>		<b>15,033,688</b>	<b>19,183,830</b>	<b>(4,066,345)</b>		<b>15,033,688</b>	<b>52,294</b>	<b>14,981,394</b>		<b>19,131,536</b>

College Comprehensive Funding Sources			
Source	Budget	YTD	YTD %
State Allocation	25,299,732	4,911,143	25%
Tuition	10,553,386	5,429,480	27%
Grants & Contracts	4,984,859	1,500,007	8%
Capital Projects	6,753,849	4,068,735	21%
Self Support	2,019,801	675,451	3%
Associated Students	911,408	501,053	3%
Auxiliary Services	1,406,114	276,145	1%
Financial Aid	14,967,141	2,411,400	12%
	<b>66,896,290</b>	<b>19,773,414</b>	<b>100%</b>



General Operating Funding Sources			
Source	Budget	YTD	YTD %
State Allocation	25,299,732	4,911,143	47%
Tuition	10,553,386	5,429,480	52%
Local Support	1,003,433	6,859	0%
	<b>36,856,551</b>	<b>10,347,482</b>	<b>100%</b>



## ONE-TIME FUNDS FY 19-20

		<u>AMT</u>	<u>EXPENSED</u>	<u>BALANCE</u>
<b><u>FOUNDATION SUPPORT 145-112-30TM</u></b>				
HISTOLOGY	TISSUE EMBEDDERS	\$ 33,600	\$ 33,600.00	\$ -
ESTHETICS	2 CELLULITE MACHINES	\$ 9,183	\$ -	\$ 9,183.00
ESTHETICS	BIO-SYNTHESIS LED MACHINES	\$ 6,900	\$ 6,819.84	\$ 80.16
ESTHETICS	BT MICROS, BT ACCENT LED MACHINE, MAGNIFICATION LAMPS, 6 HAND HELD HIGH FREQUENCY DEVICES	\$ 7,857	\$ 7,637.60	\$ 219.40
ESTHETICS	MICRODERM MACHINE	\$ 5,200	\$ 5,138.37	\$ 61.63
ESTHETICS (MASSAGE?)	10 MASSAGE TABLES	\$ 5,165	\$ 5,165.19	\$ (0.19)
DENTAL	LAB REMODEL-FURNITURE	\$ 11,595	\$ 11,595.00	\$ -
		<u>\$ 79,500</u>	<u>\$ 69,956.00</u>	<u>\$ 9,544.00</u>
<b><u>INSTRUCTION 149-012-30TM</u></b>				
DENTAL	LAB REMODEL-FURNITURE	\$ 78,405	\$ 10,324.05	\$ 68,080.95
SHC	9 PROJECTORS (CLASSROOM REPLACEMENTS	\$ 18,787	\$ 18,787.00	\$ -
ARCHITECTURE ENG DESIGN	PROJECTORS AND SCREENS	\$ 10,000	\$ -	\$ 10,000.00
AUTOMOTIVE	PROJECTORS	\$ 4,175	\$ 4,175.00	\$ -
ENV. SCIENCES	CLASSROOM PROJECTORS AND SCREENS	\$ 1,648	\$ 87.91	\$ 1,560.09
WELDING	7 TIG WELDING MACHINES/WIRE FEEDERS	\$ 86,189	\$ 85,515.06	\$ 673.94
ENV. SCIENCES	CLASSROOM FURNITURE	\$ 23,200	\$ 22,812.38	\$ 387.62
BIOLOGY	MICROSCOPE FOE INSTRUCTION	\$ 4,500	\$ -	\$ 4,500.00
AUTO/COLLISION	SQUEEZE TYPE RESISTANCE SPOT WELDERS	\$ 30,000	\$ -	\$ 30,000.00
AUTOMOTIVE	VEHICLE ALIGNMENT LIFT	\$ 29,659	\$ 29,360.11	\$ 298.89
AUTOMOTIVE	CARE BRAKE LATHE	\$ 11,293	\$ 10,962.52	\$ 330.48
AUTOMOTIVE	SOLVENT TANKS	\$ 12,744	\$ 9,774.81	\$ 2,969.19
AUTOMOTIVE	NEW TIRE MACHINE	\$ 12,255	\$ -	\$ 12,255.00
AUTOMOTIVE	DRILL PRESES, 4 FLOOR JACKS, 2 TOOLBOXES	\$ 6,534	\$ 5,539.90	\$ 994.10
AUTOMOTIVE	VEHICLE LIFTS	\$ 12,158	\$ 12,158.00	\$ (0.00)
AUTOMOTIVE	PARTS WASHER	\$ 10,765	\$ -	\$ 10,765.00
MLT	REPLACE OLD MALFUNCTIONING EQUIPMENT	\$ 14,000	\$ 14,000.00	\$ -
GEN ED	LIBRARY LAB REPLACEMENT	\$ 38,000	\$ -	\$ 38,000.00
INSTRUCTION	PROGRAM DEVELOPMENT	\$ 30,000	\$ -	\$ 30,000.00
PROFESSIONAL PILOT	AIRPLANE	\$ 220,000	\$ -	\$ 220,000.00
		<u>\$ 654,312</u>	<u>\$ 223,496.74</u>	<u>\$ 430,815.26</u>

## ONE-TIME FUNDS FY 19-20

		<u>AMT</u>	<u>EXPENSED</u>	<u>BALANCE</u>
<b><u>STUDENT SUCCESS 149-061-3OTM</u></b>				
HAYES CHILDCARE CENTER	FLOOR REPAIR AND UPGRADE	\$ 33,000	\$ -	\$ 33,000.00
HAYES CHILDCARE CENTER	KITCHEN UPGRADE	\$ 37,000	\$ -	\$ 37,000.00
ACCOMODATIONS	DISABILITY RESOURCES FOR CLASSROOM	\$ 28,240	\$ -	\$ 28,240.00
STUDENT SUCCESS	OFFICE REMODELS	\$ 101,000	\$ 53,061.93	\$ 47,938.07
HAYES CHILDCARE CENTER	GF SUPPORT	\$ 16,085	\$ -	\$ 16,085.00
HAYES CHILDCARE CENTER	PROCARE	\$ 3,000	\$ -	\$ 3,000.00
		<u>\$ 218,325</u>	<u>\$ 53,061.93</u>	<u>\$ 165,263.07</u>
<b><u>ADMINISTRATION 149-081-3OTM</u></b>				
SHC	OVERFLOW PARKING FOR EXPANSION	\$ 160,000	\$ -	\$ 160,000.00
ADMIN	OFFICE REMODELS	\$ 100,000	\$ 13,530.34	\$ 86,469.66
AMINISTRATION	ARCHITECT SUPPORT FOR NEW BUILDING REQUEST	\$ 40,000	\$ -	\$ 40,000.00
TIP	ADD'L FUNDS NEEDED	\$ 8,601	\$ -	\$ 8,601.00
IT DEPT	YEAR1-COMPUTER REFRESH 511 CPU'S	\$ 200,000	\$ 31,706.41	\$ 168,293.59
		<u>\$ 508,601</u>	<u>\$ 45,236.75</u>	<u>\$ 463,364.25</u>
<b><u>STRATEGIC DEVELOPMENT 149-085-3OTM</u></b>				
MARKETING	FINISH REMAINING PROGRAM VIDEOS	\$ 25,000	\$ -	\$ 25,000.00
E-LEARNING	VIDEO CAPTIONING	\$ 20,000	\$ -	\$ 20,000.00
STRATEGIC DEV	OFFICE REMODELS	\$ 50,000	\$ -	\$ 50,000.00
STRATEGIC DEV	HANOVER RESEARCH CONTRACT (SURVEYS)	\$ 53,500	\$ 49,500.00	\$ 4,000.00
MARKETING	DIRECT MAILER	\$ 15,000	\$ -	\$ 15,000.00
		<u>\$ 163,500</u>	<u>\$ 49,500.00</u>	<u>\$ 114,000.00</u>
		<u>\$ 1,624,238</u>		<u>\$ 1,182,986.58</u>
	FY 18-19 CARRY FORWARD FOR AIRPLANE	\$ (220,000)		
	EXCESS 90 DAY RESERVES USED	\$ 1,404,238		



**District #29**  
**Board of Trustees Meetings**

2020 Meeting Calendar

<b>January 8, 2020</b>	Study Session	3 p.m.	Rotunda, Bldg. 3
	Business Agenda	4 p.m.	Rotunda, Bldg. 3
<b>February 19, 2020</b>	Study Session	3 p.m.	Rotunda, Bldg. 3
	Business Agenda	4 p.m.	Rotunda, Bldg. 3
<b>March 11, 2020</b>	Study Session	3 p.m.	Rotunda, Bldg. 3
	Business Agenda	4 p.m.	Rotunda, Bldg. 3
<b>April 8, 2020</b>	Study Session	3 p.m.	South Hill Campus
	Business Agenda	4 p.m.	South Hill Campus
<b>May 13, 2020</b>	Study Session	3 p.m.	Rotunda, Bldg. 3
	Business Agenda	4 p.m.	Rotunda, Bldg. 3
<b>June 10, 2020</b>	Study Session	3 p.m.	Rotunda, Bldg. 3
	Business Agenda	4 p.m.	Rotunda, Bldg. 3
<b>July 8, 2020</b>	Study Session	3 p.m.	Rotunda, Bldg. 3
	Business Agenda	4 p.m.	Rotunda, Bldg. 3
<b>August 12, 2020</b>	Study Session	3 p.m.	Rotunda, Bldg. 3
	Business Agenda	4 p.m.	Rotunda, Bldg. 3
<b>September 2020</b>	<i>No Meeting</i>		
<b>October 14, 2020</b>	Study Session	3 p.m.	Rotunda, Bldg. 3
	Business Agenda	4 p.m.	Rotunda, Bldg. 3
<b>November 18, 2020</b>	Study Session	3 p.m.	South Hill Campus
	Business Agenda	4 p.m.	South Hill Campus
<b>December 9, 2020</b>	Study Session	3 p.m.	Rotunda, Bldg. 3
	Business Agenda	4 p.m.	Rotunda, Bldg. 3

ACCT National Legislative Summit, Washington, DC  
 WA ACT Winter Conference, Olympia, WA  
 AACC Annual Convention, National Harbor, MD  
 WA ACT Spring Convention, location TBD  
 CPTC Graduation, Tacoma Dome  
 ACCT Leadership Congress, Chicago, IL  
 CPTC Board of Trustees Annual Retreat

February 9-13, 2020  
 February 17-18, 2020  
 March 28-30, 2020  
 TBD  
 Thursday, June 18, 2020  
 September 30-October 3, 2020  
 TBD