

**Clover Park Technical College**

**All Hazard (Safety Committee) Meeting Minutes**

Meeting Date/Start and End Time: 1400 pm – 1450

In Person: Building 17 Room 260

July 25, 2023

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| Christian Kroiss(P) | Lili Cutler | Jaya Rose |  |
| Rosalinda Gonzalez-Yoxtheimer(P) | Donna McBride | Pearl DeSure |  |
| Chris Ridler(P) | Tula Mollas | Julie Watts |  |
| Michelle Hillesland(P) | Hannah PreCour | Melissa Siedlicki |  |
| Sheli Sledge(P) | Greg Doyon |  |  |

(P)-in person

**Review of the Accidents/Incidents from the last month**-4

**Specific Safety Issues**

-First Aid Kit: Each building has been installed with a First Aid Kit. They will be replenished monthly. It is open to everyone. All oral medication has been omitted from the kit for liability reasons.

There No AED, Narcan, or EpiPen in the First Aid Kit.

AED is located in building 8, 23, 24 and South Hill. An AED is also found in the Security vehicle.

-Replacing of the LED lights around Campus and South Hill- Completed

-Yellow spray on sidewalks, addressing trip hazards. College received state money and will be repairing trip hazards. Side note: will address ramp connectors at building 17, at that time.

**General Safety Concerns**:

-Fire Hazard on campus: Concern of dry grass, trees, and bushes. Ridler commented that they will be scheduling a landscaping company to come in and address these issues.

-Reviewing the Statewide Safety Survey as a group. It was agreed at the next meeting we will be reviewing it, point by point.

Some topics that were mentioned: Active Shooter

Air Quality

-Work Orders- How frequent are they looked at and prioritized. Example of a recent ticket created by building 15 on HVAC. Ridler mentioned if it is an emergency, call him or security.

-Review and update as needed on website. [Emergency Management | Clover Park Technical College (cptc.edu)](https://www.cptc.edu/about/risk/emergency-management)

Mentioned Bomb threat Data sheet and how “DO NOT USE cellular phones, two-way radios, or other such devices during bomb threats. Use regular telephones.”

Next meeting: 8/22/2023 at 2:00

hybrid: building 17 room 260 and on Zoom

Prepared by: Rosalinda Gonzalez-Yoxtheimer