



Board of Trustees Meeting
Building 3, Rotunda and via Zoom
Wednesday, December 14, 2022
Study Session: Canceled
Regular Meeting: 4:00-6:00 p.m.

Meeting Minutes

Call to Order: Chair Phillips called the Board of Trustees Regular Meeting for Clover Park Technical College (CPTC) to order on December 14, 2022, at 4:00 p.m.

Board of Trustees Present:

Alice Phillips, Chair
Mark Martinez
Carol Mitchell
Eli Taylor

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth

Excused Absences: Tong Zhu, Trustee

Executive Team:

Samantha Dana, Assoc. VP, Institutional Effectiveness
Iesha Valencia, Assoc. VP, Equity, Diversity & Inclusion
Dean Kelly, Interim VP, Student Success

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Taylor and seconded by Trustee Mitchell. Motion was approved unanimously.

Approval of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Regular Board meeting held on November 9, 2022, as presented, was made by Trustee Taylor and seconded by Trustee Mitchell. Motion was approved unanimously.

President's Report

Student Success Story

Shawnee Montaldi completed a Human Services degree this quarter. Ms. Montaldi describes herself as resilient. She was raised on the Gulf Coast of Florida and moved here four years ago to get a fresh start; she is a recovering addict who was in some difficult situations. She is now a

first-generation college student and graduate, who maintained a 4.0 GPA, is a member of Phi Theta Kappa, and was active in the Associated Student Government, and served as the MOSAIC Center Navigator. Ms. Montaldi just accepted a position on the Advisory Board as a graduate advising committee member. She thanked her instructors for helping her overcome her fears of going back to college.

End of Quarter Highlights

Collaboration for a Cause

CPTC worked with community partners from Workforce Central, Goodwill, colleges, and industry to bring housing, education, healthcare, and food services to the community. There were 143 registrations, resulting in well over 300 referrals to help with immediate and longer-term needs.

Employee Winter Celebration

This was an opportunity for faculty and staff to connect and recharge. It was a Winter in the Islands theme with art projects, a photo station, treats, and music.

Open House and Sustainable Industry 4.0 Workshops

Faculty from Manufacturing, Engineering, and Mechatronics hosted the open house for participants to learn more about Industry 4.0; engage in discussion; and strengthen partnerships and collaborate on how the community can be prepared to respond to the changes occurring in industry. It was well attended by industry employers, educators (K-12 and post-secondary), legislative representatives, and manufacturing organizations.

Lakewood Holiday Parade

A small group from CPTC participated in the Lakewood Holiday Parade to bring recognition to CPTC.

Miscellaneous

ctcLink Update

Progress is being made with Human Resources, Payroll, Finance, Financial Aid (FA), and student financials in the ctcLink system. The College is still working through some challenges. For example, student billing was delayed through summer and fall quarters due to fluctuation with assignment of fees. College staff worked with the State Board for Community and Technical Colleges (SBCTC) on this issue. This has an impact on students, so payment plans over a two-year period have been established.

Upcoming Trustee Events

January 23 New Trustee Orientation and Transforming Lives Dinner
January 24 Second day of Trustee's Winter Legislative Conference
February 5-8 ACCT National Legislative Summit in Washington, D.C.

Legislative Intern

Jacob Katz, ASG Chair of the Civic Engagement Committee, has been selected as a legislative intern for the SBCTC, and he is the first intern from a technical college. He will add a great perspective for the legislative session. Trustees congratulated him.

Cherie Steele's Last Board Meeting

Ms. Steele has been at the College for 24 years and has worked in the President's Office for over 16 years. She has supported four Presidents and 14 Trustees and dedicated her career to supporting the mission of the organization and the direction set by the Board of Trustees and College President. Trustees wish her a wonderful retirement.

College Reports or Highlights

ASG Report (Tab 4)

Jacob Katz, Chair, ASG Civic Engagement Committee, provided the ASG report. Highlights for the past month:

- The CPTC food pantry provided 95 students with ingredients for a robust fall season meal. Student Life packet over 3,000 pounds of food for this outreach project.
- ASG and Student Life honored CPTC veterans with an in-person Veterans Day celebration.
- Jacob Katz has been doing advocacy work by attending weekly meetings of the Washington Community and Technical College Student Association (WACTCSA).

EDI Report

Iesha Valencia, Associate Vice President for Equity, Diversity, and Inclusion, gave the attached update. Trustee Taylor asked if there will be coordination with Student Success and other departments around the results of the survey. Ms. Valencia responded that it will be a campus-wide effort. Trustee Taylor then asked if the College would be able to disaggregate the data by ethnic groups. Ms. Valencia assured Trustee Taylor that it will be. There will be a preliminary discussion about the survey results, and the process will be transparent with all areas of campus.

Chair's Report (Tab 4)

Discuss Trustee Committee Assignments for 2022-23

President Loveday suggested Trustees review the committees and decide where they would like to serve, then discuss it at the January 2023 meeting.

Board Reports and/or Remarks

Trustee Taylor thanked Ms. Montaldi for sharing her inspiring story so well. Students like her are the reason Trustees serve on the Board. Chair Phillips appreciated that Ms. Montaldi could share her story in this setting, where she has been, and where she is now. It shows people can have hope and second chances. Trustee Mitchell congratulated Shawnee on her presentation and what it means to others.

Trustee Mitchell is recovering from respiratory illness and urged everyone to wear a mask and get vaccines.

Public Comments

No public comments.

New Business (Tab 5)

Adoption of the 2023 Board of Trustees Meeting Schedule

MOTION:

Motion to adopt the 2023 Board of Trustees Meeting Schedule as presented, was made by Trustee Taylor and seconded by Trustee Martinez. Motion was approved unanimously.

Executive Session

At 5:04 p.m., Chair Phillips stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately forty-five minutes for the purpose of reviewing, evaluating, and interviewing faculty probationers for tenure award.

Chair Phillips reconvened the Regular Meeting at 5:53 p.m. and asked if there were any action items as a result of Executive Session. There were.

Trustee Taylor moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Shannon Feist at Clover Park Technical College, seconded by Trustee Martinez. No discussion. Approved unanimously.

Trustee Taylor moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Amelia Rojas at Clover Park Technical College, seconded by Trustee Martinez. No discussion. Approved unanimously.

Next Meeting

January 11, 2023, details to follow.

Adjournment

MOTION:

Motion to adjourn the meeting at 5:54 p.m. was made by Trustee Mitchell, and seconded by Trustee Martinez. Motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Alice Phillips
Chair, Board of Trustees
College District Twenty-Nine