

2023-2024 Enrollment & Quarterly Dates

ENROLLMENT DATES

	Summer 2023	Fall 2023	Winter 2024	Spring 2024
Priority Registration	May 5	May 5	Nov 3	Feb 2
Continuing Student Registration	May 8 -11	May 8 – 11	Nov 6 – 9	Feb 5 – 8
Open Registration	May 12 – July 5	May 12 – Sept 26	Nov 13 – Jan 3	Feb 9 – Apr 2

Enrollment dates are scheduled based on student status.

Priority Registration: Running Start, Technical High School, Adult High School, International students, and qualified veterans and spouses using VA education benefits (paperwork must be approved for [VA priority registration](#)).
Please note: Summer priority registration does not include Running Start students.

Continuing Student Registration: Students enrolled in program or general education courses for the current quarter. Registration access time is based on the number of credits earned at CPTC, excludes transfer-in courses.

Open Registration: All students admitted to CPTC. Students must have completed the [entry process](#) and have obtained their program map (education plan).

ENROLLMENT DATES – View your enrollment date (appointment) by logging into your ctcLink Student Homepage portal and selecting the Manage Classes tile. You can easily get to the ctcLink Student Homepage at www.cptc.edu/mycc.

ctcLink STUDENT HOMEPAGE – Your portal to view/update personal information, holds, messages from CPTC, classes offered, enroll, drop classes, your classes, financial aid details, charges and pay fees, transfer credits, unofficial transcripts, academic progress, and more. To log in, go to www.cptc.edu/mycc. If you have not activated your ctcLink account, you must do this first and set your password, your ctcLink ID number will be needed.

IMPORTANT QUARTERLY DATES

	Summer 2023	Fall 2023	Winter 2024	Spring 2024
*TUITION & FEES DUE DATES	June 20	Sept 11	Dec 19	Mar 18
FIRST DAY OF THE QUARTER	July 3	Sept 25	Jan 2	Apr 1
Last day to drop with 100% refund	July 10	Sept 29	Jan 8	Apr 5
Last day to withdraw with 50% refund	July 31	Oct 24	Jan 30	Apr 26
Last day to withdraw with "W" grade	Aug 21	Nov 15	Feb 21	May 20
Graduation Application due date	July 28	Oct 20	Jan 26	Apr 26
Date students earned 100% of Fin Aid funds	Aug 9	Nov 13	Feb 20	May 16
LAST DAY OF THE QUARTER	Sept 1	Dec 12	Mar 18	June 13
Official grades available online	Sept 8	Dec 18	Mar 22	June 19

***Tuition & Fee Payment Due Dates:** All students with unpaid charges after the fee due date for the quarter will be dropped from their courses. Tuition and fees are due immediately for students enrolling after this date. Visit www.cptc.edu/pay-for-cptc for ways to pay.

2023-2024 Academic Year	
CPTC Financial Aid Application Processing Times	The processing time for financial aid awards can take up to 13 weeks from the completion of a financial aid file. A completed file includes a valid FAFSA/WAFSA and submission of all requested forms or documentation such as Institutional form, taxes, citizenship proof, etc.

Students using financial aid must complete the CPTC Financial Aid application process by the due date listed above. The financial aid application process information is available online at www.cptc.edu/financial-aid.

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ENROLLMENT SERVICES OFFICE

Location: Building 17, Lakewood Campus
Phone: (253) 589-5666 | Email: studentrecords@cptc.edu
Office Hours: Monday - Thursday 7:30am-4:30pm, Friday – closed
www.cptc.edu | www.cptc.edu/enrollment-services

