

CLOVER PARK TECHNICAL COLLEGE

Enrollment Services Office

Tel: 253-589-5666 • Fax 253-589-5852
4500 Steilacoom Blvd SW • Lakewood WA 98499

COURSE REPEAT FORM

PLEASE PRINT.

LAST NAME	FIRST NAME	MI	CTCLINK ID NUMBER
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PROGRAM NAME

COURSE REPEAT INFORMATION:

Course Number	Course Title
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Quarter and Year of **First** Attempt (Original Enrollment):
 Fall Winter Spring Summer Year _____
Grade Received _____

Quarter and Year of **Second** Attempt (Original Enrollment):
 Fall Winter Spring Summer Year _____
Grade Received _____

Quarter and Year of **Third** Attempt (Original Enrollment):
 Fall Winter Spring Summer Year _____
Grade Received _____

STUDENT'S SIGNATURE	DATE
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Repeating a Course

Students may repeat a course in which they have not received a passing grade, unless prohibited by program policy.

A course may be repeated no more than twice (this is defined as two repeats in addition to the original enrollment). All courses and earned grades will remain on the student's transcript, with only the highest grade received for a repeated course used in the calculation of the GPA.

Financial aid recipients and veterans should check with the Financial Aid and Student Records (Veteran's) Offices regarding funding for repeated courses.

Other colleges may not accept a grade earned in a repeated course.