



Senior 60+ Years Tuition Waiver (Space Available)

Student ID Number	Last Name	First Name	MI
Address (Street and Apt #)		City	State Zip
Cell Phone	Other Phone	Date of Birth (MM/DD/YY)	
<p>Select type of course registration:</p> <p style="padding-left: 40px;"><i>For Credit - Students registering For Credit will receive credit for successfully completed courses.</i></p> <p style="padding-left: 40px;"><i>Audit - Students registering for Audit will not receive credit for the course and is not required to take examinations.</i></p>			
<p>I have read all the eligibility and registration instructions on the reverse side. By signing, I affirm that I meet the eligibility requirements and agree to the registration instructions.</p>		<p>Signature</p>	<p>Date</p>

CLOVER PARK TECHNICAL COLLEGE

PROCEDURE

1. Students will apply for admission to Clover Park Technical College using either the online (www.cptc.edu/apply) or paper application.
2. Students will register for their class by submitting their registration form, waiver application, and instructor permission at the time of registration to the Associate Dean of Student Success, Registrar, or designee.
 - a. Clover Park Technical College employees 60 years or older may register on a space available basis after day two (2) of the class start date.
 1. Instructor Permission is required.
 2. CPTC employees may not register prior to day two of the quarter to hold space in a class.
 3. If registering prior to day two of the class start date, full tuition and fees must be paid. There will be no refund to change to the tuition waiver.
 4. All class fees, books and supplies are the responsibility of the employee.
 5. Release time is at the discretion of the supervisor and must be approved by Human Resources. Overtime pay is not allowed.
 - b. All other students 60 years or older may register on a space available basis after day three (3) of the class start date.
 1. Instructor permission is required.
 2. Students may not register prior to day three of the class start date.
 3. If registering prior to day three of the class start date, full tuition and fees must be paid. There will be no refund to change to the tuition waiver.
3. Students will pay fees upon registration to avoid being dropped for non-payment.
 - a. If using a voucher to pay fees, please see the principal accountant in the Budget and Finance office.

In addition, students may be charged the comprehensive fee and incur special course fees, background check and testing fees.

FOR OFFICIAL USE ONLY

Signature of Associate Dean of Student Success, Registrar, or Designee

Date