



CHAPTER	SECTION	TITLE	HISTORY		
3	7	PRINT MANAGEMENT	Adopted 2018	Campus Forum  2018	Reviewed
			Revised		Next review 2021

POLICY

A cost effective and efficient print service is provided to meet the College's business needs;

- To reduce the volume of printed and photocopied material where this is without detriment to operational requirements of the institution
- To reduce spending on printing and copying through providing a centralized print management solution that will track and monitor costs and build awareness amongst students and employees.
- To limit local print devices that have a higher cost-per-copy output.

This policy is written in accordance with RCW 43.19.742 and WAC 200-380.

APPROVAL:	
By: <u></u>	Date: <u>2-28-18</u>
Dr. Joyce Loveday	
Board Chair Review: <u></u>	Date: _____