



SAFETY MEETING MINUTES

The record for this safety meeting must be kept for one year.

Employer Clover Park Technical College					
Worksite location 4500 Steilacoom Blvd SW, Lakewood, WA 98499					
Meeting date: 05/22/18		Meeting start time: 2:02 p.m.		Meeting end time: 2:17 p.m.	
Attendance (M)anagement (E)mployee					
<i>Examples:</i> John Smith			M		
Mary Brown			E		
Hannah Precour			E	Nick Darling	E
Tula Mollas			E	Loren Davis	E
Christian Kroiss			M		M
Greg Doyon			E	Julie Watts	E
Tyler Scott					
Jax Chandler			E	Loree Chiaro	E
Lisa Beach			M		M
Dean Massey			E	Lisa Wolcott	E

Agenda:

Review minutes of our previous meeting dated 4 / 24 / 18 for corrections/approval.

Progress report on last meeting's "ToDo" list:

Christian will follow up on the hole by Building 6 - Hole repaired

Lisa B will follow up with MtnC regarding ladder safety - Still Pending

SHC - mowing done once, dead trees marked for removal

Discuss hazards, concerns, self-inspections, other inspections, etc., since our last meeting.

None Mentioned



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Review accident/near miss reports to determine if causes were identified and corrected

None since last meeting

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Suggested updates to our Accident Prevention Program

N/A

Other

To Do List:	Assigned to:	Due:
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Minutes written by Lisa Beach		Meeting leader (signature) <i>Lisa R Beach</i>
Date next meeting 06/26/18	Start time 2:00 p.m.	Location Building 19, Room 107

Additional attendance, members absent, guests (from front) or other notes: