Department of Labor and Industries Division of Occupational Safety and Health www.lni.wa.gov/safety - 1-800-423-7233



SAFETY MEETING MINUTES

The record for this safety meeting must be Employer	kept f	or one year.			Page 1 of 2
Clover Park Technical College					
Worksite location 4500 Steilacoom Blvd SW, Lakev	vood	WA 08400			
Meeting date:		Meeting start time: Meeting end time:			
2/27/18 Attendance	2:	05 p.m.	2	:30 p.m.	
(M)anagement (E)mployee		John Moyer	M		M
		Dean Massey	E	Dana Guinn	E
Examples: John Smith	M	Kirk Walker	М	1	М
Mary Brown	E	Julie Watts	E	Catherine Morris	E
Christian Kroiss	M		М	1	М
Greg Doyon	E	Loree Chiaro	E	Jax Chandler	E
Teresa Davis	M		М		М
Hannah Precour	E	Wayne Bridges	E		E
Lisa Beach	M		М		М
Don Sosnowski	E	Jennifer Whipple	E		E
Discuss hazards, concerns, self-inspections Removal of dumpster at Building 3		ner inspections, etc., since our last	meeting.		
Removal of dumpster at Building 3					
Change in use of south side of Build	ding	16 for equipment storage			

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SAFETY MEETING MINUTES

Page 2 of 2 The record for this safety meeting must be kept for one year. Review accident/near miss reports to determine if causes were identified and corrected Auto accident, two employees Slip and fall, visitor Meeting date: Meeting start time: Meeting end time: 2:30 p.m. 02/27/18 2:05 p.m. Suggested updates to our Accident Prevention Program N/A Other Earthquake drill 3/1/18 at 1 p.m. To Do List: Assigned to: Minutes written by Meeting leader (signature) Siza Bear Lisa Beach Date next meeting Start time Location 03/26/18 Building 19, Room 107 2:00 p.m. Additional attendance, members absent, guests (from front) or other notes: