

**CLOVER PARK TECHNICAL COLLEGE
POLICY & PROCEDURE**

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CHAPTER	SECTION	TITLE	HISTORY:	
2	18	STIPENDS	Adopted: 2003	Revised: 2004 2006

POLICY

To manage stipend compensation to ensure compliance with State ethics laws, and to continue to promote good morale at the College.

DEFINITIONS

Stipend: a sum of money paid allotted on a predetermined basis for a specific purpose.

PROCEDURE

1. Stipend compensation for administrators (exempt staff) will be managed as follows:
 - a. Administrative (exempt) staff is eligible to receive stipend compensation from the College. These additional monies will be paid to an employee who is temporarily assigned responsibilities of a higher level position or other significant duties not part of the employee's regular job description.
 - b. All stipends will be approved by Cabinet.
2. Stipends for union represented employees are managed and administered under the guidelines and directives set forth in their individual Collective Bargaining Agreements.