



**IRB**

*\*Unless outside expertise is required to assess proposal, in which case the researcher will be notified as timeline develops*

## Title: “CPTC IRB Review Process”

Top of chart begins: “Submit Completed Application to [IRB@CPTC.edu](mailto:IRB@CPTC.edu)”

1. IRB Chair Conducts Initial Review – 30 Days from Receipt Until Review Decision – and Chair Determines Level of Review Necessary
  - a. Chair Deems Project Not Research – Approved
    - i. Annual Reapplication and Reapplication if Protocol Changes
  - b. Chair Recognizes IRB Approval From Another Institution – Approved
    - i. Annual Reapplication and Reapplication if Protocol Changes
  - c. Expedited Review – Low-Risk Research
    - i. Approved as Described
      1. Annual Reapplication and Reapplication if Protocol Changes
    - ii. Conditionally Approved
      1. Annual Reapplication and Reapplication if Protocol Changes
    - iii. Denied
      1. Substantial Revisions, If Possible, Based on Full Board Concerns
        - a. Submit Completed Application to [IRB@CPTC.edu](mailto:IRB@CPTC.edu)
  - d. Full Review – More than Minimal Risk – 30 Days from Initial Decision to Full Board Review Decision
    - i. Approved as Described
      1. Annual Reapplication and Reapplication if Protocol Changes
    - ii. Conditionally Approved
      1. Annual Reapplication and Reapplication if Protocol Changes
    - iii. Denied
      1. Substantial Revisions, If Possible, Based on Full Board Concerns
        - a. Submit Completed Application to [IRB@CPTC.edu](mailto:IRB@CPTC.edu)