



SAFETY MEETING MINUTES

The record for this safety meeting must be kept for one year.

Employer Clover Park Technical College					
Worksite location 4500 Steilacoom Blvd SW, Lakewood, WA 98499					
Meeting date: 08/28/18		Meeting start time: 2:03 p.m.		Meeting end time: 2:37 p.m.	
Attendance (M)anagerment (E)mployee			M		M
<i>Examples:</i>			E		E
	John Smith	M		M	
	Mary Brown	E		E	
	Christian Kroiss	M		M	
	Dean Massey	E		E	
	Sheli Sledge	M		M	
	Kurt Freeman	E		E	
	Lisa Beach	M		M	
	Cat Morris	E		E	

Agenda:

Review minutes of our previous meeting dated 7 / 24 / 18 for corrections/approval.

Progress report on last meeting's "ToDo" list:

N/A

Discuss hazards, concerns, self-inspections, other inspections, etc., since our last meeting.

Per Cat Morris - possible air quality issue in Building 16. Lisa B will contact John Kaniss.

Kurt Freeman questioned whether the generators have been tested and fueled. Lisa B will contact John Kaniss.

Hannah Precour mentioned some safety hazards associated with the cable installation in Building 14. Lisa B will contact Pam Jeter and ask her to remind the contractors.

