Application for Degree/Certificate

CLOVER PARK
TECHNICAL COLLEGE

4500 Steilacoom Boulevard SW · Lakewood, WA 98499

SUBMIT TO ENROLLMENT SERVICES OFFICE, BLDG. 17, ROOM 130

- Application deadline is the 4th week of the quarter in which you expect to complete your program.
- Your award will be mailed to you approximately six weeks after you have completed your program.
- Late applications will be processed as time allows

TO BE COMPLETED BY STUDENT

TYPE OF AWARD:
☐ ASSOCIATE OF APPLIED SCIENCE – T   ☐ ASSOCIATE OF APPLIED TECHNOLOGY
☐ ASSOCIATE OF ARTS AND SCIENCE DTA/MRP   ☐ BACHELOR OF APPLIED SCIENCE
☐ CERTIFICATE   ☐ HIGH SCHOOL DIPLOMA

_____
EXPECTED DATE OF COMPLETION

_____
PROGRAM TITLE

_____
STUDENT IDENTIFICATION NUMBER

_____
AREA CODE & TELEPHONE

_____
EMAIL ADDRESS

PRINT YOUR NAME **EXACTLY** AS IT IS TO APPEAR ON YOUR AWARD	FIRST NAME, INITIAL, LAST NAME

ADDRESS WHICH AWARD IS TO BE MAILED:

_____

_____

_____

STUDENT SIGNATURE (required for all awards) _____

ENROLLMENT SERVICES (OFFICIAL USE ONLY)

TYPE OF AWARD GRANTED: _____ EPC _____ EXIT CODE _____ DATE MAILED _____

_____
REGISTRAR / EVALUATOR SIGNATURE

_____
DATE

GRADUATION

Clover Park Technical College grants four degrees, the Bachelor of Applied Science degree, the Associate of Applied Technology degree, the Associate of Applied Science-T degree, and the Associate of Arts and Sciences DTA/MRP. These degrees are defined in the CPTC catalog and the degree programs are listed in the chapter "Programs and Courses." A Certificate is awarded to students who satisfactorily complete the competencies and requirements for programs that are not defined as degree programs. General Education courses are required in certificate programs 45 credits or more. Courses numbered below 100 are not considered college level and do not meet degree/certificate requirements.

STANDARD FOR GRADUATION

To be eligible for graduation, a student must have:
- A cumulative grade point average of 2.0 or higher
- Met all of the program requirements
- Completed 25 percent of the technical coursework at Clover Park Technical College

APPLICATION FOR DEGREE/CERTIFICATE

To receive a Bachelors Degree, Associate Degree or Certificate from Clover Park Technical College, a student must complete an Application for Degree/Certificate online or in the Enrollment Services Office for each award requested. The application must be filed by the fourth week of the quarter in which the student expects to graduate.

GRADUATION CEREMONY

Annually, Clover Park Technical College will offer an all campus graduation ceremony at a local venue. Any eligible student completing a degree, certificate, high school diploma or High School Equivalency Exam granted through Clover Park Technical College at any time during the academic year may participate. Students must RSVP to participate in the ceremony. For more information please visit www.cptc.edu/graduation.

TIME LIMITATION

Clover Park Technical College curriculum is based on current industry standards. Returning Clover Park Technical College students who left prior to completion of their program must meet the program's graduation requirements as described in the current Clover Park Technical College catalog. Clover Park Technical College students who have completed the technical requirements of their program but have not completed the general education requirements for a degree or certificate will have one year from their date of withdrawal to complete the required general education classes. If a longer period of time lapses before general education courses are completed, the student will be required to meet the program's graduation requirements as described in the **current** Clover Park Technical College catalog.

FOR ADDITIONAL INFORMATION CALL
CREDENTIALS EVALUATOR
(253) 589-6003
EVALUATOR@CPTC.EDU