Welcome. We appreciate your interest in our Practical Nurse Program. The application process consists of several requirements prior to admission – please read the entire packet. Admission policies are subject to change. Applicants are accepted under the terms in place at the time the application is received. The student is advised to keep up to date on any changes that might affect his/her qualifications for acceptance.

PROGRAM OVERVIEW

The Practical Nursing Pathway prepares the student for employment as an entry-level practical nurse. Following successful completion of the pathway, the graduate is eligible to apply for licensure as a licensed practical nurse. The LPN provides basic client care under the supervision of a registered nurse, ARNP, physician, or other health care professional. LPN’s are employed by long-term care facilities, in outpatient settings, and hospitals. The LPN performs basic client care, administers medications, performs skilled nursing procedures, and documents in the client record. During the program the student receives instruction in varied areas of nursing practice including basic nursing concepts and skills along with medical-surgical, geriatric, maternal-infant, and mental health nursing. During laboratory classes the student practices nursing skills, some of which are learned by practicing on classmates (i.e. bathing, injections, blood draws). The student also participates in a variety of clinical experiences that allow him/her to apply theoretical knowledge to client care. During this clinical experience, the student is expected to demonstrate competence in providing safe patient care.

PROGRAM COMPONENTS

The Practical Nursing Program begins each fall and spring quarter. The program takes approximately 4 quarters to complete, depending on the time students need to satisfactorily complete all graduation requirements. Classroom hours are 8 A.M. to 4 P.M. Monday through Friday for the first 2 quarters, with a 3-week clinical experience in the first and second quarter during weeks 5, 6 and 7. The student is at a clinical site Tuesday through Friday and in the classroom on Monday during the 3rd and 4th quarters. Clinical experiences may be scheduled during day, evening, or weekend hours and may begin as early as 5:45 A.M. or end as late as 11:00 P.M. Students may be required to drive up to 50 miles to some clinical sites.
HEALTH DECLARATION

It is essential that nursing students be able to perform a number of physical activities during the clinical portion of the program. This will include lifting/transferring patients, observation/assessment of clients using the physical senses, standing for long periods, performing bending activities, and executing movements required to provide care for patients in all health care settings. The clinical experience also places students under considerable mental and emotional stress as they undertake responsibilities and duties that impact patients’ lives. Students must be able to demonstrate rational and appropriate behavior under stressful conditions. Individuals should carefully consider the mental and physical demands of the program prior to making application.

FAFSA AND OTHER FUNDING

This program is eligible for Financial Aid and other funding is available as well through grants and scholarships. Information on the Free Application for Federal Student Aid (FAFSA), grants, & scholarships can be found on the college website (www.cptc.edu) under Admission and Financial Aid. There are links to apply for a federal pin number and to complete the FAFSA. You must be an admitted student with a valid registration pin to view your information in the Financial Aid Student Portal. There are deadlines for each quarter and you must complete the five-step application process. The Financial Aid office is located in Building 17. Their hours are posted on the website. You are encouraged to apply each year while you are on the waitlist.

SUBMITTING YOUR APPLICATION

When you have all of the requirements completed you will need to set up an appointment with the Nursing Department by email. The email address is nursingprogram@cptc.edu. Appointments will be available Tuesday through Thursday between the hours of 9:00 am and 3:00 pm in Building 21, Room 105. At this appointment your application will be reviewed and you will be given information about the requirements for immunizations, Medical/Health insurance, and CPR training and given a scheduled start date. If openings become available before your scheduled start date we will work down the waitlist offering the opening to the next person on the list.
INSTRUCTIONS FOR SUBMITTING YOUR APPLICATION

Admission to College: Before your application can be accepted by the Nursing Department you must be admitted to the college. This is done online on the college website on the Apply page found under Admissions. The college admission fee is $20.00 and instructions are found under Step 4 on the Apply page. This will be verified when an appointment is requested.

Application Form: Fill out the application form completely. Please print legibly. If your contact information changes after submitting your application, notify the Nursing Dept. by email at nursingprogram@cptc.edu. If we are unable to reach you your spot will be forfeited.

Proof of High School Completion Transcript or GED: A copy of your high school transcript (does not need to be official and a diploma or college transcript will not suffice) or a copy of your GED is required for admission and must be turned in with your packet.

Proof of NAC License: At your appointment request your NAC license will be verified on the Dept. of Health website and it must be Active and have no Enforcement Action against your license.

Proof of Completion of Prerequisites: The following prerequisites must be completed, with a grade of B or better in each individual course to be accepted. If courses were completed here at Clover Park an unofficial transcript must be submitted as proof. Your unofficial transcript can be printed from the college website. If courses were completed at a different institution a report from the Credential Evaluator showing they have been accepted must either have been turned into the Nursing Dept. or included in with your packet. If the Nursing Dept. has received a report it will be verified when making your appointment.

PREREQUISITES:
- BIOL& 241 Human A & P 1 w/lab (5CR)
- BIOL& 242 Human A & P II w/lab (5CR)
- BIOL& 260 Microbiology with lab (5CR)
- CHEM& 121 Intro to Chemistry with lab (5CR)
- ENGL& 101 – English Composition OR ENGL& 235 Technical Writing (5CR)
- MATH& 141 Precalculus I OR MATH& 146 Introduction to Stats (5CR) OR MATH& 151 Calculus I
- NUTR& 101 Nutrition for Nursing (5CR)
- PSYC& 100DIV General Psychology (5CR)
- PSYC& 200 Lifespan Psychology (developmental psychology) (5CR)

Nursing Application Fee: When your packet has been reviewed and approved you will be given an approval form to pay the Nursing Application fee of $83.52 at the Cashier’s Office located in Building 17.
APPLICATION FOR PRACTICAL NURSE PROGRAM

STUDENT ID# ________________________________

NAME ______________________________________
   LAST   FIRST   MI

ADDRESS ______________________________________

CITY __________________________ STATE _____________ ZIP CODE ________________________

HOME PHONE ________________________ CELL OR MESSAGE ________________________________

EMAIL ADDRESS ________________________________________________

OTHER NAME LISTED ON YOUR LICENSE (NAC) _________________________________________

YES NO

LAST HIGH SCHOOL ATTENDED CITY STATE LAST YEAR ATTENDED
   GRADUATED?

YES NO

LAST COLLEGE ATTENDED CITY STATE LAST YEAR ATTENDED
   GRADUATED?

U.S. CITIZEN? YES ☐ NO ☐ IF NO, TYPE OF VISA _________________________________________

Date of Birth ________________________________

I have provided true, correct and complete information with this application. I have read and understand the information included in this application packet.

_________________________________________ Date

Applicant Signature

Non-Discrimination Policy: Clover Park Technical College does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, or age in its programs and activities. Any person at the college who feels he or she has reason to claim discrimination or unfair treatment may contact Human Resources to speak to an Equity Representative, (253)589-5533.

Limit of Liability: The College's total liability for claims arising from a contractual relationship with the student in any way related to classes of programs shall be limited to the tuition and expenses paid by the student to the College for those classes of programs. In no event shall the College be liable for any special, indirect, incidental, or consequential damages, including but not limited to loss of earnings or profits.