



**District #29
Board of Trustees
Rotunda, Building 3
February 8, 2012**

Minutes

Study Session

Call to Order: Chair Lenigan called the Board of Trustees study session to order on February 8, 2012, at 3:09 p.m.

Board of Trustees and Cabinet:

Robert Lenigan, Chair	John Walstrum, President
Bruce Lachney	
Mark Martinez	
Mary Moss	

Other Attendees:

Gina Hughes, Technology Technician
Cherie Steele, Executive Assistant to the President

Legislative Update

President Walstrum said there is no news from the legislature about the budget yet. He and Vice President Goings have met with several local legislators to discuss the current budget situation and how additional budget cuts will affect the College and higher education. They have learned from those meetings that higher education cuts could be between 9 and 13 percent.

The College has already sustained cuts over the last three years that result in fewer administrators, fewer employees, and fewer programs. Trustee Lachney requested comparative budget data of personnel and program cuts for the last three years be provided.

Consideration of Possible Change of Date for March 2012 Board Meeting

President Walstrum has been invited to be a graduation speaker at the Osaka Jikei College in Japan, and this sister college paying for the trip. Depending on the speaking schedule and flights, the President may not be back in time for the Board meeting. Discussion followed.

Food Pantry

Chair Lenigan had asked the College and Associated Student Government to look into the possibility of having a food pantry, and the CPTC Phi Theta Kappa put together a proposal for a student-run food pantry. Discussion followed, and the trustees will be kept informed of developments.

ACCT Participation

Trustee Lachney broke his leg and cannot attend the Association of Community College Trustees (ACCT) National Legislative Summit (NLS) in Washington, D.C. As the registration has been paid, options of how to proceed were considered. Trustee Moss decided to rearrange her schedule and will attend the ACCT NLS with President Walstrum.

Chair Lenigan adjourned the study session at 3:52 p.m.

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Regular Meeting

Call to Order: Chair Lenigan called the Board of Trustees regular meeting to order on February 8, 2012, at 4:04 p.m.

Board of Trustees and Cabinet:

Robert Lenigan, Chair	John Walstrum, President
Bruce Lachney	Lori Banaszak, VP for Instruction
Mark Martinez	Amy Goings, VP for Operations & College Relations
Mary Moss	Linda Schoonmaker, VP for Finance
Lua Pritchard	

Assistant Attorney General: Terry Ryan

Excused Absences: June Stacey-Clemons, VP for Student Services

Other Attendees:

Nancy Aguilar, Student
Andrew Bird, Dean of Technology, Engineering, Transportation, and Trades Division
Alex Burke, Student
Daniel Cochran, ASG Vice President of Student Success
Steven Crosby, CPTC Foundation President and Harborstone Credit Union
Mabel Edmonds, Dean of Workforce Development
Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services
Heather Ervin, Admin Assistant for VP/College Relations
Gerardo Grosjean, Student
Daniel Hughes, Instructor
Gina Hughes, Technology Technician
Tina Jeans
Shawn Jennison, Director of Marketing & Public Relations
Jose Martinez, Student and Peer Mentor
Joyce Loveday, Assistant Vice President for Instruction
Latisha Miller, Student
Nate Oelrich, ASG Vice President of Student Activities
Deborah Ranniger, Executive Director, Resource Development
Marcus Reed, Student
Cynthia Requa, Coordinator of Institutional Research & Planning
Norman Riley, Student

Brandon Rogers, Grant Development Coordinator
Jonathan Russell, ASG President
Phophinh Sanasack, Student
Venice Simmons
Cherie Steele, Executive Assistant to the President
Valerie Sundby-Thorpe, Assistant Dean
Jim Tuttle, Chief Human Resources and Legal Affairs Officer
Michael Wheeler, Psychology Instructor

Adoption of the Agenda (Tab 1)

MOTION:

Motion to adopt the Agenda as presented made by Mark Martinez, seconded by Mary Moss. **Approved** unanimously.

Approval of Minutes (Tab 2)

MOTION:

Motion to approve the Minutes of the Regular Board Meeting of January 11, 2012, made by Bruce Lachney, seconded by Lua Pritchard. **Approved** unanimously.

President's Report

Workforce Development Council Meeting

President Walstrum and Trustee Martinez attended the January meeting of the Workforce Development Council (WDC), which consists of colleges, high schools, and businesses. Despite recent cuts to WDC's budget, the College did receive WDC funding for two projects in aerospace composites, one is for a co-hort that is primarily veterans, and the other co-hort is Individual Training Accounts for non-veteran students. The President thanked Vice President Banaszak and Dean Edmonds for their work on this effort.

Horizon's Economic Forecast Breakfast

Each year the Economic Development Council holds an annual economic forecast for Pierce County, and several administrators from CPTC attended. The forecast has not been very bright the last couple of years, but this year's forecast shows a slight improvement.

Meeting with Boeing and Invista Performance Solutions Representatives

President Walstrum met with David Moe, the Chief Operating Officer at the Boeing Fredrickson plant, and Dr. Lisa Edwards, Global Solutions Officer of Invista Performance Solutions (IPS). The purpose was to introduce Boeing to the new IPS contract training initiative that is underway in Pierce County.

TACTC/WACTC Meeting

The Trustees' Association and the Presidents' Association met in January to put forth the colleges' common message for the community and technical college system. The meeting took place in Olympia and allowed time for trustees and presidents to visit local legislators. All trustees took time to attend part of the meeting.

Compensation Presentation by Judy Clark

Jim Tuttle has been a major player in working with Judy Clark from HR Answers on a compensation study for the College, and she met with several employees about the study. This is a result of Cabinet's belief that there is an inequitable distribution of salary and job descriptions across campus. Job descriptions of all personnel, except faculty, will be reviewed.

Visit with Achieving the Dream National Coaches

Under the direction of Dr. Ranniger, Achieving the Dream (ATD) continues to be a major focus of a number of faculty and staff at the College, which is designed to help the College help students achieve their goals.

Two coaches for CPTC, identified by the national organization, visited last week and will provide a report as to the College's progress. One goal is to have more students complete their program and receive a certificate or degree; the second is a culture of evidence, to have accurate, reliable data to make decisions for the College.

Harrison Prep Update Meeting

Vice Presidents Banaszak, Goings, and Schoonmaker, and President Walstrum met with the Clover Park School District (CPSD) leadership concerning a land swap/land sale. CPTC will sell some property to CPSD to build a K-12 complex on the west of the College campus. Leadership in the city of Lakewood is very supportive of this project.

Vice President Banaszak has been meeting with CPSD instruction staff to form a partnership, whereby some of the school district high school graduates will continue their education at CPTC.

State Board for Community and Technical Colleges Meeting

President Walstrum was asked by the State Board for Community and Technical Colleges (SBCTC) to chair a project, a study resulting from the five-year Student Achievement Initiative (SAI). The purpose of SAI was to stop funding colleges by the number of students sitting in seats, and, instead, funding colleges based on the performance of students. CPTC has done well with SAI and brought additional funding to the College.

Joint Base Lewis-McChord Graduation

Joint Base Lewis-McChord (JBLM) held their college graduation in the McGavick Student Center, and President Walstrum welcomed them to campus. Approximately eleven colleges and universities teach on the base, and several hundred soldiers and airmen received their awards. The College was recognized for its support of JBLM.

Other College Reports

Associated Student Government (ASG) Report (Tab 3)

Ron Wright, Coordinator of Services for New Students, introduced the new president of ASG, Jonathan Russell, who touched on highlights of the ASG report. The former president, Matthew Riley, stepped down due to medical reasons.

Resource Development

Foundation (Tab 4)

Steve Crosby, from Harborstone Credit Union, who is the President of the CPTC Foundation Board of Directors, showed a brief PowerPoint presentation highlighting the growth of the Foundation over the past few years. He stated that the purpose of the Foundation is to support the mission of the College and to provide students with the knowledge, skills, and values necessary to succeed in the workforce. The goal is to empower students to achieve their dreams, through scholarships, endowments, and emergency grants.

The Foundation will soon start a capital campaign to support the new Health Sciences Building. Mr. Crosby thanked Trustees Lenigan, Moss, and Pritchard for serving on that committee.

Grants (Tab 5)

Dr. Ranniger and Mr. Rogers, Grant Development Coordinator, reported that grant funds to the College have increased from four to seven percent, which augments the College's shrinking budget due to declining state-support dollars.

Achieving the Dream (Tab 6)

A short video was shown that depicts the focus of Achieving the Dream. Achieving the Dream, Inc. is a national nonprofit that is dedicated to helping more community college students, particularly low-income students and students of color, stay in school and earn a college certificate or degree. It is evidence-based, student-centered, and built on the values of equity and excellence.

The first year is a planning year to look at data, identify problems and barriers, and put tools in place to help students succeed. An initial survey of student success was launched, and the results are attached. A team of ten administrators, faculty, and staff will attend the ATD Strategy Institute to learn what strategies might work best for students. Throughout the process, trustees will be updated on progress.

Fiscal 2011 2nd Quarter Report (Tab 7)

Vice President Schoonmaker presented the Fiscal 2011 2nd Quarter Report. Questions and discussion followed.

Chair's Report

None.

Board Reports and/or Remarks

None.

Public Comments

No public comments.

New Business

MOTION:

Motion to grant President Walstrum the flexibility to change the date of the May Board of Trustees meeting if needed, made by Robert Lenigan, seconded by Lua Pritchard. Approved unanimously.

Executive Session

At 5:09 p.m., Chair Lenigan stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 30 minutes to review the performance of a public employee.

Chair Lenigan reconvened the Regular Meeting at 5:38 p.m. and asked if there were any action items as a result of Executive Session. There were none.

Next Meeting:

March 14, 2012.

Adjournment:

Chair Lenigan adjourned the Regular Meeting at 5:38 p.m.

John W. Walstrum, Ph.D.
President
College District Twenty-Nine

Robert Lenigan, Ph.D.
Chair, Board of Trustees
College District Twenty-Nine