



**CLOVER PARK TECHNICAL COLLEGE**

**District #29**

**Board of Trustees Meeting**

**Building 31**

**May 4, 2011**

**Minutes**

**Study Session**

**Call to Order: Chair Martinez called the Board of Trustees study session to order on May 4, 2011, at 3:03 p.m.**

**Board of Trustees and Cabinet:**

Mark Martinez, Chair

Robert Lenigan, Vice Chair

Mary Moss

John Walstrum, President

Amy Goings, VP for Operations & College Relations

Kathy Yost, Int. VP for Finance & Budget

**Excused Absences:** Bruce Lachney, Trustee; Shauna Weatherby, Trustee

**Other Attendees:**

Cherie Steele, Executive Assistant to the President

Gina Hughes, Technology Technician

**Nominations for the Positions of Chair and Vice Chair for 2011-12**

Board members discussed nominations for Chair and Vice Chair for 2011-12.

**Graduation Details**

Graduation will occur on June 17, at 6:00 p.m., at the Tacoma Dome. The June 17 Board of Trustees meeting will be held in the Tacoma Dome, starting at 3:00 p.m.

**2011-13 Biennial Budget (Tab 1)**

The legislature is still in special session; however, budget proposals from the Governor, the House, and the Senate all have tremendous budget cuts for the two-year college system. From those proposals, Cabinet has estimated the amount that the College would have to cut from the budget. The first list of program closures correlates to the House proposed cuts. The second list of program closures correlates to the more severe cuts that would need to be taken if the Senate budget proposal prevails. These are proposed budget cuts from the Instruction Division, only.

The program closure list was created from a set of criteria established by a committee from Instruction including administration, faculty, and union leadership. Discussion followed.

Since the legislature has not passed the state budget, the CPTC Board of Trustees will need to hold a special meeting to discuss and approve the College's 2011-12 budget. Trustees were asked to hold June 8 for a possible special meeting.

Chair Martinez adjourned the study session at 3:43 p.m.

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**Regular Meeting Agenda** <sup>Minutes</sup>

**Call to Order:** Chair Martinez called the Board of Trustees regular meeting to order on May 4, 2011, at 4:00 p.m.

**Board of Trustees and Cabinet:**

Mark Martinez, Chair	John Walstrum, President
Robert Lenigan, Vice Chair	Amy Goings, VP for Operations & College Relations
Mary Moss	Kathy Yost, Int. VP for Finance & Budget.

**Assistant Attorney General:** Terry Ryan

**Excused Absences:** Bruce Lachney, Trustee; Shauna Weatherby, Trustee; Lori Banaszak, VP for Instruction; June Stacey-Clemons, VP for Student Services

**Other Attendees:**

Loren Davis, Director of Northwest Career & Technical High School  
Mabel Edmonds, Dean of Workforce Development  
Shawn Jennison, Director of Marketing and Communications  
Jennifer Justice, ASG President  
Claire Korschowski, Student Center Coordinator  
Joyce Loveday, Assistant Vice President for Instruction  
LaRita Mandley, Dean for Health and Human Services  
Deborah Ranniger, Executive Director, Resource Development  
Cherie Steele, Executive Assistant to the President

**Adoption of the Agenda** (Tab 2)

**MOTION:**

**Motion to adopt the Agenda as presented** made by Robert Lenigan, seconded by Mary Moss. **Approved** unanimously.

**Approval of Minutes** (Tab 3)

**MOTION:**

**Motion to approve the Minutes of the Regular Board Meeting of April 13, 2011,** made by Mary Moss, seconded by Robert Lenigan. **Approved** unanimously.

## **President's Report**

### Foundation Scholarship Luncheon

The CPTC Foundation held its annual scholarship celebration in the form of a luncheon, which was well attended by donors and former scholarship recipients. Three student recipients spoke of their personal stories, struggles, achievements, and thanked donors for their support and for having played a part in their successes.

### All Staff Meeting

At the April All Staff meeting, President Walstrum discussed and answered questions about the reduction-in-force memorandum that went to all faculty and staff the previous week.

### Visitors from China, Aviation Maintenance Technician Program

Ms. Qiuqiu Zhenhua, Chief Representative from the West China Development International Association, and liaison for the 19 students from the Civil Aviation Flight University of China (CAFUC) who are enrolled in the College's Aviation Maintenance Technician Program, visited the students and program. The students are happy with their program and told her the College is doing a great job.

### Workforce Development Council Meeting

President Walstrum and Chair Martinez are members of the Workforce Development Council. Topics at the meeting included budget, significant budget cuts, and how the council will adapt.

### Pierce Countywide Coordinating Committee Meeting

The President, Chair Martinez, Jennifer Justice, Brandon Rogers, and Jason Kruse serve on the Pierce Countywide Coordinating Committee. At the April meeting, discussion continued on efficiency issues. There were brief reports on consolidation efforts from the financial aid and student services departments.

### Presentation at the ABE to Credential Workshop

President Walstrum, along with Jill Wakefield (Chancellor for Seattle Community Colleges) and Nan Poppe (former president at Portland Community College), gave a presentation at the ABE to Credentials Workshop, titled "The Influence of Breaking Through and IBEST on Campus Culture: Panel of President's Perspective." He complimented Carmen Croppi, Director of Basic Skills at CPTC, on her leadership at the College in this area.

## **Vice Presidents' Reports**

### **Associated Student Government (ASG) Report**

ASG President Jennifer Justice reported that she, three ASG members (Geno Ransom, Marcie DuVernay, and Cindy Miller), and ASG advisor Claire Korschinowski attended the American Student Association of Community Colleges (ASACC) conference in March. They studied many issues with other student leaders from across the country. The students also met with aides from Senator Cantwell's and Representative Smith's offices.

The student government has sponsored many activities over the last month, including a movie night, an Argosy cruise, healthy living, and a paint ball night.

The term is ending for current ASG officers, and they are busy reviewing applications for next year's officers. ASG also added a third branch of their government. The three are student advocacy, student activities, and student success.

### **Third Quarter Budget Report (Tab 4)**

Interim Vice President Yost presented the Third Quarter Budget Report.

### **Foundation Report**

Clover Park Technical College was awarded a portion of the Achieving the Dream (AtD) grant, and Dr. Ranniger reported that seven people will attend the AtD Kick-off Institute in June. Achieving the Dream is a national nonprofit dedicated to helping more community college students succeed, particularly students of color and low-income students.

The Foundation is focused on donor development and outreach, and this year's celebration luncheon to honor scholarship donors and highlight student recipients was a very successful fund-raiser and friend-raiser. Endowment returns have recovered somewhat from the recession, and as a result of these efforts, there are more scholarships available to students this year.

### **Instruction Report (Tab 5)**

Loren Davis, Director of the Northwest Career and Technical High School (NWCTHS), noted that the NWCTHS is a school of choice on the CPTC campus that provides a rigorous educational program combined with career guidance and a high-quality career and technical education. There are also programs for an elective high school and an adult high school.

### **Chair's Report**

Chair Martinez is serving on the Pierce Countywide Coordinating Committee, which is working hard to find efficiencies within the Pierce County two-year colleges. He believes the legislature is leaning toward mergers and/or closing some colleges. Yet, all two-year colleges continue to be over-enrolled. He urged everyone to advocate with their legislators on behalf of the colleges.

### **Board Reports and/or Remarks**

No report.

### **Public Comments**

No public comments.

### **New Business**

Chair Martinez called for nominations for the positions of Board Chair and Board Vice Chair.

### **MOTION:**

**Motion to nominate Vice Chair Robert Lenigan for the position of Board Chair for the July 1, 2011 – June 30, 2012 term** was made by Mary Moss, seconded by Robert Lenigan. **Approved** unanimously.

**MOTION:**

**Motion to nominate Trustee Bruce Lachney for the position of Board Vice Chair for the July 1, 2011 – June 30, 2012 term** was made by Robert Lenigan, seconded by Mary Moss. **Approved** unanimously.

**MOTION:**

**Motion to accept the slate of nominees for election at the June Board of Trustees meeting** was made by Robert Lenigan, seconded by Mary Moss. **Approved** unanimously.

**MOTION:**

**Motion to approve Resolution 05-04-76 Authorizing Investment of Monies in the Local Government Investment Pool** was made by Robert Lenigan, seconded by Mary Moss. **Approved** unanimously.

**Executive Session**


No Executive Session.


**Next Meeting:**

June 17, 2011.

**Adjournment:**

Chair Martinez adjourned the Regular Meeting at 4:56 p.m.

  
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**John W. Walstrum, Ph.D.**  
**President**  
**College District Twenty-Nine**  
6/20/11

  
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**Mark Martinez**  
**Chair, Board of Trustees**  
**College District Twenty-Nine**