



**Board of Trustees Meeting
AGENDA**

Building 3, Rotunda

Wednesday, January 9, 2013

LRC Renovation Celebration: 2:00-3:00 p.m. (Bldg. 15)

Study Session: 3:00-4:00 p.m.

Regular Meeting: 4:00-6:00 p.m.

LRC Renovation Celebration

Learning Resource Center Renovation Celebration
January 9, 2013, 2:00 p.m.
Building 15

Study Session Agenda

- 3:00** Call to Order, Introductions Bruce Lachney
- 3:15** Discuss Agenda Items for the Board of Trustees Retreat Bruce Lachney
- 3:25** TACTC Legislative Contact Conference John Walstrum
(January 29-30 in Olympia, WA)
- 3:30** ACCT National Legislative Summit, February 13-16, 2013 John Walstrum
- 3:35** Upcoming Events
- 3:40** General Discussion Bruce Lachney



Regular Meeting Agenda

- 4:00** Call to Order, Flag Salute, Introductions Bruce Lachney
- Adoption of Agenda Bruce Lachney **Tab 1**
Action
- Approval of the Regular Meeting Minutes of Bruce Lachney **Tab 2**
December 12, 2012
Action

4:05 President's Report John Walstrum
 WACTC Meeting
 Washington STEM Holiday Open House 2012
 WDC and WFC Board Joint Holiday Lunch/Meeting
 Business Examiner Interview Concerning the Visitors from CAFUC
 Emergency Management Training
 Community Leaders Regional Meeting
 Graduation at Purdy

4:15 College Reports

ASG Report..... June Stacey-Clemons **Tab 3**

Instruction Report Lori Banaszak **Tab 4**
 Culinary Arts/Pastry Arts, Instructors Dean Massey and William Jolly

4:25 Chair's Report Bruce Lachney

4:30 Board Reports and/or Remarks All

4:35 Public Comments Bruce Lachney

4:40 New Business Bruce Lachney

4:55 Executive Session Bruce Lachney

In accordance with RCW 42.30.110, the Board will recess to go into Executive Session for approximately 30 minutes to discuss a personnel contract.

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

5:15 Adjournment Bruce Lachney

All Board meetings will be recorded.



**Board of Trustees Meeting
District #29
Rotunda, Building 3
Wednesday, December 12, 2012**

Minutes

Study Session

Call to Order: Chair Lachney called the Board of Trustees study session to order on December 12, 2012, at 3:04 p.m.

Board of Trustees:

Bruce Lachney, Chair	John Walstrum, President
Robert Lenigan	
Mark Martinez	
Mary Moss	
Lua Pritchard	

Other Attendees:

June Stacey-Clemons, VP for Student Services
Aris Holcomb, Technology Technician
Linda Schoonmaker, VP for Finance
Cherie Steele, Executive Assistant to the President

Discuss Date for Board of Trustees Retreat

Dates were discussed for the Annual Board of Trustees Retreat.

TACTC Legislative Contact Conference

The Trustees Association for Community and Technical Colleges (TACTC) Legislative Contact Conference will be held on January 29-30 in Olympia. The first day will be to present talking points to the trustees and inform them of the Pierce County legislative asks to prepare trustees for visits with legislators on the second day. There will also be a luncheon for the Pierce County delegation with available legislators and a dinner for recipients of the TACTC Transforming Lives Award.

ACCT National Legislative Summit (NLS), February 13-16, 2013

After checking with trustee schedules, it was decided that Trustees Moss and Pritchard attend, and be accompanied by President Walstrum, the ACCT NLS in February.

Upcoming Events

A celebration of the remodeled Learning Resource Center (LRC, formerly called the Library) will be held on Wednesday, January 9, at 2:00 p.m., just prior to the monthly Board of Trustees meeting.

General Discussion

Trustees Moss and Pritchard serve on the CPTC’s Foundation Capital Campaign Leadership Committee, and Trustee Pritchard offered a brief report. The logo has been selected, campaign materials are being printed, and the CPTC Foundation Website is being updated. The campaign has already reached ten percent (\$250K) of its total goal. By March 1, the team hopes to be able to report 100 percent participation by the Leadership Committee, Foundation Directors, and the Board of Trustees, which is essential for some of the grants the team will be seeking for the campaign. There is no minimum or maximum gift.

There was a brief discussion about the operating budget for 2013-14. The economic forecast indicates there will be another budget shortfall, and it is not known how higher education will be impacted.

Chair Lachney adjourned the study session at 3:43 p.m.

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Regular Meeting Agenda

Call to Order: Chair Lachney called the Board of Trustees regular meeting to order on December 12, 2012, at 3:59 p.m.

Board of Trustees:

- Bruce Lachney, Chair
- Robert Lenigan
- Mark Martinez
- Mary Moss
- Lua Pritchard
- John Walstrum, President

Assistant Attorney General: Terry Ryan

Other Attendees:

- Lori Banaszak, VP for Instruction
- Travis Cohen-Lucy, ASG Vice President
- Cristeen Crouchet, Workforce Special Projects Coordinator
- Tawny Dotson, Director of College Relations
- Marcie DuVernay, Part-time Instructor and Former Student
- Mabel Edmonds, Dean of Workforce Development
- Steve Ellis, Dean for Business, Hospitality, Design, and Personal Services
- R. J. Hike, Computer Technician
- Aris Holcomb, Technology Technician
- Claire Korschinowski, Student Center Coordinator
- Joyce Loveday, Associate Vice President for Instruction
- Nate Olerich, ASG VP of Student Activities
- Deborah Ranniger, Executive Director of Resource Development
- Linda Schoonmaker, VP for Finance
- Marion Sharp, Campaign Manager
- William Sifford, ASG Public Relations/Veterans Club
- Michelle Simpkins, Dean of Health and Human Services
- Kaileen Sparrs, ASG President
- June Stacey-Clemons, VP for Student Services
- Cherie Steele, Executive Assistant to the President
- Valerie Sundby-Thorpe, Associate Dean for Instruction

Adoption of the Agenda (Tab 1)

MOTION:

Motion to adopt the Agenda as presented made by Mark Martinez, seconded by Robert Lenigan. **Approved** unanimously.

Approval of Minutes (Tab 2)

MOTION:

Motion to approve the Minutes of the Regular Board Meeting of November 14, 2012, made by Robert Lenigan, seconded by Lua Pritchard. **Approved** unanimously.

President's Report

Workforce Central Kick-Off Meeting

President Walstrum and Trustee Martinez attended the Workforce Central-hosted regional partnership team's kick-off meeting; Mayor Strickland of Tacoma and the Pierce County Executive, Pat McCarthy, are co-chairing this activity. It is hoped that some public agencies in Pierce County will join together to pursue state and federal grant proposals.

Meeting with Tom Siegel, Pierce County Skills Center

Vice President Banaszak and President Walstrum met with Tom Seigel, Superintendent of Bethel School District, concerning the Bethel Skills Center. The College is being offered space for classes at the Skills Center, and it may be an opportunity to expand the aviation and/or manufacturing programs.

AACC Workforce Commission Meeting

President Walstrum was again appointed to the national American Association for Community Colleges (AACC) Commission on Economic and Workforce Development, attended the semi-annual meeting, and offered remarks on some issues important on a national level.

The National League of Nursing (NLN) is attempting to make the minimum requirement for a Registered Nurse (RN) be a Bachelor's Degree. Most of the nation's community and technical colleges are fighting this, as two-year colleges have had many years of success with producing well-qualified RN's at the Associate's Degree level.

Compensation Study

Jim Tuttle, Chief Human Resources/Legal Affairs Officer, and Cabinet members continue to work to resolve the compensation study issue to ensure the College offers an equitable compensation plan.

Visitors from Civil Aviation Flight University of China

Vice Presidents Banaszak and Stacey-Clemons, President Walstrum, and the International Education Program Specialist, Yuko Chartraw, met with a delegation from the Civil Aviation Flight University of China (CAFUC). Visitors included the President of CAFUC, who made his first trip to the United States and toured programs at South Hill Campus. The College has 25 Chinese students enrolled in the Aviation Maintenance Technician Program and received a great review during the visit.

Pierce County Coordinating Council Quarterly Meeting

The Pierce County Coordinating Council (PCCC) meets quarterly. The group consists of presidents, two trustees, and the public information officers from the five Pierce County two-year colleges. Local legislators are invited to join the meeting each December, presidents gave a

brief update on how the colleges have worked collaboratively during the year, and trustees had the opportunity to ask questions of legislators and discuss issues important to higher education.

Holiday Open House

Cabinet members hosted their annual Holiday Open House in Building 17 for all faculty and staff. Attendees mingled with employees they may seldom see, enjoyed tasty treats, and had the opportunity to participate in a CPTC trivia game for prizes. Trustee Moss also attended the event.

Other College Reports

Strategic Planning Schedule and Update (Tab 3)

Dr. Ranniger, Executive Director of Resource Development, announced that the launch of the new strategic plan will be on January 14 when the consultants from College Brain Trust (CBT) have a site visit at the College. They will meet with groups and individuals; Trustees are scheduled to meet with the consultants at 2:00 p.m. Dr. Ranniger asked that trustees complete the attached survey (Tab 3) and return it to Cherie Steele by December 21.

Associated Student Government (ASG) Report (Tab 4)

Kaileen Sparrs, ASG President, reported on end-of-the-quarter activities and noted that ASG will move to new office space in January. Ms. Sparrs introduced ASG Vice President Travis Cohen-Lucy, who could not be at the meeting when Student Council members were introduced. Ms. Cohen-Lucy served as emcee at Cosmetology's First Annual Holiday Fashion Show and is coordinating the first annual Student Awards Ceremony that will be held on the evening of June 5. Trustees are cordially invited to attend – details will follow. President Walstrum commended Ms. Cohen-Lucy on her student leadership and cosmetology staff and students for an excellent show.

Vice President Stacey-Clemons noted that Ms. Sparrs leads a statewide student legislative group and met with the State Board of Community and Technical Colleges (SBCTC) in early December, along with fellow students from across the state, to discuss this year's legislative agenda.

Instruction Report (Tab 5)

Dean Edmonds introduced Cristeen Crouchet, Workforce Special Projects Coordinator, who also serves as the countywide WorkFirst Coordinator. In these roles, Ms Crouchet works with colleges and community partners to provide services, encouragement, and support for students. Ms. Crouchet presented the report (Tab 5) and was happy to note that CPTC is the highest earning college in western Washington and in the top five in the state. Discussion and questions followed the presentation.

Ms. Crouchet introduced Marcie DuVernay, a former student and part-time instructor for the College. Ms. DuVernay and her husband lacked formal education and had a successful business for 17 years. With the decline in the economy, the business suffered, and they experienced financial hardships. Through WorkFirst, the Opportunity Grant, and working in the Work Study Program, both Marcie and her husband came back to school at CPTC and received degrees. Ms. DuVernay was very complimentary of the staff who work with WorkFirst and their instructors and only had one suggestion for improvement – that the program have an advisory committee.

Chair Lachney said trustees are so busy with the legislature and budget issues that it was nice to hear a success story.

Chair's Report

Chair Lachney thanked the President for inviting him to meet with the Chinese delegation from CAFUC and to tour the South Hill aviation programs with them.

Chair Lachney also attended the PCCC meeting. His message to legislators during the meeting was that it is time to look for new revenues, not keep cutting costs, looking for more efficiencies, or putting more costs on the students. He encouraged faculty, staff, and students to carry the message to their legislators. Trustees agreed that it has more impact when students and staff contact legislators.

Board Reports and/or Remarks

None.

Public Comments

No public comments.

New Business

After discussion, it was affirmed that the Board of Trustees Annual Retreat will be on January 14, from 3:30-6:45 p.m. in Building 23, Room 212, after trustees meet with the strategic planning consultants. A light dinner will be provided.

Executive Session

No Executive Session.

Adjournment

Chair Lachney adjourned the Regular Meeting at 4:51 p.m.

John W. Walstrum, Ph.D.
President
College District Twenty-Nine

Bruce Lachney
Chair, Board of Trustees
College District Twenty-Nine



ASSOCIATED STUDENT GOVERNMENT BOARD OF TRUSTEES REPORT JANUARY 2013



WELCOME BACK WINTER QUARTER!

All three branches of the ASG have worked together to create a Winter Quarter events calendar, detailing all of the events for students. From service learning opportunities, to the amazing array of events from our Campus Activities Board, students, staff and faculty can see what is going on this quarter! As always, we included institutional information that is relevant to students, such as financial aid deadlines and college closures.

Most of our students enjoyed a well deserved break from campus, while others would only stop working the days the buildings were closed!



VOLUNTEER APPRECIATION

Our Vice President of Student Success has been working on our Volunteer Appreciation Bowl, which will take place at Narrow's Plaza Bowl. This is a well anticipated event for all who have volunteered their time and efforts towards student success. Some of our Volunteer Peer Mentors will receive certificates for hours completed working with fellow students.

The Volunteer Appreciation Bowl will take place on Saturday, January 26th from 11am-1pm. There will also be trophies for highest score during the event!

We have a special presentation from the CPTC Veteran's Club, who recently attended the Student Veteran's of America Conference in Florida. This trip was funded by Student Council at the end of December 2012.