



Board of Trustees Meeting
South Hill Campus, Room 101
Wednesday, April 13, 2011
Study Session: 3:00-4:00 p.m.
Regular Meeting: 4:00-5:00 p.m.

Study Session Agenda

- 3:00 Call to Order, Introductions** Mark Martinez
- 3:05 Legislative Update** John Walstrum
- 3:20 Budget Update** John Walstrum
- 3:40 Upcoming Events**
 - Mary Moss's Harborstone Retirement Celebration April 15, 5:30 – 7:30 p.m., Adriatic Grill
 - Foundation Board Meeting April 19, 12:00-1:30 p.m., Bldg. 31
 - All Staff Meeting April 19, 3:00-4:30 p.m., Bldg. 3, Rotunda
 - Pierce Countywide Coordinating Committee Mtg. April 25, 3:30-5:00 p.m., Bldg. 3, Rotunda
- 3:45 General Discussion** Mark Martinez

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Regular Meeting Agenda

- 4:00 Call to Order, Flag Salute, Introductions** Mark Martinez
- Adoption of Agenda** Mark Martinez **Tab 1**
Action
- Approval of the Regular Meeting Minutes of** Mark Martinez **Tab 2**
March 9, 2011
Action
- 4:05 President's Report** John Walstrum
 - Legislative Update
 - Budget Update
 - Champions for Youth Breakfast
 - All Washington Academic Awards Ceremony
 - Lakewood United – State of the College, Impact of the Economy
 - BATF Update
 - AACC Convention

4:15 Vice Presidents' Reports

Student Services June Stacey-Clemons
International Students, Instructor Greg Doyon

Instruction ReportLori Banaszak
Pierce County Corporate Education Plan, Dean Mabel Edmonds

4:40 Chair's Report Mark Martinez

4:45 Board Reports and/or RemarksAll

4:50 Public Comments Mark Martinez

4:55 New Business Mark Martinez

Executive Session Mark Martinez

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

5:00 Adjournment..... Mark Martinez

All Board meetings will be recorded.

5:00 * Optional tour of Aviation Laboratories.....Greg Doyon



CLOVER PARK TECHNICAL COLLEGE

District #29

Board of Trustees

Minutes of the Board Meeting

March 9, 2011

Study Session

Call to Order: Chair Martinez called the Board of Trustees study session to order on March 9, 2011, at 3:10 p.m.

Board of Trustees and Cabinet:

Mark Martinez, Chair

Robert Lenigan, Vice Chair

Bruce Lachney

Mary Moss

Shauna Weatherby

John Walstrum, President

Amy Goings, VP for Operations & College Relations

Kathy Yost, Int. VP for Finance & Budget

Other Attendees:

Vicky Buford, Information Office Assistant & Classified Union President

Lisa Cutler, Instructional Support Specialist

Gina Hughes, Technology Technician

Sean O'Connor, Webmaster

Cynthia Requa, Coordinator of Institutional Research & Planning

Cherie Steele, Executive Assistant to the President

Consider Changing Date of May 2011 Board Meeting

There was discussion on whether or not to change the date of the May Board meeting.

Budget Update

The legislature is waiting for the March 17 Revenue Forecast before passing a Supplemental Budget for the 2010-11 fiscal year. There is considerable concern surrounding the 2011-13 biennial budget. The State Board for Community and Technical Colleges (SBCTC) has drafted budget scenarios with three levels of cuts: 9-11 percent, 11-13 percent, or 15-18 percent. Cabinet and the Budget Advisory Task Force (BATF) are considering what those possible cuts might be.

Some students are awarded money from the State Need Grant (SNG). The Office of Financial Management said they can no longer pay for those grants and asked each college to pay the grants out of reserves. Interim A check has been written for \$383,000 to cover SNG for Clover Park Technical College.

Legislative Update

President Walstrum and Vice President Goings continue to meet with Pierce County legislators and are conveying the message developed by the SBCTC for all two-year colleges. They continue to emphasize the capital budget and Clover Park Technical College's Allied Health Building, which is near the top of the priority list.

Update on Campus Incident

At the last Board of Trustees meeting, President Walstrum shared information that a student used threatening language on Facebook, the Lakewood Police were called, and two students were summarily suspended. Each student requested a hearing to appeal the suspension. As a result of the hearings, one student was suspended for spring quarter and the other was expelled and has a no-trespass order in place. The latter student could theoretically return after three years. President Walstrum commended Vice President Stacey-Clemons, Mr. Wright, Assistant Attorney General Ryan, and the Lakewood Police Department for the excellent manner in which they handled this situation.

ACCT National Legislative Summit

Trustee Weatherby is a member of the Association of Community College Trustees (ACCT) National Diversity Committee. As such, the Trustees Association for Community and Technical Colleges (TACTC) paid for her to attend the ACCT National Legislative Summit in Washington, D.C. She attended many sessions and brought back information to share with other trustees. Recurring themes of the summit were student completion rates and reduced state financial support. Trustee Weatherby and other Pierce County college trustees also met Washington's congressional legislators. One highlight of the summit was that Mrs. Jill Biden was the guest speaker at the closing dinner.

GISS (June TACTC Meeting) Board Self-Assessment (Tab 1) (Attachment #1)

Washington State has been identified as one of three states to work with ACCT to conduct a Governance Institute for Student Success (GISS) this coming summer. One hallmark of two-year colleges has been access – keeping the doors open for people who otherwise might be deprived of higher education opportunities. That is changing. President Obama wants, through his American Graduation Initiative (AGI), five million more degreed or certificated completers by 2020. GISS is working with trustees to see what role they can play to help CPTC realize that goal. The Gates Foundation is supporting this initiative. President Walstrum and Trustees Martinez, Moss, and Weatherby will attend.

Trustees and the President are asked to complete the self-assessment that was distributed and to return it to ACCT by April 5. Each college's results will be discussed at the GISS.

General Discussion

Trustee Lenigan noted an article in *The News Tribune* on March 7, 2011, entitled, "State Pension Funds are Mostly on Stable Ground." He served on the Employee Retirements Benefits Board for 12 years and believes Washington State has one of the best-funded, best-run retirement programs.

Trustee Weatherby said TACTC sent out an email stating it is time to elect officers, and she urged trustees to consider running for a position at the state level.

ACCT is also requesting nominations for the annual awards. Trustee Weatherby encouraged trustees to make nominations.

Chair Martinez adjourned the study session at 3:57 p.m.

Regular Meeting Minutes

Call to Order: Chair Martinez called the Board of Trustees regular meeting to order on March 9, 2011, at 4:07 p.m.

Board of Trustees and Cabinet:

Mark Martinez, Chair	John Walstrum, President
Robert Lenigan, Vice Chair	Lori Banaszak, VP for Instruction
Bruce Lachney	Amy Goings, VP for Operations & College Relations
Mary Moss	June Stacey-Clemons, VP for Student Services
Shauna Weatherby	Kathy Yost, Int. VP for Finance & Budget

Excused Absences: Terry Ryan, Assistant Attorney General

Other Attendees:

Mike Anderson, Plant Services and Security Director
Andrew Bird, Dean of Technology, Engineering, Transportation, and Trades Division
Loree Chiaro, Cosmetology Instructor
Mabel Edmonds, Dean of Workforce Development
Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services
Shema Hanebutte, Coordinator of Student Success
Gina Hughes, Technology Technician
Shawn Jennison, Director of Marketing and Communications
Jennifer Justice, ASG President
Claire Korschinowski, Student Center Coordinator
Joyce Loveday, Assistant Vice President for Instruction
LaRita Mandley, Dean for Health and Human Services
Taylor McGovern, Counselor
Sean O'Connor, Webmaster
Deborah Ranniger, Executive Director, Resource Development
Cynthia Requa, Coordinator of Institutional Research & Planning
Melissa Siedlicki, Esthetics Sciences (Medical) Instructor
Annemarie Solbrack, Counselor
Cherie Steele, Executive Assistant to the President
Jim Tuttle, Chief Human Resources and Legal Affairs Officer

Adoption of the Agenda (Tab 2) (Attachment #2)

MOTION:

Motion to adopt the Agenda as presented made by Shauna Weatherby, seconded by Mary Moss. **Approved** unanimously.

Approval of Minutes (Tab 3) (Attachment #3)

MOTION:

Motion to approve the Minutes of the Regular Board Meeting of February 2, 2011, made by Bruce Lachney, seconded by Shauna Weatherby. **Approved** unanimously.

President's Report

Leadership Training, Everett Community College

President Walstrum was invited to speak as part of Everett Community College's leadership development program. His presentation was entitled, "Pathway to the Presidency." It gave President Walstrum ideas about what might be done at Clover Park Technical College for staff development.

Meetings with Legislators

President Walstrum and Vice President Goings have met with almost all of the Pierce County legislators, once before, and once during the legislative session to remind legislators of the essential work that two-year colleges do.

Presentation at Washington Council on Aerospace Meeting

President Walstrum made a presentation at the Governor's Council on Aerospace Education. Clover Park Technical College has partnered with six other two-year colleges in the state to ensure the aerospace industry in Washington is being well served. Dr. Loveday, Dean Bird, and a couple of faculty members have paved the way in keeping Clover Park Technical College on the cutting edge of education in the aerospace program.

Pierce County Presidents' Presentation to Editorial Board of TNT

The Pierce County two-year college presidents meet annually with the Editorial Review Board of *The News Tribune*, and the presidents presented the colleges' "legislative ask." As a result, the presidents were invited by Patrick Callahan, Editor, to write two op-ed pieces – one for technical colleges to be submitted by President Walstrum, and one for the community colleges to be submitted by Pierce College.

Contract Training Consortium Discussion

In recent months, Pierce County two-year colleges have been working to form a consortium to offer specialized, non-credit contract training to businesses. Tacoma Community College is doing the best possible job of serving businesses in this county, and they have invited the other colleges to join forces with them. Vice President Banaszak and Dean Edmonds have taken the lead role on this collaboration project.

Pierce Countywide Coordinating Committee Meeting

As a result of HB 6359 last year, the state's two-year colleges have been working to create efficiencies. The colleges must give an account of efficiencies and savings each year, for three years, to the legislature. The contribution to this statewide effort included a report by a Pierce County team; members include President Walstrum, Chair Martinez, and Associated Student Government (ASG) President Justice, Jason Kruse, Kathy Hathaway, and Ed Jacobs.

Adult Literacy Educator Breakfast

For the past couple of years, the College has hosted a countywide Adult Literacy Educator Breakfast. Guests are employers who may very well have employees who are in need of becoming more literate, in terms of ESL, GED, etc. Clover Park Technical College remains committed to serving basic skills needs.

Vice Presidents' Reports

Associated Student Government (ASG) Report

Vice President Stacey-Clemons introduced Jennifer Justice, ASG President. Ms. Justice reported on the many ASG activities during the month of February/March. Student Council members voted to have the peer mentoring program come under the umbrella of ASG, and it will comprise the third leg of student government: 1) Student Council provides student advocacy at the legislative and school level; 2) Campus Activities Board provides activities for student involvement; and 3) Peer Mentoring provides student support. This will add another voting member to the Student Council.

Ms. Korschinowski, Ms. Justice, and three other ASG members will go to Washington, D. C. to attend the American Student Association for Community Colleges Conference, where they will learn how to better serve students. They are attempting to set up meetings with Washington State U.S. senators and representatives.

Chair's Report

Chair Martinez attended the Pierce Countywide Coordinating Committee meeting. An interesting observation of legislators is that they are hearing from college presidents and trustees concerning the budget cuts to two-year colleges, but they are not hearing from students or business partners. Chair Martinez urged everyone to encourage students and business partners to contact their local legislators.

Board Reports and/or Remarks

Trustee Lenigan gave a report on the recent Pierce County Coordinating Council (PCCC) meeting he attended. Issues discussed by the Council included: capping enrollment, increasing tuition, students completing programs in a timely manner, and student involvement on Boards.

Trustee Lachney asked to be excused from the next couple of Board of Trustees meetings. He is involved with the Vittana Foundation of Seattle that micro-finances projects concerning avenues for post-secondary education in developing countries. He will travel to the Philippines to develop a pilot program.

Trustee Weatherby attended the Association of Community College Trustees (ACCT) National Legislative Summit. The major theme of the conference was the current budget challenges. She brought back information on advocacy to share with fellow trustees.

Public Comments

No public comments.

New Business

MOTION:

Motion to change the May Board of Trustees meeting from May 11 to May 4, 2011, made by Robert Lenigan, seconded by Bruce Lachney. **Approved unanimously.**

Executive Session

At 4:29 p.m., Chair Martinez stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately one hour for the purpose of reviewing, evaluating, and interviewing faculty probationers for the awarding of tenure.

Chair Martinez reconvened the Regular Meeting at 5:26 p.m. Chair Martinez asked if there were any action items as a result of the Executive Session.

MOTION:

Trustee Bruce Lachney moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Taylor McGovern at Clover Park Technical College, seconded by Shauna Weatherby. No discussion. Approved unanimously.

MOTION:

Trustee Robert Lenigan moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Annemarie Solbrack at Clover Park Technical College, seconded by Mary Moss. No discussion. Approved unanimously.

Chair Martinez congratulated the newly-tenured faculty and thanked all committee members.

Next Meeting:

April 13, 2011.

Adjournment:

Chair Martinez adjourned the Regular Meeting at 5:28 p.m.

John W. Walstrum, Ph.D.
President
College District Twenty-Nine

Mark Martinez
Chair, Board of Trustees
College District Twenty-Nine