



**Board of Trustees Meeting  
Building 3, Rotunda  
Wednesday, January 12, 2011  
Study Session: 3:00-4:00 p.m.  
Regular Meeting: 4:00-5:00 p.m.**

**Study Session Agenda**

- 3:00 Call to Order, Introductions** ..... Mark Martinez
- 3:05 Report on Governor Gregoire’s Reorganization Proposal**.. John Walstrum
- 3:35 Legislative Update** ..... John Walstrum
- 3:40 Upcoming Events**
  - Foundation Board Meeting            January 18, 12:00-1:30 p.m., Rainier Room
  - All Staff Meeting                            January 18, 3:00-4:30 p.m., Bldg. 3, Rotunda
  - TACTC Winter Conference            January 24-25, Red Lion, Olympia
- 3:45 General Discussion** ..... Mark Martinez

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**Regular Meeting Agenda**

- 4:00 Call to Order, Flag Salute, Introductions** ..... Mark Martinez
- Adoption of Agenda** ..... Mark Martinez    **Tab 1**  
*Action*
- Approval of the Regular Meeting Minutes of**..... Mark Martinez    **Tab 2**  
**December 8, 2010**  
*Action*
- 4:05 President’s Report** ..... John Walstrum
  - Pierce Countywide Coordinating Committee Meeting
  - Holiday Open House
  - JBLM Growth Coordination Plan Meeting on CPTC Campus
  - College Closure
  - Meeting with Representative Larry Seaquist

**4:20 Vice Presidents' Reports**

ASG Report ..... June Stacey-Clemons  
Instruction Report ..... Lori Banaszak  
Environmental Sciences & Technology Program, Andy Frtiz and  
Kathryn Smith, Instructors

**4:40 Chair's Report** ..... Mark Martinez

**4:45 Board Reports and/or Remarks** ..... All

**4:50 Public Comments** ..... Mark Martinez

**4:55 New Business** ..... Mark Martinez

**5:00 Executive Session** ..... Mark Martinez

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

**5:00 Adjournment** ..... Mark Martinez

*All Board meetings will be recorded.*





**CLOVER PARK TECHNICAL COLLEGE**

**District #29**

**Board of Trustees**

**Minutes of the Board Meeting**

**December 8, 2010**

**Study Session**

**Call to Order: Chair Martinez called the Board of Trustees study session to order on December 8, 2010, at 3:04 p.m.**

**Board of Trustees and Cabinet:**

Mark Martinez, Chair

Robert Lenigan, Vice Chair

Bruce Lachney

Shauna Weatherby

John Walstrum, President

Lori Banaszak, VP for Instruction

Kathy Yost, Int. VP for Finance & Budget

**Assistant Attorney General:** Terry Ryan

**Excused Absences:** Mary Moss, Trustee

**Other Attendees:**

Michael Bowman, Interior Design Instructor

Rachel Bowman, Community Member

Mabel Edmonds, Dean of Workforce Development

Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services

Janet Holm, Marketing/Outreach Coordinator

Gina Hughes, Technology Technician

Shawn Jennison, Director of Marketing and Communications

Sean O'Connor, Webmaster

Carol Orr, Online Learning Coordinator

Deborah Ranniger, Executive Director, Resource Development

Cynthia Requa, Coordinator of Institutional Research & Planning

Kathryn Smith, Environmental Sciences & Technology Instructor

Cherie Steele, Executive Assistant to the President

**Efficiencies Study Update**

The Pierce Countywide Coordinating Committee, established in response to HB 2634, Efficiencies Bill, sponsored by Senator Kilmer and Representative Carlisle, continues to meet and discuss ways the Pierce County colleges can consolidate and collaborate to conserve services and money and the possibility of merging colleges.

The State Board for Community and Technical Colleges (SBCTC) completed the first report, listing consolidations and collaboration efforts already in progress, and will forward the report to the legislature.

## **Budget Update**

Governor Gregoire has requested that the legislature propose a supplemental budget for FY 2010-11 before December 31. The College has already implemented two budget cuts this fiscal year.

Cabinet members and Budget Advisory Task Force (BATF) members have made suggestions for more drastic cuts. These include program closures, across-the-board salary cuts, extension of furlough days, and a reduction in force. Some cuts may be dictated by the legislature or SBCTC. The College will also offer an early retirement/separation package to eligible employees, to which employees must respond by January 25, 2011.

Chair Martinez adjourned the study session at 3:52 p.m.

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## **Regular Meeting Agenda**

**Call to Order: Chair Martinez called the Board of Trustees regular meeting to order on December 8, 2010, at 4:05 p.m.**

### **Board of Trustees and Cabinet:**

Mark Martinez, Chair	John Walstrum, President
Robert Lenigan, Vice Chair	Lori Banaszak, VP for Instruction
Bruce Lachney	Amy Goings, VP for Operations & College Relations
Shauna Weatherby	June Stacey-Clemons, VP for Student Services
	Kathy Yost, Int. VP for Finance & Budget

**Assistant Attorney General:** Terry Ryan

**Excused Absences:** Mary Moss, Trustee

### **Other Attendees:**

Andrew Bird, Dean for Technology, Engineering, Transportation, and Trades Division  
Michael Bowman, Interior Design Instructor  
Rachel Bowman, Community Member  
Robin Conti, Nursing Program Instructor  
Lucy Dorum, Accounting Instructor  
Mabel Edmonds, Dean of Workforce Development  
Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services  
Jerry Glasgow, Automotive Upholstery & Glass Instructor  
Janet Holm, Marketing/Outreach Coordinator  
Gina Hughes, Technology Technician  
Shawn Jennison, Director of Marketing and Communications  
Jennifer Justice, ASG President  
Brenda Lazarus, LPN Instructor  
LaRita Mandley, Dean for Health and Human Services  
Mikelle Newry, Medical Lab Technician Instructor  
Robert Offerdahl, Automotive Technician Instructor  
Sean O'Connor, Webmaster  
Carol Orr, Online Learning Coordinator

Deborah Ranniger, Executive Director, Resource Development  
Cynthia Requa, Coordinator of Institutional Research & Planning  
Maureen Simmons, Pharmacy Technician Instructor & Faculty Union President  
Michelle Simpkins, Massage Therapy Instructor  
Kathryn Smith, Environmental Sciences & Technology Instructor  
Marcia Somer, Dean for General Education, Early Learning & Resource Center  
Cherie Steele, Executive Assistant to the President  
Jim Tuttle, Chief Human Resources and Legal Affairs Officer

**Adoption of the Agenda** (Tab 1) (Attachment #1)

**MOTION:**

**Motion to adopt the Agenda as presented** made by Shauna Weatherby, seconded by Robert Lenigan. **Approved** unanimously.

**Approval of Minutes** (Tab 2) (Attachment #2)

**MOTION:**

**Motion to approve the Minutes of the Regular Board Meeting of November 17, 2010**, made by Shauna Weatherby, seconded by Bruce Lachney. **Approved** unanimously.

**President's Report**

**WACTC Presidents' Meeting**

The WACTC Presidents' meeting focused on the budget and the message colleges want to take to legislators during the upcoming legislative session.

**Pierce Countywide Coordinating Committee Meeting**

In response to the law enacted by HB 2634, the Pierce Countywide Coordinating Committee members drafted a report to the SBCTC on ways Pierce County colleges can collaborate but maintain individual colleges. The SBCTC will forward a final report to the legislature this month.

**Pierce County Coordinating Council (PCCC) Legislative Breakfast Meeting**

The Pierce County Coordinating Council (PCCC) is a local body consisting of the presidents, two trustees, and the public information officer from each Pierce County college. Fifteen local legislators attended the December meeting, where council members presented the needs of the colleges.

**State Board for Community and Technical Colleges (SBCTC) Monthly Meeting**

At the December SBCTC monthly meeting, held at Bates Technical College, two Clover Park Technical College students made thoughtful, polished presentations and did a great job. The final statewide efficiencies report was also presented.

**Pierce County Presidents' Presentation to the Tacoma Chamber**

In an effort to continue lobbying efforts, presidents of Pierce County colleges present their legislative platform to various groups who are supportive of the two-year colleges. Last week, they spoke to the Tacoma Chamber of Commerce. Other recent presentations were made to the Economic Development Board and Tacoma City Council.

## **Vice Presidents' Reports**

### **Associated Student Government (ASG) Report**

Vice President Stacey-Clemons introduced ASG President Jennifer Justice. Ms. Justice reported on programs and activities that ASG has been involved with this month. ASG members will attend a winter leadership training retreat. ASG members, along with other ASG students from two-year colleges around the state, will attend a rally in Olympia on January 27 to tell legislators that colleges cannot afford more budget cuts.

President Walstrum noted that Jennifer Justice was one of the students who reported at the SBCTC meeting, and she was commended by Board members.

### **Chair's Report**

No report.

### **Board Reports and/or Remarks**

No report.

### **Public Comments**

No public comments.

### **New Business**

#### **MOTION:**

**Motion to change the June 16, 2011, Board of Trustees meeting to June 17, 2011, just prior to the graduation ceremony** made by Robert Lenigan, seconded by Bruce Lachney. **Approved** unanimously.

#### **New Tenure Track Faculty Introductions**

Vice President Banaszak asked the Deans to introduce the first-year tenure track faculty. (TAB 3) (Attachment #3)

### **Executive Session**

At 4:27 p.m., Chair Martinez stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately one hour for the purpose of reviewing, evaluating, and interviewing faculty probationers for the awarding of tenure.

Chair Martinez reconvened the Regular Meeting at 5:31 p.m. Chair Martinez asked if there were any action items as a result of the Executive Session.

#### **MOTION:**

**Trustee Shauna Weatherby moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Michael Bowman at Clover Park Technical College,** seconded by Robert Lenigan. No discussion. **Approved** unanimously.

**MOTION:**

**Trustee Bruce Lachney moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Robert Offerdahl at Clover Park Technical College, seconded by Robert Lenigan. No discussion. Approved unanimously.**

Chair Martinez congratulated the newly-tenured faculty and thanked all committee members.

**Next Meeting:**

January 12, 2011.

**Adjournment:**

Chair Martinez adjourned the Regular Meeting at 5:33 p.m.

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**John W. Walstrum, Ph.D.**  
**President**  
**College District Twenty-Nine**

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**Mark Martinez**  
**Chair, Board of Trustees**  
**College District Twenty-Nine**