

**Diversity Committee Minutes**  
**April 18th, 2013 2:30-4:00PM**  
**Building 19, Room 107**

Sheli Sledge, Chair	<input checked="" type="checkbox"/>	Stephen Rousseau	<input checked="" type="checkbox"/>	Lee Ann Walker	<input checked="" type="checkbox"/>
Yuko Chartraw	<input checked="" type="checkbox"/>	John Ruiz	<input type="checkbox"/>	Ron Wright	<input checked="" type="checkbox"/>
Debbie Collins	<input checked="" type="checkbox"/>	Cherie Steele	<input type="checkbox"/>	Patrick Yelladay	<input type="checkbox"/>
Michele Jones	<input type="checkbox"/>	Valerie Sundby-Thorp	<input checked="" type="checkbox"/>	ASG: Emily Lanon	<input checked="" type="checkbox"/>
Debbie Ranniger	<input checked="" type="checkbox"/>	Jim Tuttle	<input checked="" type="checkbox"/>	ASG: Jonathan Wagner	<input checked="" type="checkbox"/>

**Call to Order:** Sheli S. called the meeting to order at 2:35PM.

**I. Safety Reminders:**

Stephen R. gave safety reminders for building 19.

**II. Minutes**

- March 21, 2013: Minutes were differed to the May Meeting

**III. Introductions to New Members, Guests & Resignations**

- Guests –Michael Murphy. (ASG), Dorothy Collins (IPA Div 2) and Rory Douglas (Web).

**IV. Continuing Business**

- **DC library Project** –Sheli S. is looking for the inventory list; Val ST. will follow up to give Sheli S. the existing list to update, then add stickers to books and take to the library.
- **Stereotype 101 Marketing Plans Update** – Michael M. and Jon W. brought two draft promo flyers to show the Committee; also doing hand bills, table tents, computer lab advertising and poster-sized promo. As of today, we are 2 weeks out so ASG staff will get the flyers up and posted by the end of the week. Sheli S. will begin sending all campus emails; ASG will send notices via WENS, student email, and the ASG page. We will have a sign in sheet to allow students to get credit. Rory D. will work with Tawny D. in Marketing to post this event on “In the Spotlight” and our CPTC Facebook page. Sheli S. sent to SPS Diversity Consortium. Ron W. will send out of MCSS list to see if we can get guests from other schools to attend.
- **Diversity Plan Rough Draft**- Debbie R suggested waiting to vote on approving the plan until after the Strategic Plan Goals and Objectives are reviewed and approved by the BOT. We will schedule an additional meeting between the May BOT meeting and the May Diversity Committee meeting to look at the alignment between our plan and the Strategic plan to proposed edits to increase alignment. A final draft plan will be brought to the May meeting for a vote. Stephen R. voted to approve this plan; Debbie R, seconded. Approved.

**V. New Business:**

- **Website Update Project** –Stephen R. invited Rory Douglas, our new webmaster to attend to brainstorm options for updating the Diversity Committee webpage. Concerns about the current page include that it is buried on the website (hard to find,, not easily accessible); very outdated (not listing current members or current members); want to be able to have the site be usable to promote events and activities. Ideas: have the mission statement on the main landing page, add color/logos/photos; historical list of activities that we have done; links to other diversity sites (resources/diversity topics or cutting edge issues/articles/etc). Contact box on website to [diversity@cptc.edu](mailto:diversity@cptc.edu)/we will set up a forward to the chair and the recorder.  
 Sheli S. will send to Rory updated minutes, members, book list, and the plan once it is approved. We are also going to add a standing agenda item of website updates. Emily L. has offered to work on a CPTC Diversity Committee Logo for us as well and discussion of taking pictures of the current Committee for the website as well as the next meeting.

**VI. Announcements:** Sheli S. will facilitate a Cultural Connections button activity on triggers after the meeting for any Committee Members who can stay late.

**VII. Meeting Adjournment/Next Meeting:** Meeting adjourned at 3:46PM.

<b>DATE</b>	<b>LOCATION</b>	<b>TO DISCUSS</b>
May 16, 2013 2:30-4:00	Building 19, Room 107	<ul style="list-style-type: none"><li>• Diversity Plan 2013-2015 Update</li><li>• Stereotype 101 Review &amp; Responses</li><li>• Update on DC Library Project – Labeling &amp; Inventory</li><li>• Website Updates</li><li>• Nominations for Record</li></ul>