President’s Cabinet
Meeting Agenda
Monday, January 12, 2015
8:30-10:00 a.m.
Building 11, Radio Station Conference Room

Attending: Edmonds, Hillesland, Coyner, Korschinowski, Taylor, Erwin, Joseph, Fritz, Mowry, Schoonmaker, Dotson, Beach, Kelly, Clark, Loveday, Broussard, Randall, Greene

Absent: Howard

Welcome Greg Randall
Tawny Dotson introduced and welcomed our new Director of Facilities Services, Greg Randall.

NWCCU Accreditation Meeting
Dr. Joyce Loveday
Dr. Joyce Loveday provided an overview of the meeting she and Dr. Lonnie Howard, Tawny Dotson, Linda Schoonmaker, and Ted Broussard attended with the NWCCU regarding the CPTC accreditation review. Dr. Loveday indicated that it would be a couple of weeks before we receive the final determination from the NWCCU.

College Assembly Update
Lisa Beach
Lisa Beach provided an update on the College Assembly. The group is working on defining their role and will be meeting January 27 to continue discussions on this topic.

Strategic Planning Committee Update
Cal Erwin
Cal Erwin updated the Cabinet on the progress of the Strategic Planning Committee. The committee met on December 22 and is in the process of drafting a progress report for the Board of Trustees that will be submitted to Dr. Howard by the end of the week. The committee has not yet scheduled its next meeting.

Noel-Levitz Strategic Enrollment Planning Readiness Assessment
Dr. Joyce Loveday
Tawny Dotson
Ted Broussard
Ted Broussard distributed the agenda (enclosed) for the visit from Noel-Levitz this week and gave an overview of what the assessment visit would entail. He added that after the visit, the consultants will produce a report that will help guide the work of an Action Steering Committee and that the campus can expect to hear a lot more about this process in the coming months.

Upcoming Lean Process at Clover Park
Dr. Joyce Loveday
Dr. Joyce Loveday informed the group that the college is engaging in a lean process to review our course scheduling efforts. Dr. Loveday invited members of the Cabinet to initial lean training on January 13, from 9 a.m. to 4 p.m. in the Rotunda. She added that specific training for those involved in the course scheduling process would occur on January 21 and 22 and the Kaizen event would occur from February 2 to 6.

**Department Chair Model Update**  
Dr. Joyce Loveday  
Dr. Joyce Loveday provided an update on the progress on the pilot and deans model changes to the organizational structure in Instruction, to be fully implemented by April 1. She reminded the group that searches are underway for four department chair positions and one dean position and that hiring committees have been established for each of these positions. Tawny Dotson informed the group that a website that includes information about these changes, including a video and FAQs will be live soon.

**Budget Committee Update**  
Lisa Wolcott  
Lisa Wolcott joined the group to discuss the progress of the Cabinet Budget Committee. She said that the committee met on December 22 and is in the process of defining the budget process and the makeup and function of a College Budget Committee.

Meeting adjourned: 9:33 a.m.
Noel-Levitz Enrollment Opportunity Assessment Agenda
January 15th-16th, 2015

Dr. Lewis Sanborne, Strategic Enrollment Planning Specialist & Consultant
Joel Pendergrass, Associate in training
All meetings held in Building 19, Room 107

Thursday January 15th, 2015

10:00am-10:30am Meeting with Dr. Lonnie Howard, Dr. Joyce Loveday, Ted Broussard & Tawny Dotson to discuss the scope of the visit.

10:30am-11:30am Meeting with Chief Academic Officer to discuss the academic plan for the institution (current and future programs, capacity, underserved, new programs and delivery, etc). – Joyce Loveday, Claire Korschinowski, Mabel Edmonds, Michelle Hillesland and Bill Coyner.

11:30am-12:30pm Meet with IR/IT to discuss capabilities and roles. – Teresa Green, Linda Schoonmaker and Michael Taylor.

12:30pm-1:30pm Lunch with Presidents Council. – Dr. Lonnie Howard, Dr. Joyce Loveday, Ted Broussard, Tawny Dotson and Linda Schoonmaker.

1:30pm-3:00pm Meet to discuss retention strategies and goals. – Ted Broussard, Kathi Medcalf, Claire Korschinowski, Ron Wright, Dean Kelly and a Faculty Member.

3:00pm-4:30pm Meet to discuss marketing and recruitment strategies and goals. – Tawny Dotson, Rory Douglas, Somer Hanson, Janet Holm and Courtney Akinniyi.

4:30pm-5:30pm Meet to discuss financial aid strategies. – Wendy Joseph, Ted Broussard and Larry Clark.

5:30pm Adjourn.

Friday January 16th, 2015

10:00am-11:30am Exit Briefing- Featuring Identified Opportunities for Improvements and Realistic Goals for Enrollment, Enrollment Organization, and Retention- Share observations and recommendations with senior officers and others as appropriate. – Dr. Lonnie Howard, Dr. Joyce Loveday, Tawny Dotson, Linda Schoonmaker, Ted Broussard, Roberta Wirth, Claire Korschinowski, Cal Erwin, Kelly Meussen, Carrie Van Beek, Cindy Mowry, Wendy Joseph, LaRita Montgomery-Mandley, Teresa Green, Dean Kelly, Courtney Akinniyi and Yuko Chartraw.

11:30am-12:00pm Final Questions and next steps

12:00pm Depart Campus