Mission Statement
To encourage and support the adoption of technology that will make instruction more accessible, affordable, and engaging.

Members in attendance: Loren Davis, Michael Taylor, Kelley Meeusen, Darryl Owens, Menaka Abraham, Dean Massey, Wendy Noffke, Elaine Holster

1. Using a blog in instruction demo – Wendy
Wendy demonstrated how all of her class material was located in google drive. She showed the committee how she creates assignments using google forms, and how she links the forms to blog posts. Wendy incorporates the use of OER textbooks and links the readings to the blog posts as well. She showed the group how she makes the lessons available to the students in many different formats.

Wendy followed up this demonstration by showing the group how she is using the wifi enabled magnifying microscope. The microscope sends images directly to the iPads where images can be saved, studied and annotated on.

Loren showed pictures and videos that he took of Darryl Owen’s Indesign class. There was discussion that followed about how pictures like these can be used to promote the next rollout of iPads in the professional technical programs.

2. Committee Bylaws – Looking at examples and discussion – Rough draft of bylaws by April’s meeting
We looked at examples of committee bylaws. Loren shared the framework of the bylaws document that he started. A rough draft of the bylaws will be ready for the committee to look at by the next meeting.

3. Recording Secretary – Meeting Minutes to Rory
Kelley Meeusen volunteered to take over the duty as the recording secretary. He will start the duty during April’s meeting.
4. Promotional Campaign – Have any iPads been returned to IT? When can we plan for the next rollout?
Michael Taylor said that he anticipates the iPads will start being returned to IT at the end of the quarter. We agreed to work on a promotional video/slideshow, highlighting all of the programs that are currently using mobile technologies. The video will be attached to an email to the entire faculty and ask the question: “Who is next?”

5. Discussion about how we are doing in using mobile technology in instruction compared to other colleges. What are the benefits for keeping the mobile initiative fresh?
The committee spent a good deal of time discussing how we can keep ahead of the curve in the area of mobile technologies. Michael Taylor offered that from his meetings with other IT directors that we have a very successful model compared to other colleges. He also said that we have a sufficient amount of information about how to scale up program and the costs associated with implementation.

The next ITC meeting will be Monday, April 7 in the TLC eLearning lab.