Fire

1. In case of fire, call 9-911 and state that there is a fire. Describe the following:
   a. your location – including the building and room number,
   b. the telephone number from which you are calling,
   c. the exact location of the fire,
   d. the extent of the fire (small, large, etc.) and the type of fire if you are able to identify it (wastepaper basket, electrical, chemical, etc.).
2. After you have called 911, call Campus Security at 589-5682 or from a campus phone dial 5682 and an officer or guard will arrive on the scene as quickly as possible.
3. Pull a manual fire alarm. See the emergency map for your building for the location of an alarm box nearest the room.
4. Attempt to extinguish the fire yourself but only if you know how to do so. See the emergency map for your building for the location of the closest fire extinguisher.
5. Evacuate the area.