



4500 Steilacoom Blvd SW, Lakewood, WA 98499-4004

Board of Trustees Regular Meeting
Bldg. 3, Rotunda
Wednesday, December 10, 2014

Minutes

Call to Order: Chair Moss called the Board of Trustees Study Session for Clover Park Technical College (CPTC) to order on December 10, 2014, at 3:00 p.m.

Board of Trustees Present:

Mary Moss, Chair
Bruce Lachney
Dr. Robert Lenigan
Lua Pritchard
Dr. Lonnie L. Howard, President

Excused Absences: Mark Martinez, Trustee

Assistant Attorney General: Justin Kjolseth

Other Attendees:

Rhonda Armstrong, Surgical Tech Inst.
Lisa Beach, Budget & Compliance Off./Exempt
Union President
Michael Bowman, Interior Design Inst.
Ted Broussard, VP for Student Services
Yuko Chartraw, Int'l Educ. Prog. Spec.
Larry Clark, Controller
Bill Coyner, Dean
Tawny Dotson, Chief of Staff
Rory Douglas, Webmaster
Bev Dupuis, Computer Operator/Support
Technician
Mabel Edmonds, Dean
Heather Ervin, Resource Devel. Off.
Teresa Greene, Dir. of Institutional
Research

Michelle Hillesland, Dean
Angela Johnson, Child Care Center Manager
Wendy Joseph, Dir. of Financial Aid
Dean Kelly, Dir., Advising/ Counseling
Kevin Kildun, Running Start Counselor
Claire Korschinowski, Int. Dean
Dr. Joyce Loveday, VP for Instruction
Kathi Medcalf, Dir. of Basic Skills
Cynthia Mowry, Dir. of Enrollment Svcs.
Linda Rick, ASG Admin. Officer
Linda Schoonmaker, VP for Finance & Admin.
Maureen Sparks, Pharmacy Tech Inst./
Faculty Union Pres.
Cherie Steele, Exec. Asst. to the President
Katie Stock, ASG President

Adoption of the Agenda (Tab 1)

MOTION:

Motion to adopt the Agenda as presented made by Trustee Lenigan, seconded by Trustee Lachney. Approved unanimously.

Approval of Minutes (Tab 2)

MOTION:

Motion to approve the Minutes of the Regular Board Meeting of November 12, 2014, made by Trustee Pritchard, seconded by Trustee Lachney. Approved unanimously.

President's Report

ACCT National Legislative Summit

The Association of Community College Presidents (ACCT) National Legislative Summit (NLS) will take place in Washington, D.C., Feb. 9-12, 2015. This is a time when Trustees and Presidents can visit our national senators and congressmen to discuss the colleges' legislative requests. It was decided that Trustees Lachney and Martinez will attend the NLS with Dr. Howard.

Trustees Retreat Planning Discussion

After discussion, it was decided that the Board of Trustees Annual Retreat will be held on February 20, 2015, from 8 a.m.-12 noon, location on campus to be determined, and Trustee Lachney will facilitate the meeting.

Two topics for discussion are budget and the six strategic priorities that were established during the October 2012 Retreat. Trustees were asked to send other items they would like on the agenda to Dr. Howard and Trustee Lachney.

etcLink Update

etcLink is the implementation of a single, centralized system of online functions that will give students, faculty, and staff across the state 24/7 access to a modern, efficient way of doing their college business. It will have benefits for creating efficiencies for students from registration to graduation, even from college to college.

Two colleges are in the pilot program this year, and CPTC will be in Wave 2 and go live in 2016. The College will start preplanning in June 2015. Dr. Howard and Ms. Schoonmaker serve on the statewide Technology Committee.

General Information

Department Chair Model:

Maureen Sparks is the chair of this faculty-driven task force which will present a report to the Board of Trustees soon. Dr. Howard considers this change to a Department Chair Model a milestone in the history of the College, and it will be the first such model in the state of Washington.

Dr. Howard thinks having Department Chairs will help with some program-related challenges that the College faces, i.e., enrollment decline, programs with advisory committees that are not active, lack of evening programs, etc.

Invista Performance Solutions:

In October 2014, Pierce, Tacoma, and Clover Park Technical Colleges hired a new Director of Invista Performance Solutions, Don Sosnowski. Dr. Howard will invite Mr. Sosnowski to report at a future Board Meeting on his operating philosophy and vision for Invista.

Other College Reports**ASG Report (Tab 3)**

Associated Student Government (ASG) President Katie Stock highlighted events from the attached report. The Student Government is gearing up for the legislative session by meeting and talking with other students from around the state, and they will meet with Ms. Dotson to partner and collaborate on legislative issues of mutual interest.

Child Care Discussion (Continued) (Tab 4)

This is a continuation of the presentation made last month to identify ways to reduce the deficit, while still maintaining the quality of services. Discussion followed reviewing the attached spreadsheet.

Trustees voiced concern about making cuts to operate in the black. They want to ensure that students do not have a child care impediment to keep them from their goals. Trustees were assured that there were no changes that affect staff positions or child care slots.

Chair's Report

The TACTC Legislative Contact Conference will be held on January 28-19 in Olympia. Trustees Moss, Lenigan, Martinez, and Pritchard plan to attend.

Chair Moss attended the TACTC Fall Conference with Trustees Martinez and Pritchard and Dr. Howard. The guest speaker spoke about overcoming challenges and the reasons Washingtonians do not participate more in post-secondary education.

Dan Altmeyer, Trustee at Highline College, talked about the proposed name change to better identify the colleges in the state of Washington. Trustee Martinez was opposed to the name change but was overruled by votes and the name change passed. It will be known going forward as "Washington State Association of College Trustees."

Board Reports and/or Remarks

None.

Public Comments

None.

New Business (Tab 5)

Vice President Loveday asked Mr. Kelly to introduce the first-year tenure track faculty member (Tab 5).

MOTION: (Tab 6)

Motion to adopt the Revised 2015 Board of Trustees Meeting Schedule as presented made by Trustee Pritchard, seconded by Trustee Lenigan. Approved unanimously.

Executive Session

At 4:59 p.m., Chair Moss stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 30 minutes for the purpose of reviewing, evaluating, and interviewing a faculty probationer for tenure award.

Chair Moss reconvened the Regular Meeting at 5:14 p.m. and asked if there were any action items as a result of Executive Session.

Trustee Lenigan moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Rhonda Armstrong at Clover Park Technical College, seconded by Trustee Pritchard. No discussion. Approved unanimously.

Next Meeting

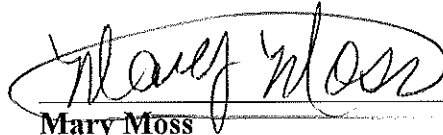
January 14, 2015, at the Lakewood campus.

Adjournment

Chair Moss adjourned the Regular Meeting at 5:14 p.m.



Dr. Lonnie L. Howard
President
College District Twenty-Nine



Mary Moss
Chair, Board of Trustees
College District Twenty-Nine