By Friday, Dec. 12, Tawny Dotson will provide the Cabinet members with direction on whether a meeting will occur on Dec. 22nd.

**Housing Task Force Presentation**

*Rodney Robinson guest speaker from Making a Difference in Community (MDC)*

A report on the task force’s efforts is attached. Ted Broussard will be working to establish the recommendations from the presenters. A series of questions were compiled from Cabinet members. Compiled questions will be sent to the task force. They will be invited to return to the Cabinet meeting in early February to further explore services provided to students experiencing homelessness.

**3-Dean Model/Department Chair Pilot**

Dr. Joyce Loveday

Dr. Loveday provided an overview of the benefits of transitioning the Instructional Department to a 3-Dean model along with the start of a department chair pilot beginning spring quarter. The diagram presented is attached. A campus communication plan is now being established to ensure information on the transition is provided broadly.

**Cabinet Bylaws Implementation**

Tawny Dotson

Volunteers were gathered to participate in the President’s Cabinet Standing Committees. The Cabinet Chair is responsible for appointing a chair of each committee. Assignments will be provided to Cabinet membership by Friday, Dec. 12.
CPTC Housing Task Force Report: Fall 2014
Members: Joshua Shulkind, Leah Davis, Katie Stock, Cal Erwin-Svoboda, Vivian Hardy, Taylor McGovern

Charge
The CPTC Housing Task Force was formed to help with two specific issues surround housing at CPTC. First, assess the needs of CPTC students for assistance with housing to avoid homelessness. Second, explore a partnership with Tacoma Housing Association to address those needs.

Methods
A housing survey was created and administered to the student population. We distributed this survey to students via email, but we also partnered with stakeholders across campus so we could target specific student populations where there was an expressed need. The survey was open for three weeks and generated 237 student replies, a statistically significant number given our student population.

Findings
While the results showed a strong relationship of student success and housing, it showed a stronger relationship of student success and reliable transportation. Specifically:

- There is a significant relationship between those that may drop out of CPTC due to housing situation and those who had difficulty getting to school.
- There is a significant relationship between those who had no money for rent and those who had difficulty getting to school.
- There is a significant relationship between those who had difficulty getting to school and those who had to stop classes due to transportation

Recommendations
After reaching out to the community and across campus the Task Force recommends the following steps be taken.
1 – Form Student Support Groups
2 – Form a partnership with Shared Housing in Lakewood
3 - Enhance the Emergency Grant Program
4 – Increase the amount of "Cc-Located" partners
5 - Form formal partnership with Tacoma Housing Authority for Housing Voucher Program
6 – Develop a web resource

Conclusion
The CPTC Housing Task Force has accomplished its charge to assess the needs of CPTC students for assistance with housing to avoid homelessness. We have also thoroughly researched and explored several recommendations for next steps. We look forward to further discussion and direction.
Housing Survey
What is your current housing situation?
- Own my own home
- Renting or leasing my own home
- Living with friends
- Living with my parents or relatives
- No permanent place to live/moving around due to cost of housing
- Homeless

How close do you live to the CPTC campus?
- ____________ Miles

Do you have difficulty getting to school because of where you live?
- Yes
- No

Is it so difficult to pay your rent that you might have to move out?
- Yes
- No

Do you think you might have to stop taking classes because of problems with finding an affordable place to live?
- Yes
- No

If there was a program to help CPTC students pay their rent, would you be interested in participating?
- Yes
- No

What mode of transportation do you normally take to get to CPTC?
- Personal car
- Friend/family
- Walk
- Public bus

Do you think you might have to stop taking classes because of problems with finding transportation to CPTC?
- Yes
- No

If there was a program that provided subsidized/ complimentary bus passes, would you be interested in participating?
- Yes
- No