



College Assembly Meeting Minutes
Bldg. 21, Rm. 107
Tuesday, July 28, 2015

PRESENT

Kezia Clark, Daniel Creech, Tawny Dotson (Guest), Lisa Fortson, Terry Heath (Guest), Janet Holm, Elaine Holster, Kevin Kildun (Guest), Jason Kruse (Vice Chair), Patricia Lange, Cris-Jon Lindsay, Kristin Martindale, Deryn Minor (ASG Peer Ambassador), John Moyer (Communications Officer), Maureen Sparks, Kate Wendland, Tiffany Windemeyer, and Mary McCune (Note Taker)

ABSENT

Michelle Barre, Dean Kelly, Josie Meyer, Roger Nix (Past Chair), Loreta Sandoval, and Kathryn Smith (Chair)

CALL TO ORDER

Vice Chair Jason Kruse called the meeting to order at 3:05 p.m.

PREVIOUS MEETING NOTES

Vice Chair Kruse asked for questions or comments on minutes from the May 5, 2015, meeting. None were noted. A motion to approve the minutes of the College Assembly's May 5, 2015, meeting was made by Maureen Sparks, seconded by Kezia Clark, and approved unanimously.

Vice Chair Kruse asked for questions or comments on minutes from the May 26, 2015, meeting. None were noted. A motion to approve the minutes of the College Assembly's May 26, 2015, meeting was made by Patricia Lange, seconded by Ms. Sparks, and approved unanimously.

Vice Chair Kruse asked for questions or comments on minutes from the July 9, 2015, special meeting. None were noted. A motion to approve the minutes of the College Assembly's July 9, 2015, special meeting was made by Ms. Sparks, seconded by Ms. Clark, and approved unanimously.

OLD BUSINESS

Cris-Jon Lindsay reported the Membership Subcommittee did not meet due to scheduling conflicts. He summarized his understanding of member selection and the allocation of faculty, students, and staff. Improvements to the process were discussed. To prevent redundancies, Elaine Holster suggested tabling this topic as she's involved in a separate committee that's tasked with evaluating all campus committees. Ms. Holster will discuss further with Mr. Lindsay and report back at the next meeting.

NEW BUSINESS

John Moyer introduced the newest College Assembly member, Kevin Kildun. Mr. Kildun gave a brief overview of his background, described his position at CPTC as a Running Start Counselor and was warmly welcomed.

Vice Chair Kruse opened the floor for comments and discussion on the topics covered at the July 9 College Assembly Special Meeting and in the July 17 email from Dr. Howard entitled Phase II Concept Paper (see handout # 1):

- Mr. Moyer said he left the July 9 meeting with more questions than answers but found some answers in Dr. Howard's July 17 email.
- Ms. Sparks asked why the new fourth (4th) VP position did not undergo normal hiring procedures and the College's Shared Governance practices. Reading the July 17 email was the first announcement that an additional VP position was added and Dr. Howard appointed a person to that position. Mr. Moyer voiced similar concerns.
- Patricia Lange expressed frustration with the inconsistencies in the College's hiring processes. She would like to see solid, consistent hiring processes across the board.
- Vice Chair Kruse said hiring for positions can be complicated due to Collective Bargaining Agreements, Unrepresented Staff, and the College's Policies and Procedures.
- Ms. Sparks said hiring practices for non-union positions should be consistent and include Shared Governance practices.
- Kristin Martindale commented when College Administration asks for an opinion after a decision is made, that contradicts efforts to improve communication. Interim Dean Tanya Sorenson is doing a great job, but she had an uphill battle. There were a lot of things that happened because matters involving that position weren't communicated effectively.
- Ms. Lange said listening sessions often turn into talking sessions.
- Tiffany Windmeyer said institutional silos are growing rather than disappearing.
- Ms. Sparks expressed concerns about the 3-Dean Model. There isn't enough support and training for the Department Chairs from the Deans. The College should've had the 3-Dean Model running successfully before hiring more administrators.
- Ms. Windmeyer said the 3-Dean Model needs to be stabilized, because the instability is reflected across the campus and the community. There needs to be a sound structure in place in order to have good communication. If we continue down this path, everyone is going to have uncertainty about what is happening next.
- Mr. Lindsay said he believes Dr. Howard functioned within the authority delegated to him by the Board of Trustees when he created the new VP position. It would be better to share information about an event with the College body before it actually happens. Those types of organizational changes need to include a 2-way conversation.
- Mr. Moyer suggested the College use a timeline for major decisions to help keep things on track.

Vice Chair Kruse concluded the open comment period and thanked everyone for their input.

Vice Chair Kruse reported Assembly members can view the Agenda and Minutes from the last President's Cabinet meeting at: <http://www.cptc.edu/cabinet>.

Vice Chair Kruse asked for topic suggestions to bring to the next Cabinet meeting. Ms. Lange suggested improving the hiring process to include (1) improved communication, (2) request input from faculty and staff before decisions are made, and (3) implement consistent hiring procedures and policies. Ms. Martin asked him to express the College Assembly's desire is to be an advocate for change on the campus. She said the Assembly wants to be a positive voice for disgruntled individuals.

GOOD OF THE ORDER

Mr. Moyer asked the Assembly to think about asking the College body for College Assembly meeting agenda topics. He will follow up on this topic at the next College Assembly meeting.

Mr. Moyer distributed an invitation for the College Assembly to attend the second All Shared Governance meeting taking place on August 13, 2015, at 3:00 p.m. in Building 23, Room 302 (see handout # 2).

The next scheduled College Assembly meeting will take place on Tuesday, August 25, 2015, at 3:00 p.m., in Building 21, Room 107.

The meeting was adjourned at 4:07 p.m.