



RUNNING START RESPONSIBILITY AGREEMENT

I, _____, a student in Clover Park Technical College's Running Start Program, am aware of the following:

I, _____, a parent/guardian of a student in Clover Park Technical College's Running Start Program, am aware of the following:

- All Clover Park Technical College (CPTC) courses will become part of the student's permanent record. Only students have access to their own college grades and records. To obtain student's grades or records, parents/guardians must have a student-signed release form completed by the student.
- As an institution of higher education in pursuit of academic excellence, CPTC welcomes the expression of diverse and opposing views that foster learning in a collegiate setting. This adult environment includes potentially uncomfortable viewpoints that challenge closely held beliefs. Instructors are not required to substitute assignments if the student chooses not to complete them. Students may review course syllabi in the division offices before deciding to enroll in a course.
- Students will hold to the standard of CPTC's Student Code of Conduct.
- Students are responsible for meeting all high school graduation requirements and for determining how high school and CPTC courses meet two-year and four-year college requirements. Students must see both their high school counselor and the CPTC Running Start Counselor for academic advising.
- Running Start Students are responsible for the following at Clover Park Technical College:
 - a. All non-tuition costs (books, supplies and course fees not covered)
 - b. Credits not covered by school district**
 - c. Transportation
 - d. Reading all correspondence sent by the CPTC Running Start office.
 - e. Students must meet CPTC Academic Standards (outline in CPTC Student Handbook)
- College courses are offered in three 11-week quarters beginning in September, January and March/April.
- Before changing your schedule you must consult with your high school counselor and CPTC advisor on whether the change may impact credit(s) earned. Running Start students are not permitted to "Audit" a class. If a student wants to drop a class, s/he is responsible for **officially** withdrawing by the deadline posted in the quarterly schedule. If a student withdraws after the fifth day of class, a "W" grade will appear on the student's college transcript and no credit will be earned. If a student does not officially withdraw before the end of the 35th day of the quarter, s/he will receive the grade earned for the quarter at the time of withdrawal on their permanent college transcript. Grades earned in college as a Running Start student may affect admission to other colleges in the future. If a student withdraws from a class without written consent from the Running start Coordinator, the student will be placed on Probation.
- A student may participate in Running Start for a maximum of two years (fall, winter, spring), his/her eligibility terminating in the end of the 12th grade academic year.
- We understand that information regarding the students' academic record at Clover Park Technical College will be made available to the appropriate school district and/or college official.

Parent Signature

Print name

Date

Student's Signature

Print name

Date