



Peer Tutoring Program

Application Form (Please complete ALL Fields)

Application Process:

1. The applicant returns the completed application to Patricia Lange, Basic Skills Director.
 - a. A completed application is:
 - i. A completed Application Form
 - ii. A Confidential Reference Form completed and returned by a CPTC staff member.
 1. Whom did you ask for a reference? _____
 - iii. A copy of your unofficial transcripts with your application.
 1. **3.00 cumulative GPA is required**
 2. **3.50 GPA is also required in area(s) interested in tutoring.**
2. If you have any questions about the application, or the application process, please contact Patricia Lange, Basic Skills Director at 253-589-5744.
3. Incomplete or illegible applications will **NOT** be considered.

Section I. Personal Information – All information will be verified upon hiring. Print legibly.

Name: _____
 Student ID Number: ____ - ____ - ____ Phone Number: ____ - ____ - ____
 Email Address: _____
 Program of Study: _____ Expected Graduation Date: (Ex. June 17 or Spring 17) _____

Section II. Skills and Availability

Please check the subject areas in which you are interested in tutoring.

- | | | |
|------------------------------------------------|-------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Computer Literacy | <input type="checkbox"/> Math 108 (Medical) | <input type="checkbox"/> English 101 |
| <input type="checkbox"/> Math 82 | <input type="checkbox"/> Math 141 (Pre-Cal 1) | <input type="checkbox"/> Chemistry |
| <input type="checkbox"/> Math 91 | <input type="checkbox"/> Math 142 (Pre-Cal 2) | <input type="checkbox"/> Anatomy & Physiology |
| <input type="checkbox"/> Math 99 | <input type="checkbox"/> Math 146 (Statistics) | <input type="checkbox"/> Biology |
| <input type="checkbox"/> Math 103 (Business) | <input type="checkbox"/> Reading/Writing Skills | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Math 105 (Industrial) | <input type="checkbox"/> APA Formatting | <input type="checkbox"/> _____ |

Check the times you are available to work as a tutor. Consider your class schedule and any other regular commitments that impact your availability during the week.

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning: 9a – 12p	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon: 12p – 3p	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening: 3p – 6p	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Section III. Short Answer – Please answer each of the following questions in complete sentences.

1. In your opinion, what are the important qualities of an effective tutor?

2. Briefly describe how you would approach your “first session” with a student you are tutoring.

Applicant Agreement

I certify that the information provided in this application including attached documents is true, correct, and complete to the best of my knowledge. I understand that consideration of this application and the continuation of any employment gained, depend upon the true and accurate representation of the facts as stated or implied in this application.

Signature _____

Date _____

Print Name _____

Patricia Lange, Basic Skills Director
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