



Curriculum Committee Minutes

June 9, 2015 – 2:00 p.m.

Building 21, Room 108

Attendees: Dr. Steve Addison, Doug Ammons, Michelle Barre, Christine Campbell, Bill Coyner, Matthew Dahl, Mabel Edmonds, Myra Griffin, Michelle Hillesland, Wendy Joseph, Dean Kelly, Kathi Medcalf, Tanya Sorenson, Don Souza, Carrie Van Beek.

Absent: Trisha Autry, Michael Bowman, Lisa Colombini-Hyke, Lara Cooper, Loren Davis, Jim Gordon, Terry Heath, Claire Korschinowski, Dr. Joyce Loveday, Kelley Meeusen, Cindy Mowry, Carrie Muir, Laura Ott, Sara Rabin, Melissa Siedlicki, Mike Wheeler.

Non-Voting: Chris DeLaney, Hilda Santacruz.

Guests: Bev Custard

1. Call to Order

Committee Chair Michelle Hillesland called the meeting to order at 2:01 p.m.

2. Safety Awareness

Ms. Hillesland reminded the Committee about safety measures to follow in case of emergency.

3. Approval of Minutes

Minutes of the May 12, 2015 meeting were approved as written.

MOTION TO APPROVE: Dean Kelly

SECONDED: Wendy Joseph

MOTION CARRIED.

4. Consent Agenda

The following course outlines were posted for review and approved with recommendations:

- Esthetics
 - ES 128 ES 138 ES 143 ES 149
 - ES 155 ES 157 ES 159

- Continuing Education – Entrepreneurship
ESBM 105

- Mechatronics
MEC 220 MEC 281 MEC 282 MEC 289
MEC 290_{CAP}

MOTION TO APPROVE: Myra Griffin

SECONDED: Dr. Steve Addison

MOTION CARRIED.

5. New Business – Tentative New/Revised Course(s)

Minor Revisions for Discussion

a) Hemodialysis

Handouts: None.

Minor revision will add prerequisite that will accommodate both the program and short-term course.

PHLEB 114

Documented for record.¹

Major Revisions/New Courses for Discussion – none.

6. Continuing Business

a) Action Items (date introduced or approved)

- **Continuing Education (6/9)** – ESBM 105 approved; waiting for course outline. Complete next steps.
- **Esthetics (6/9)** – ES 128, 138, 143, 149, 155, 157, and 159 approved; waiting for course outlines. Complete next steps. ES 126 and ES 137 need to be posted for review and approval.
- **Mechatronics (6/9)** – approved; IPA is routing MEC 281 and MEC 282 for signature again after correcting hours. Complete next steps.
- **BASMO (5/12)** – OPM 495, 498 and 499 approved; IPA is routing for signature again after recalculating hours. Complete next steps.
- **CNISS (5/12)** – NSSC 208 revision approved; waiting for course outline correction. Complete next steps.

¹ Revised course outline for PHLEB 114 was routed for signature.

- **General Education (5/12)** – MAT 103 approved; waiting for course outline. Complete next steps.
- **General Education** – PSYC 310 course outline not on file.
- **Early Care & Education (4/14)** – ECED& 132, ECS 121, 122, 123, 124, 125, 126, and 127 approved; waiting for course outlines. Complete next steps. (Reminders 5/1 and 6/26.)
- **Advanced Composites Manufacturing/FSME Option 2 (3/24)** – Approved; waiting for course outline for ACM 145 only.
- **BASMO (3/10)** – OPM 315, 411, 412, 413, 491, 492, and 493 approved; waiting for course outlines. Complete next steps.

7. Committee Reports

- a) Committee on Learning Assessment (COLA) – no report.
- b) ELearning Council – no report.

8. Good of the Order

9. Next Meeting/Adjournment

The next meeting is scheduled for July 14, 2015 2:00 p.m. in Building 21, Room 108. The meeting was adjourned at 2:25 p.m.



Michelle Hillesland, Committee Chair



Approval Date

