



Board of Trustees Meeting
Building 3, Rotunda
Wednesday, May 4, 2011
 Study Session: 3:00-4:00 p.m.
 Regular Meeting: 4:00-6:00 p.m.

Study Session Agenda

3:00	Call to Order, Introductions	Mark Martinez	
3:05	Nominations for the Positions of Chair and Vice Chair for 2011-12	Mark Martinez	
3:15	Graduation Details	John Walstrum	
3:25	2011-13 Biennial Budget	John Walstrum	Tab 1
3:35	Upcoming Events	John Walstrum	
3:40	General Discussion	Mark Martinez	

Regular Meeting Agenda

4:00	Call to Order, Flag Salute, Introductions	Mark Martinez	
	Adoption of Agenda	Mark Martinez	Tab 2
	<i>Action</i>		
	Approval of the Regular Meeting Minutes of April 13, 2011	Mark Martinez	Tab 3
	<i>Action</i>		
4:05	President's Report	John Walstrum	
	Foundation Scholarship Luncheon		
	All Staff Meeting		
	Visitors from China, Aviation Maintenance Technician Program		
	Workforce Development Council		
	Pierce Countywide Coordinating Committee Meeting		
	Presentation at the ABE to Credential Workshop		
4:20	Vice Presidents' Reports		
	ASG Report	June Stacey-Clemons	
	3 rd Quarter Budget Report	Kathy Yost	Tab 3
	Foundation Report	Deborah Ranniger	
	Instruction Report	Lori Banaszak	Tab 4
	Northwest Career & Technical High School, Loren Davis		
4:45	Chair's Report	Mark Martinez	

4:50 Board Reports and/or Remarks All

4:55 Public Comments Mark Martinez

5:00 New Business Mark Martinez

Call for Nominations for the positions of Board Chair and Vice Chair, 2011-12

Elections will be held at the June Regular Meeting

Action

Approval of Resolution on Authorizing Investment of Monies in the Local Government Investment Pool

Action

Tab 5

5:05 Executive Session Mark Martinez

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

5:10 Adjournment..... Mark Martinez

All Board meetings will be recorded.

Steele, Cherie

From: Walstrum, John
Sent: Friday, April 15, 2011 3:05 PM
To: All Faculty & Staff
Subject: Important Memo

April 15, 2011

MEMORANDUM

TO: The College Community

FROM: John W. Walstrum

I am writing to keep you informed about the college's ongoing budget development process for the 2011-13 biennium. Earlier this week, the Washington State Senate released their operating and capital budgets to the public. Unfortunately, the operating budget cuts proposed by the Senate were much more severe than those proposed in the budgets put forth by the House of Representatives and the Governor several weeks ago. The legislature must now conference, consider all three proposals, and approve the final budget. But given the Senate's proposal, we now know the probable range of cuts that CPTC must take during the next two years. These cuts will be more devastating than those taken during this current biennium.

In anticipation of additional budget reductions during this, the current fiscal year, last September we established the Budget Advisory Task Force (BATF), which has provided input to assist in determining where the college could realize a reduction in expenditures, including the possibility of downsizing its instructional offerings. Additionally, the Program Criteria Committee has worked diligently to create an objective and thorough program assessment process. Yesterday afternoon, the BATF heard details of this process and other non-instructional recommendations to meet the harsh, but necessary, reductions. This is the worst-case scenario. The reductions being considered include approximately \$1.77 million that must be absorbed by instructional programs in the next two years.

The recommendations addressed will most likely (based on the final approved state budget) result in a number of personnel decisions over the next two-year period:

- *Reductions in Force:*
 - *full-time, part-time, temporary hourly (25)*
- *Reduction from full-time to half-time (3)*
- *Employee Buyout Options (5)*

In the Instruction Division, regrettably, we had to consider recommendations for elimination or reducing some instructional offerings. The program assessment process was carried out, and under the least severe of possible budget cuts the following six programs and four sections of programs will be discontinued over the next two-year period. In those programs, no new students will be admitted in the upcoming quarter, and currently enrolled students will be offered the opportunity to complete their curriculum. The least severe case:

- *Retail Business Marketing/Management*
- *Barbering*
- *Business Support Services*
- *Automotive Upholstery & Glass Technician*
- *Customer Service/Call Center Specialist*
- *Landscape Management*
- *Welding (evening section)*
- *Automotive Technician (evening section)*
- *Dental Assistant (one day section)*
- *Massage (one day section)*

If the final budget approved by the legislature goes to the most severe level, three additional programs are recommended for discontinuance:

- *Professional Pilot*
- *Early Care & Education (evening program only)*
- *Media Design & Production*

Many individuals throughout the college community took on the thankless task and responsibility of responding to the cuts we are most likely to incur. They worked conscientiously to identify areas where the reduction in state support is required. This work has been done while trying to preserve our core mission of producing the community's workforce. The members of the Budget Advisory Task Force and members of the Program Criteria Committee are commended for their sincere efforts in assisting the Cabinet and me during this most difficult time.

--John--



CLOVER PARK TECHNICAL COLLEGE

District #29

Board of Trustees

Minutes of the Board Meeting

April 13, 2011

Study Session

Call to Order: Chair Martinez called the Board of Trustees study session to order on April 13, 2011, at 3:12 p.m.

Board of Trustees and Cabinet:

Mark Martinez, Chair

Robert Lenigan, Vice Chair

Mary Moss

Shauna Weatherby

John Walstrum, President

Kathy Yost, Int. VP for Finance & Budget

Excused Absences: Bruce Lachney, Trustee

Other Attendees:

Cherie Steele, Executive Assistant to the President

Legislative Update/Budget Update

The House and Senate have completed their budget proposals. The legislature is now in conference to approve a final budget derived from the House, Senate, and Governor's versions. It is likely the budget cut will fall in the 13-15 percent range. Also, all proposals included an increase in tuition. Much discussion followed.

Chair Martinez adjourned the study session at 4:00 p.m.

Regular Meeting Agenda

Call to Order: Chair Martinez called the Board of Trustees regular meeting to order on April 13, 2011, at 4:07 p.m.

Board of Trustees and Cabinet:

Mark Martinez, Chair

Robert Lenigan, Vice Chair

Mary Moss

Shauna Weatherby

John Walstrum, President

Lori Banaszak, VP for Instruction

Amy Goings, VP for Operations & College Relations

June Stacey-Clemons, VP for Student Services

Kathy Yost, Int. VP for Finance & Budget

Assistant Attorney General: Terry Ryan

Excused Absences: Bruce Lachney, Trustee

Other Attendees:

Yuko Chartraw, Program Assistant/International Education
Shuyi Chen, Student, Aviation Maintenance Technician Program
Greg Doyon, Aviation Maintenance Technician Instructor
Mabel Edmonds, Dean of Workforce Development
Kuil Park, ASG Senator
Marcia Somer, Dean for General Education, Early Learning, & Resource Center
Cherie Steele, Executive Assistant to the President

Adoption of the Agenda (Tab 1) (Attachment #1)

MOTION:

Motion to adopt the Agenda as presented made by Mary Moss, seconded by Robert Lenigan. **Approved** unanimously.

Approval of Minutes (Tab 2) (Attachment #2)

MOTION:

Motion to approve the Minutes of the Regular Board Meeting of March 9, 2011, made by Shauna Weatherby, seconded by Mary Moss. **Approved** unanimously.

President's Report

Legislative/Budget Update

The Governor, House, and Senate have all submitted their proposals for the 2011-13 budget. The legislature continues their work as they develop a final biennial budget from the three proposals.

The Senate (as did the House, earlier) did include funding of Clover Park Technical College's new Allied Health Building in their version of the Capital Budget.

Champions for Youth Breakfast

President Walstrum attended Lakewood's annual Champions for Youth Breakfast, which showcased how Communities in Schools is changing the lives of about 1,500 children in Lakewood every year through its mentoring programs and basic needs support. Clover Park Technical College was honored several times throughout the remarks.

All Washington Academic Awards Ceremony

The All Washington Academic Awards were presented in conjunction with the Washington Association for Community and Technical Colleges (WACTC) monthly Presidents' meeting in March at South Puget Sound Community College. Two CPTC students were honored: Ernie Ransom, Social Services Program; and Benjamin Wells, Environmental Sciences and Technology Program.

Lakewood United

President Walstrum presented a report on the "State of the College, Impact of the Economy" to Lakewood United, a community information forum that meets weekly. Speakers at Lakewood United meetings discuss issues of importance to Lakewood residents.

Budget Advisory Task Force

The Budget Advisory Task Force continues to meet and make recommendations of possible budget cuts, savings, and revenue generation to the President.

AACC Convention

The American Association of Community Colleges held its 91st AACC Annual Convention in New Orleans, April 9-12, 2011. Due to CPTC's budget cuts, President Walstrum did not attend the convention; however, he did attend some pre-conference meetings, where he completed his terms on the National AACC Economic & Workforce Development Commission and as Chair of the AACC Licensure Committee.

LPN Pinning Ceremony

The nursing program at Clover Park Technical College had a "pinning ceremony" recently, and there were 50 to 60 Licensed Practical Nursing (LPN) graduates.

Vice Presidents' Reports

International Students Report

Vice President Stacey-Clemons met Qiuqiu Zhenhua, Chief Representative, West China Development International Association, when Ms. Zhenhua learned about CPTC's aviation programs. The College agreed to accept five new students from China every other quarter; currently there are 19 Chinese students in CPTC's aviation programs.

Yuko Chartraw, Office Assistant for International Education, reported there are 35 international students from South Korea, Thailand, India, China, and Japan currently enrolled in various programs at the College.

Greg Doyon, Aviation Maintenance Technician Instructor, said the majority of students from China came from the Civil Aviation University and already have had one to two years of school. These students are the top performers in their respective classes. One student just received her Airframe Mechanic Certificate from the Federal Aviation Administration and may be the first female ever in China to receive the certification.

Two students, Kuil Park, ASG Senator, and Shuyi Chen, Aviation Maintenance Technician Program, spoke favorably about their experiences in the program, at the College, and their adjustments to life in America.

Instruction Report

Vice President Banaszak stated that, during the last legislative session, legislators deliberated about efficiencies and collaborative efforts between two-year colleges. Dean of Workforce Development, Ms. Edmonds, has worked collaboratively, both internally and externally, on many projects over the past few years, i.e., Worker Retraining, WorkFirst, the Hospital Employee Education and Training (HEET) grant, an aerospace equipment grant, the Brownfields grant, a weatherization grant, the Plus 50 grant, a Walmart grant, and apprenticeship opportunities.

Approximately six months ago, Dean Edmonds and Dr. Lisa Edwards from Tacoma Community College began working on an effort to create a consortium for contract training whereby businesses in the county would have just one contact for all five colleges. After vice presidents

and presidents were brought into the conversations, it was decided to bring in a facilitator. It is hoped that a Memorandum of Understanding (MOU) will be completed by July 1. The Board of Trustees will be kept informed on this innovative endeavor.

Chair's Report

Chair Martinez' report was concise and covered the fiscal realities that the College is having to deal with.

Board Reports and/or Remarks

No report.

Public Comments

No public comments.

New Business

President Walstrum informed Board members that the BATF would be meeting the next day to discuss potential cuts for the next biennium, 2011-13. The Instruction Division formed a Program Criteria Committee, consisting of administration, faculty, and faculty union leadership, to determine viability of the College's current program offerings. Programs were reviewed objectively, based on eight criteria.

Through the review process, approximately ten programs and four sections of programs were sent forward to Cabinet with the recommendation of discontinuation. Deans will talk with the faculty and staff whose programs are mentioned in this list of potential program cuts. President Walstrum will keep trustees informed as the process moves forward.

Executive Session

No Executive Session.

Next Meeting:

May 4, 2011.

Adjournment:

Chair Martinez adjourned the Regular Meeting at 5:12 p.m.

John W. Walstrum, Ph.D.
President
College District Twenty-Nine

Mark Martinez
Chair, Board of Trustees
College District Twenty-Nine



2010-2011

**3rd Quarter Report
Period Ending March 2011**

May 11, 2011

Prepared by:

Department of Finance and Budget

CLOVER PARK TECHNICAL COLLEGE
Statement of Revenue and Expenditure by Fund Source
SFY 1011 Period Ending March 31, 2011

[Cummulative beginning July 1, 2010 and ending March 31, 2011]

= General Fund 001, Education Legacy Trust 08A, Opportunity 17C

REVENUES		Budget	Revenue to Date	Balance	% Received
Fund	Description				
001#	State Allocations	19,528,600	13,211,295	6,317,305	67.7%
148	Local Dedicated	3,937,884	1,813,305	2,124,579	46.0%
149	Operating Fees	7,436,779	11,488,486	(4,051,707)	154.5%
Operating Subtotal		30,903,263	26,513,086	4,390,177	85.8%
145	Grants & Contracts	2,350,561	1,535,777	814,784	65.3%
522	Student Activities	318,342	424,080	(105,738)	133.2%
524	Bookstore	1,541,415	1,343,448	197,967	87.2%
528	Parking	95,000	101,886	(6,886)	107.2%
570	Other Enterprise	794,665	386,574	408,091	48.6%
840	Agency	127,608	127,608	-	100.0%
846	Grants in Aid	13,072,989	13,072,989	-	100.0%
849	Student Loan	5,606,515	9,029,319	(3,422,804)	161.1%
850	Work Study	22,134	952	21,182	4.3%
860	CPTC Financial Aid	411,000	438,613	(27,613)	106.7%
Other Subtotal		24,340,229	26,461,246	(2,121,017)	108.7%
057	Capital Projects	1,803,671	595,642	1,208,029	33.0%
060	Capital Projects	2,890,460	657,330	2,233,130	22.7%
Capital Subtotal		4,694,131	1,252,972	3,441,159	26.7%
TOTAL REVENUES		59,937,623	54,227,304		90.5%

EXPENDITURES		Budget	Expended to Date	Balance	% Expended
Fund	Description				
001#	State Allocations	19,528,600	13,211,295	6,317,305	67.7%
148	Local Dedicated	3,876,254	1,129,612	2,746,642	29.1%
149	Operating Fees	7,436,779	5,651,893	1,784,886	76.0%
Operating Subtotal		30,841,633	19,992,800	10,848,833	64.8%
145	Grants & Contracts	2,090,247	1,488,436	601,811	71.2%
522	Student Activities	318,342	227,440	90,902	71.4%
524	Bookstore	1,538,487	1,192,695	345,792	77.5%
528	Parking	92,128	53,851	38,277	58.5%
570	Other Enterprise	794,665	598,770	195,895	75.3%
840	Agency	127,608	4,117	123,491	3.2%
846	Grants in Aid	13,072,989	12,125,009	947,980	92.7%
849	Student Loan	5,606,515	9,029,319	(3,422,804)	161.1%
850	Work Study	22,134	-	22,134	0.0%
860	CPTC Financial Aid	411,000	365,467	45,533	88.9%
Other Subtotal		24,074,115	25,085,104	(1,010,989)	104.2%
057	Capital Projects	1,803,671	595,642	1,208,029	33.0%
060	Capital Projects	2,890,460	657,330	2,233,130	22.7%
Capital Subtotal		4,694,131	1,252,972	3,441,159	26.7%
TOTAL EXPENDITURES		59,609,879	46,330,876		77.7%

Source: CPTC Budget Status District by Fund (BA1218).

CLOVER PARK TECHNICAL COLLEGE
Budget Status Summary by Fund/Program and Object
SFY 1011 Period Ending March 31, 2011

Operating Funds 001 (001, 08A,17C)/148/149

Program	Budget	Expended thru Dec	Encumbered thru Dec	Balance	% Expended/Encumbered
Program 010 - Instruction					
A - Salaries	9,649,375	6,689,897		2,959,478	69%
B - Benefits	3,498,529	2,293,659		1,204,870	66%
C - Personal Services				-	100%
E - Goods & Services	1,464,875	462,192	106,033	896,650	39%
G - Travel	49,953	28,073		21,880	56%
J - Cap Fixed Assets	36,677	30,810	25,945	(20,078)	155%
K - Cmptr Hrdware/Sftware	38,374	50,277	2,030	(13,933)	136%
N - Grants & Subsidies	98,187	30,088		68,099	31%
T - Transfer of Charges	(135,315)	(204,170)		68,855	151%
Total Program 010	14,700,655	9,380,826	134,008	5,185,821	64.7%

Program 040 - Primary Support Services					
A - Salaries	1,522,202	1,074,974			71%
B - Benefits	570,508	384,255			67%
C - Personal Services					100%
E - Goods & Services	457,352	284,666	88,577		82%
G - Travel	10,723	2,560			24%
J - Cap Fixed Assets	5,202	18,756	3,146		421%
K - Cmptr Hrdware/Sftware		1,946			100%
P - Debt Service	27,268	27,268			100%
T - Transfer of Charges	957	(7,573)			-791%
Total Program 040	2,594,212	1,786,852	91,723	-	72.4%

Program 050 - Libraries					
A - Salaries	247,690	190,043		57,647	77%
B - Benefits	104,512	76,700		27,812	73%
E - Goods & Services	42,515	35,033	247	7,235	83%
G - Travel	1,944			1,944	0%
J - Cap Fixed Assets	44,117	14,657	7,196	22,264	50%
K - Cmptr Hrdware/Sftware	9,405			9,405	0%
T - Transfer of Charges				-	100%
Total Program 050	450,183	316,433	7,443	126,307	71.9%

Program 060 - Student Services					
A - Salaries	1,410,335	995,144		415,191	71%
B - Benefits	497,478	342,433		155,045	69%
C - Personal Services	34,255	4,000		30,255	12%
E - Goods & Services	130,594	67,410	620	62,564	52%
G - Travel	10,728	3,223		7,505	30%
J - Cap Fixed Assets	1,986	2,011		(25)	101%
K - Cmptr Hrdware/Sftware	2,436	1,323		1,113	54%
N - Grants & Subsidies		4,500		(4,500)	100%
T - Transfer of Charges	1,099,229	489,040		610,189	44%
Total Program 060	3,187,041	1,909,084	620	1,277,337	59.9%

CLOVER PARK TECHNICAL COLLEGE
Budget Status Summary by Fund/Program and Object
SFY 1011 Period Ending March 31, 2011

Program 080 - Institutional Support					
A - Salaries	2,946,471	2,150,399		796,072	73%
B - Benefits	941,207	680,558		260,649	72%
C - Personal Services	1,575			1,575	0%
E - Goods & Services	1,425,229	834,443	153,255	437,531	69%
G - Travel	54,361	11,427		42,934	21%
J - Cap Fixed Assets	6,544	6,543	-	1	100%
K - Cmptr Hrdware/Sftware	7,161	4,236	312	2,613	64%
N - Grants & Subsidies				-	
P - Debt Service	1,052,433	336,546		715,887	32%
T - Transfer of Charges		6,803		(6,803)	100%
Total Program 080	6,434,981	4,030,955	153,567	2,250,459	65.0%

Program 090 - Plant Operation & Maintenance					
A - Salaries	1,491,331	1,069,146		422,185	72%
B - Benefits	613,276	414,770		198,506	68%
E - Goods & Services	1,686,841	1,083,168	118,712	484,961	71%
G - Travel	824			824	0%
J - Cap Fixed Assets	1,549	1,549	1	(1)	100%
K - Cmptr Hrdware/Sftware				-	100%
P - Debt Service				-	100%
T - Transfer of Charges	(383,300)			(383,300)	0%
Total Program 090	3,410,521	2,568,633	118,713	723,175	78.8%

TOTAL ALL PROGRAMS - FY 2009-2010					
A - Salaries	17,267,404	12,169,603	-	5,097,801	70%
B - Benefits	6,225,510	4,192,375	-	2,033,135	67%
C - Personal Services	35,830	4,000	-	31,830	11%
E - Goods & Services	5,207,406	2,766,912	467,444	1,973,050	62%
G - Travel	128,533	45,283	-	83,250	35%
J - Cap Fixed Assets	96,075	74,326	36,288	(14,539)	115%
K - Cmptr Hrdware/Sftware	57,376	57,782	2,342	(2,748)	105%
N - Grants & Subsidies	98,187	34,588	-	63,599	35%
P - Debt Service	1,079,701	363,814	-	715,887	34%
T - Transfer of Charges	581,571	284,100	-	297,471	49%
Total All Program	30,777,593	19,992,780	506,076	10,278,736	66.6%

CLOVER PARK TECHNICAL COLLEGE
Budget Status Report Campus by Fund
SFY 1011 Period Ending March 31, 2011

Operating Funds 001 (001, 08A, 17C)/148/149

Expenditure Category	Budget	Expended thru Dec	Encumbered thru Dec	Balance	% Expended/ Encumbered
1 - PRESIDENT					
A - Salaries	559,491	410,765		148,726	73%
B - Benefits	162,364	116,260		46,104	72%
C - Personal Services				-	100%
E - Goods & Services	57,375	47,558	1,271	8,546	85%
G - Travel	27,251	4,445		22,806	16%
J - Cap Fixed Assets				-	100%
K - Cmptr Hrdware/Sftware				-	100%
P - Debt Service				-	100%
T - Transfer of Charges				-	100%
	<u>806,481</u>	<u>579,028</u>	<u>1,271</u>	<u>226,182</u>	<u>72.0%</u>
3 - FINANCE & BUDGET					
A - Salaries	892,129	535,576		356,553	60%
B - Benefits	682,190	269,786		412,404	40%
E - Goods & Services	265,629	195,508	9,700	60,421	77%
G - Travel	5,904	356		5,548	6%
J - Cap Fixed Assets		-		-	100%
K - Cmptr Hrdware/Sftware	1,057	745	312	-	100%
P - Debt Service	1,052,433	336,526		715,907	32%
T - Transfer of Charges	(54,810)	(36,473)		(18,337)	67%
	<u>2,844,532</u>	<u>1,302,024</u>	<u>10,012</u>	<u>1,532,496</u>	<u>46.1%</u>
4 - STUDENT SERVICES					
A - Salaries	1,748,447	1,233,559		514,888	71%
B - Benefits	609,994	408,822		201,172	67%
C - Personal Services	4,000	4,000		-	100%
E - Goods & Services	136,413	52,800	1,201	82,412	40%
G - Travel	13,422	3,714		9,708	28%
J - Cap Fixed Assets	2,924	2,924		-	100%
K - Cmptr Hrdware/Sftware	3,261	2,173		1,088	67%
N - Grants, Client Services		4,500		(4,500)	100%
T - Transfer of Charges	576,629	277,287		299,342	48%
	<u>3,095,090</u>	<u>1,989,779</u>	<u>1,201</u>	<u>1,104,110</u>	<u>64.3%</u>
5 - INSTRUCTION					
A - Salaries	11,454,757	8,073,881		3,380,876	70%
B - Benefits	3,791,036	2,714,110		1,076,926	72%
C - Personal Services	30,255			30,255	0%
E - Goods & Services	1,985,168	804,953	194,969	985,246	50%
G - Travel	70,289	32,937		37,352	47%
J - Cap Fixed Assets	89,841	68,067	36,287	(14,513)	116%
K - Cmptr Hrdware/Sftware	47,779	52,222	2,030	(6,473)	114%
N - Grants & Subsidies	98,187	30,088		68,099	31%
P - Debt Service	27,268	27,267		1	100%
T - Transfer of Charges	443,052	43,288		399,764	10%
	<u>18,037,632</u>	<u>11,846,813</u>	<u>233,286</u>	<u>5,957,533</u>	<u>67.0%</u>
6 - COLLEGE RELATIONS & RESOURCE DEVELOPMENT					
A - Salaries	138,555	128,433		10,122	93%
B - Benefits	41,377	29,603		11,774	72%
C - Personal Services				-	100%
E - Goods & Services	320,958	119,084	23,681	178,193	44%
G - Travel	2,187	176		2,011	8%
J - Cap Fixed Assets				-	100%
K - Cmptr Hrdware/Sftware	796	796		-	100%
	<u>503,873</u>	<u>278,092</u>	<u>23,681</u>	<u>202,100</u>	<u>59.9%</u>
7 - HUMAN RESOURCES					
A - Salaries	252,110	177,305		74,805	70%
B - Benefits	84,979	60,541		24,438	71%
C - Personal Services	1,575			1,575	0%
E - Goods & Services	51,002	17,933	11,922	21,147	59%
G - Travel	4,398	2,088		2,310	47%
J - Cap Fixed Assets				-	100%
K - Cmptr Hrdware/Sftware	2,613			2,613	0%
	<u>396,677</u>	<u>257,867</u>	<u>11,922</u>	<u>126,888</u>	<u>68.0%</u>
8 - OPERATIONS & FACILITIES					
A - Salaries	2,221,915	1,610,094		611,821	72%
B - Benefits	853,570	593,250		260,320	70%
C - Personal Services				-	100%
E - Goods & Services	2,390,861	1,529,085	224,703	637,073	73%
G - Travel	5,082	1,568		3,514	31%
J - Cap Fixed Assets	3,310	3,310		-	100%
K - Cmptr Hrdware/Sftware	1,870	1,870		-	100%
P - Debt Service				-	100%
T - Transfer of Charges	(383,300)			(383,300)	0%

**CLOVER PARK TECHNICAL COLLEGE
 Budget Status Report Campus by Fund
 SFY 1011 Period Ending March 31, 2011**

Operating Funds 001 (001, 08A, 17C)/148/149

Expenditure Category	Budget	Expended thru Dec	Encumbered thru Dec	Balance	% Expended/ Encumbered
	5,093,308	3,739,177	224,703	1,129,428	77.8%
Total All Divisions	30,777,593	19,992,780	506,076	10,278,737	66.6%



**COLLEGE DISTRICT TWENTY-NINE
BOARD OF TRUSTEES**

**RESOLUTION 05-04-76
Resolution Authorizing Investment of Monies
in the Local Government Investment Pool**

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool (LGIP)) for the deposit of money by an authorized governmental entity for purposes of investment by the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the authorized governmental entity, Clover Park Technical College; the “governmental entity,” to deposit funds available for investment in the LGIP; and

WHEREAS, any deposits made on behalf of the governmental entity shall be first duly authorized by the Board of Trustees, the “governing body” of the governmental entity, in this resolution or a subsequent resolution, and a certified copy of said resolution shall be filed with the State Treasurer’s Office; and

WHEREAS, the governing body attests by the signature of its members that is duly authorized and empowered to enter into this agreement, to direct the deposit of governmental entity monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein.

NOW, THEREFORE, BE IT RESOLVED, that the governing body does hereby authorize the deposit and withdrawal of governmental entity monies in the LGIP in the manner prescribed by law, rule, and applicable policies and procedures for LGIP.

BE IT FURTHER RESOLVED that the governing body has approved the Local Government Investment Pool Transaction Authorization Form (Form) as completed by the Chief Financial Officer and incorporates said form into this resolution by reference and does hereby attest to its accuracy.

BE IT FURTHER RESOLVED that the governmental entity designates Kathy D. Yost, Interim Vice President for Finance and Budget, the “authorized individual” to authorize all amendments, changes, or alterations to the Form or any other documentation including designating other individuals to make deposits and withdrawals on behalf of the governmental entity.

BE IT FURTHER RESOLVED that this delegation end upon termination of the authorized individual's relationship with the governmental entity or further action by the governing body terminating the delegation. It is the responsibility of the governing body to notify the State Treasurer's Office immediately when any action has been taken to end this delegation.

BE IT FURTHER RESOLVED that the Form as incorporated into this resolution or hereafter amended by delegated authority or any other documentation signed or otherwise approved by the authorized individual shall remain in effect should the authorized individual's delegate authority be terminated or otherwise end. No amendments, changes, or alternations shall be made to the Form or any other documentation until the entity passes a new resolution naming a new authorized individual.

BE IT FURTHER RESOLVED that the governing body acknowledges that neither the State of Washington nor the state treasurer guarantees any investment made by the governmental entity in the LGIP, and it is possible to lose money by investing in the LGIP. Therefore, the governing body agrees to hold the state of Washington, the state treasurer, and the LGIP harmless from any investment losses incurred as a result of investment with the LGIP.

PASSED and ADOPTED by the Board of Trustees of the Clover Park Technical College, state of Washington, on this 4th day of May, 2011.

Attested by:

John W. Walstrum, Ph.D.
President
College District Twenty-Nine

Mark Martinez
Chair, Board of Trustees
College District Twenty-Nine