

# Clover Park Technical College

# The Student Services Express

Winter 2012

## VICE PRESIDENT'S MESSAGE

### *Happy New Year!*

The Student Services Express is a newsletter we have been doing over the past few years to communicate to the campus staff changes, important dates and initiatives we are working on in Student Services. There is also a link to the current CPTC Student Services Directory, including photos and contact numbers on the 2<sup>nd</sup> page.



Last quarter the Student Services Team Leaders (SST) felt it was time for Student Services to update our Mission Statement. We started with revising the mission statement for all of Student Services and then each department worked on revising the department's mission statements. After input from staff the following statement was written:

***Student Services is an integral part of the student learning experience at CPTC. We empower students to take initiative and responsibility for their educational, professional and personal development. We are committed to:***

- ***Creating a professional environment that fosters respect***
- ***Supporting access to higher education***
- ***Providing services that assist students in achieving academic excellence***

***Our motto remains...Students First!***

In the coming year we will be using our mission statement to guide us as we participate in Achieving the Dream, Assessment and Student Achievement activities.

On behalf of everyone in Student Services we appreciate your support and collaboration. It is our goal to work together as we all seek to provide our students with the educational experience that will change their lives.

June Stacey-Clemons  
Vice President of Student Services

**CPTC's Behavioral Intervention Team (BIT)** has been meeting and formalized the goals of the Team. It is BIT's desire to support faculty, staff and students by pro-actively addressing students whose behavior is of concern to the campus. The BIT is part of the campus safety efforts of CPTC. Members of the Team work to assist students via educational rather than punitive means when their behavior has come to our attention. For more information contact any of the following members: Mary Pedersen, counselor; Shema Hanebutte, coordinator; Ron Wright, coordinator; Mike Miller, Coordinator of Security; Beth Bailey, counselor; Tim Thompson, faculty; Sheli Sledge, administrative assistant and June Stacey-Clemons, Vice President of Student Services.

The brochure is available at [www.cptc.edu/BIT](http://www.cptc.edu/BIT)

*Our motto. . . Students First*

## HIGHLIGHTS

**CPTC Student  
Services Mission  
Statement**

**Student Services  
Directory Link**

**MyCC Email**

**Financial Aid  
Deadlines**

**Graduation 2012**



Find out who's who at the Student Services Directory  
<http://www.cptc.edu/ssdirectory>



Do you have Foster students that are between the age of 16 and 21?

If so, direct them to see Taylor McGovern in the Advising Center, he may have scholarship funds available; 253.589-5622.



**SOUTH HILL CAMPUS  
ADVISING MOST THURSDAYS!**

### **MY CLOVER CONNECTION – MyCC EMAIL**

The student email system called MyCC is very important for students to receive up to date information and notices regarding campus security, financial aid, weather closures and is the main form of communication between faculty and students outside of the classroom.

Please encourage your students to activate their email immediately. Every registered student is eligible to participate and is strongly encouraged to do so. Once it is activated, they can have all emails forwarded automatically to any email system of their choice.



Financial Aid students will be receiving their notices through MyCC as well as other important communications needed by all students.

### **FINANCIAL AID DEADLINES**

#### **FA Deadlines for 2011-2012**

Spring Quarter 2012 Deadline:  
February 24th, 2012

#### **FA Deadlines for 2012-2013**

Summer Quarter 2012 Deadline:  
April 13th, 2012

Fall 2012 Quarter Deadline:  
July 20th, 2012

Every Financial Aid student must complete a new FAFSA Application each academic year in order to continue funding. CPTC begins the academic year with summer quarter. Students continuing through Summer 2013 need to apply now. In addition a CPTC Datasheet and any other requested documents must be submitted before the deadline in order to qualify for aid.

Students should complete the yearly FAFSA application at least one month prior to the summer quarter deadline to allow time for turning in your CPTC Datasheet packet and any other requested documentation.

### **SPRING GRADUATION, SAVE THE DATE. . . .**

**Saturday June 16th, 2011**

In the Tacoma Dome. More info to be published. Call Ron Wright at  
(253) 589-5766.