Joyce Loveday called the meeting to order at 3:03 p.m.

**Handouts:** January minutes, DREAM 2013 Themes (takeaways), ATD Activities (prioritization grid), Summary of Current Framework and Proposed Change Details

### I. Overview of the 2013 Dream Conference

Joyce briefly recounted the events of the DREAM 2013 Conference held in Anaheim the first week of February. The conference, represented by an eleven-person team from CPTC, provided an opportunity for participants to absorb a vast amount of information about ATD initiatives through joint sessions and workshops, and to share experiences with faculty, staff, students and administrators from other colleges from around the country. The CPTC team gathered again yesterday to discuss their takeaways from the conference (see Themes handout) which Joyce summarized for the committee.

### II. Discuss/contribute to ATD plans

- ATD needs to be considered in the college’s overall strategic planning process that is currently underway.
- Provide faculty with the training and tools to improve faculty/student interpersonal relationships.
• Make training and tools that are available to tenure-track faculty available to all faculty earlier in the process.

III. Place ideas in priority order; identify who, when, how (see Activity handout)

• Early alert system.
• Accelerated Dev Ed English.

IV. Further development of intervention strategies

a. Any strategies we want to add for the coming year?

• Early alert system. Utilize Workfirst early alert plan already in place. Expand on system that Advising/Counseling has installed which allows the user to see a snapshot of the student. (Plans are currently underway to roll out the program in Student Services, Financial Aid and for faculty.) The system has an early alert feature that could be employed.
• Accelerated Dev Ed English course combining ENG 94 and ENG 101.
• Increase counselor time for students in transition.
• Incorporate reading comprehension in math.
• Draw on other resources, such as the STEM Bridge in the Aerospace program and the DOL Health IT Grant, to integrate systems already in place and to maximize additional funds to create positions (i.e. Navigator position). “Tweak” current systems in place.

b. Any changes or scaling up for our current strategies?

• Assess where we are currently.
• Where are the “gaps” in our current strategies?
• Do we want to take a “breadth” or “depth” approach?
• COLL 101 Review data and improve. “Get low hanging fruit”.

V. Preparation for ATD coach visit – March 4-5

Joyce reminded members of the upcoming ATD Coaches visit in early March.

The meeting was adjourned at 4:00 p.m.