



**Board of Trustees Meeting
Virtual, Via Zoom**

Zoom Link: <https://cptc-edu.zoom.us/j/84932103146?pwd=anRzaU1RM0h6eEZwNFcwS3E1ZHZ5QT09>
Passcode: BOTMeeting

Wednesday, May 11, 2022

Study Session: CANCELED

Regular Meeting: 4:00-5:55 p.m.

Agenda

4:00	Call to Order, Introductions	Carol Mitchell	
	Adoption of Agenda	Carol Mitchell	
	<i>Action</i>		
	Approval of the Regular Minutes of	Carol Mitchell	Tab 1
	April 13, 2022		
	<i>Action</i>		
4:05	President’s Report	Joyce Loveday	
	<ul style="list-style-type: none"> • Student Success Story • Trustee Recognition • ctcLink “Go Live” • Miscellaneous 		
4:20	College Reports or Highlights		
	<u>ASG Report</u>	Tucker Yowell	Tab 2
	<u>Pillar Lead Report (ctcLink)</u>	Brian Lee	Tab 3
	<u>FY 2021-22 3rd Quarter Budget Report</u>	Lisa Wolcott	Tab 4
	<u>Union Update</u>	Union Leaders	
	<u>Instruction Report</u>	Brandon Rogers/Jonathan Jackson/Christina Rupp	Tab 5A
	Palmer Scholars		Tab 5B
5:00	Chair’s Report	Carol Mitchell	

5:03 Board Reports and/or Remarks All

5:05 Public Comments Carol Mitchell

5:10 New Business Carol Mitchell

2022-23 Nominations for Chair and Vice Chair..... Carol Mitchell

Approval of Resolution 22-05-105, Lua Pritchard, Carol Mitchell

Recognition of Service

Action

Tab 6

5:20 Convene Executive Session for approximately 30 minutes for the purpose of reviewing the performance of a public employee Carol Mitchell

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

5:50 Action Items as a Result of Executive Session..... Carol Mitchell

5:55 Adjournment Carol Mitchell



Virtual, Via Zoom
Wednesday, April 13, 2022
Regular Meeting: 4:00-5:10 p.m.

Meeting Minutes

Call to Order: Acting Chair Taylor called the Board of Trustees Regular Meeting for Clover Park Technical College (CPTC) to order on April 13, 2022, at 4:01 p.m.

Board of Trustees Present:

Mark Martinez
Lua Pritchard
Eli Taylor

College President: Dr. Joyce Loveday

Excused Absences: Carol Mitchell, Chair; Alice Phillips, Vice Chair; Justin Kjolseth, Assistant Attorney General

Executive Team:

Dr. Tom Broxson, VP, Instruction
Dr. Scott Latiolais, VP, Student Success
Samantha Dana, Assoc. VP, Institutional Effectiveness
Iesha Valencia, Assoc. VP, Equity, Diversity & Inclusion
Lisa Wolcott, Int. VP, Finance & Administration

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Martinez and seconded by Trustee Pritchard. Motion was approved unanimously.

Approval of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Special Board meeting on March 9, 2022, as presented, was made by Trustee Pritchard and seconded by Trustee Martinez. Motion was approved unanimously.

President's Report

Student Success Story

Shaun Mason is in the last quarter of the Graphics Technologies Program and is the first person in his family to attend college. After coming out to his family at 18, he left home, became homeless, had a substance abuse problem, and was HIV positive in 1986 – often a death sentence at that time. Eventually, he came to terms with his illness, was survivor not a victim, and found a great support group.

In 2020, Shaun was laid off work and decided to research colleges. He found CPTC's orientation the best, everyone was supportive and helpful. In 2021, Shaun decided to apply for ASG, and it has been a rewarding experience. He and his partner run a small E-Bay store, and they hope to open a storefront. Another goal is to find graphics work within the LGBTQ community or non-profit. Anything is possible at any age.

Legislative Update

The 2022 Legislative Session has concluded. There were several opportunities for community and technical colleges (CTCs) available on a competitive basis:

- Refugee education
- Providing homeless student assistance
- Healthcare simulation lab equipment
- New enrollment slots for nursing education
- Pilot to infuse climate science into a broad variety of course curricula

Funding that impacts all CTC institutions:

- Cost of Living Adjustment for employees (funding will cover 85 percent of the cost)
- Additional Guided Pathways funding
- Health care workforce grants for students
- Expansion of financial aid outreach

ctcLink Update

There are eleven days until ctcLink implementation, Monday, April 25. As we go live, most offices will be closed April 18-May 6 for ctcLink implementation. One can still email offices or drop off paperwork.

Dr. Loveday thanked the ctcLink Team for how they prepared CPTC for this major transition, Lisa Wolcott for serving as the Executive Sponsor, and Dr. Lee for serving as Project Manager.

Miscellaneous

Charting Our Future Conference: Changing Systems, Changing Lives – April 5-6

CPTC had seven attendees at this in-person conference, presented by Graduate Tacoma. This exceptional conference provided an opportunity to strengthen connections with local partners and work toward collective action.

Policies

A new Running Start Fee Waiver Policy is to bring CPTC in line with legislative decisions.

Foundation 16th Annual Scholarship Celebration

The CPTC Foundation Scholarship Celebration will be held virtually again this year from May 16-20 with:

- Online auction
- Raise the paddle
- Gourmet to Go, Drive-Through Dinner will be a three-course meal provided by CPTC's Culinary Arts Program and dessert created by the Pastry Arts Program – will be available for pick up on May 20 from 3:30-6:00 p.m.

The goal is to raise \$65,000 to support student scholarships and emergency assistance to CPTC students in need. President Loveday thanked Janet Holm and Kara Snyder for their work on the virtual celebration.

College Reports or Highlights

ASG Report (Tab 2)

ASG student Jacob Katz, Chair of Events and Activities Committee, presented the ASG report. New students were welcomed to campus with Week of Welcome (WOW) and received swag bags and could win prizes for games. Campus resources were shared with students.

The offices of Equity, Diversity & Inclusion and Department of Student Life offered 16 students the opportunity to participate in the 32nd Annual Students of Color Conference, to be held on April 21-22.

A new approach was taken to a portion of Student Orientation, where five student leaders participated in a student-led panel to educate new students about the Canvas online platform.

Enrollment Update (Tab 3)

Dr. Latiolais provided the attached Enrollment Report. Trustee Martinez noted that seven programs are being targeted, and asked which four are doing well. Dr. Latiolais replied that Architectural Engineering Design, Environmental Sciences, Heating & Air Conditioning/Refrigeration Service Technician, and Non-Destructive Testing have seen enrollment increases. The programs still experiencing challenges are Early Care and Education, Dental Assisting, and Network Operations and System Security.

Trustee Martinez followed up with a question concerning the downward trend in enrollment and asked if anyone knows why. President Loveday responded with some thoughts:

- Some students prefer in-person and hands-on training, not online (as many portions of programs have been over the last two years).
- People are getting employment to take care of their family's immediate needs, rather than taking classes that would lead to higher wages.
- From President Loveday's perspective, there has been a growing distrust of higher education and putting money into education, when people are obtaining well-paid jobs.

As the College works on a strategic plan, improving enrollment will be considered – how to do things differently; how the College better connects with the community to respond to their needs and the needs of industry; and offer programs/classes that are flexible, innovative, and that respond to the timeframes students need.

Dr. Latiolais added that when unemployment rates are low, enrollment is typically down at colleges. CPTC also lost many students during the pandemic, and it will take time to rebuild enrollment. Trustee Taylor noted that wage inflation is impacting the economy and suggested it may be trickling down to cause lower enrollment, because people can go out, get a job, and make a decent living.

Core Theme Report – Student Success Core Theme (Tab 4)

Ms. Dana gave the attached Core Theme Report – Student Success Core Theme. No questions followed.

Student Success Report (Tab 5)

Ms. Barre presented the attached report on Workforce Development. No questions followed.

Program Fees FY 22-23 (Tab 6)

Ms. Wolcott explained the FY22-23 Program Fees. No questions followed.

Chair's Report

No Chair's report.

Board Reports and/or Remarks

No Board reports or remarks.

Public Comments

No public comments.

New Business

No new business.

Next Meeting

May 11, 2022, details to follow.

Adjournment**MOTION:**

Motion to adjourn the meeting at 5:04 p.m. was made by Trustee Martinez, and seconded by Trustee Pritchard. Motion was approved unanimously.

Dr. Joyce Loveday**President****College District Twenty-Nine**

Carol Mitchell**Chair, Board of Trustees****College District Twenty-Nine**

ASSOCIATED STUDENT GOVERNMENT REPORT

MAY 2022

Tab 2



Highlights
Partnerships
Student
Advocacy



CPTC ctcLink Project Update

Dr. Brian Lee, CIO and PM

Kirk Walker, HCM Pillar Lead

Cindy Mowry, CS-SS Pillar Lead

Lisa Wolcott, FIN Pillar Lead

Jenna Pollock, CS-INS Pillar Lead



The ctcLink System in Brief

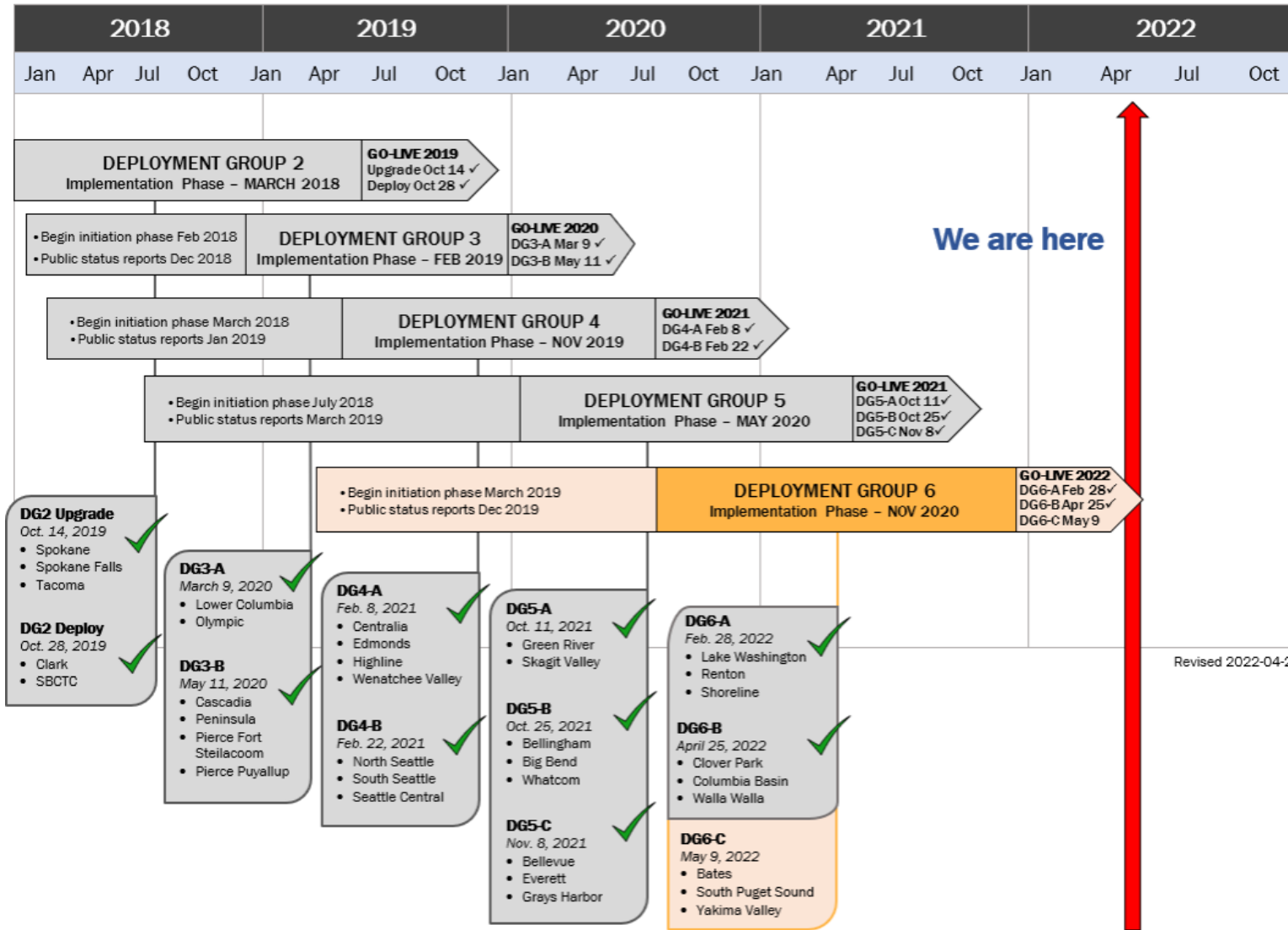
ctcLink is the implementation of a single, centralized system of online functions to give students, faculty and staff anytime, anywhere access to a modern, efficient way of doing their college business.

It is an Enterprise Resource Management System built on the PeopleSoft Platform

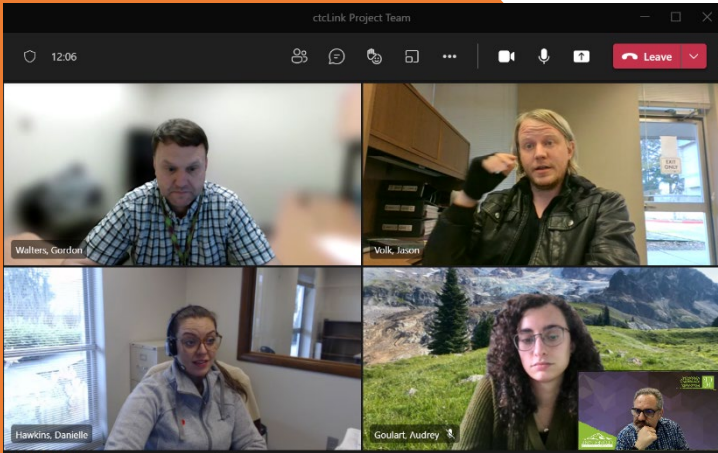
It replaces our 35 year old HP System

It is both a technology project and a people and process project, where colleges are required to examine their core business processes and practices to align with the delivered software solution and system level standardization

ctcLink DEPLOYMENT GROUPS AND TIMELINE



System Level
Deployment
Groups -
May 2022

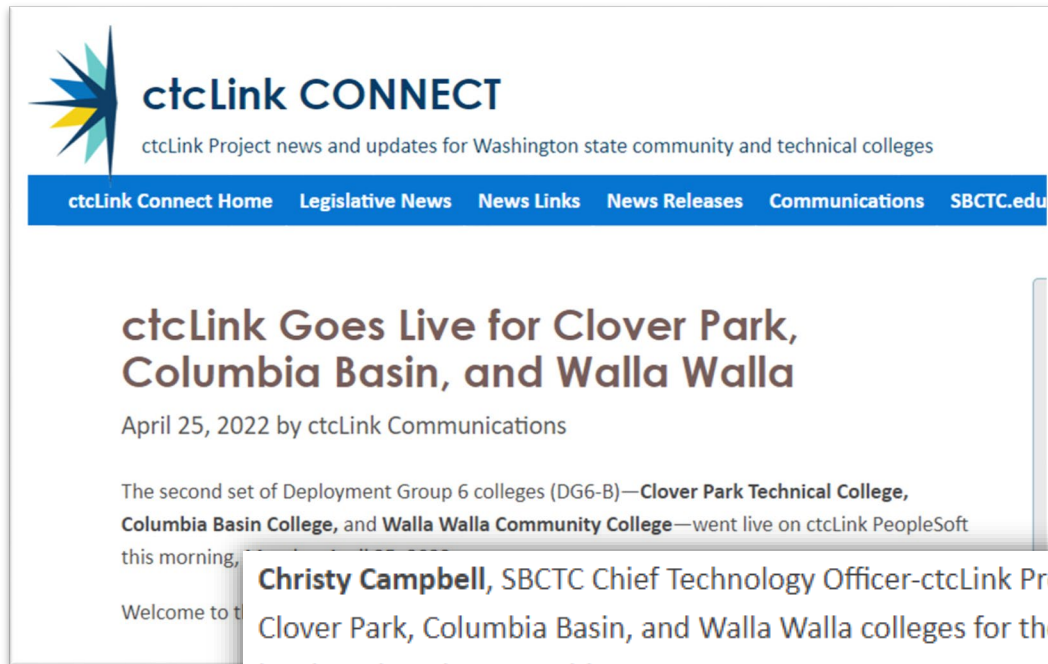


Gordon Walters, CS-SS Analyst
 Jason Volk, FIN Analyst
 Danielle Hawkins, HCM Analyst
 Audrey Goulart, CS-INS Analyst

The Project Team at CPTC

- Adrien, Jenn (SME-CS)
- Annemarie Solbrack (SME)
- Barre, Michelle (SME-CS)
- Beach, Lisa (TL)
- Bills, Kimberly (ML-FIN)
- Boon, Celva (PL-CS)
- Coleman, Mary (SME-FIN)
- Crosby, Kristy (SME-CS)
- Crouchet, Cristeen (SME-CS)
- Dana, Samantha (SME-CS)
- Eschbach, Jenn (ML-CS)
- Fortson, Lisa (PL-CS)
- Goulart, Audrey (BA)
- Gordon Walters (BA)
- Hawkins, Danielle (BA)
- Hike, Marla (SME-CS)
- Hoppe, Susan (SME-FIN)
- Ievers, Teresa (ML-HCM)
- Kelly, Dean (PL-CS)
- Lee, Brian (PM)
- Mandt, Kathleen (ML-HCM)
- McKinney, Brenda (SME-CS)
- Mowry, Cindy (PL-CS)
- Murphy, McKenzie (PL-CS)
- Nelson, Valarie (ML-FIN)
- Nuxoll, Brad (PL-IS/IT)
- Nuxoll, Angelique (ML-HCM)
- Nuxoll, Taylor (BA-HCM)
- Ott, Marie (PL-CS)
- Overton, Cindy (ML-CS)
- Perez, Kay (ML-FIN)
- Perkins, Petra (ML-CS)
- Petrov, Tanya (ML-FIN)
- Pieper, Micalah (PL-CS)
- Pollock, Jenna (PL-INS)
- Rogers, Bandon (SME-CS)
- Scanlan, Regina (SME-FIN)
- Songao, Tracey (PL-CS)
- Timmons, Amy (ML-HCM)
- Volk, Jason (BA)
- Walker, Kirk (PL-HCM)
- Wendland, Kate (SME-CS)
- Williams, Jonathen (SME-CS)
- Wolcott, Lisa (PL-FIN)
- Zaffino, Gina (ML-FIN)

Official Status Update



The screenshot shows the top portion of a news article on the ctclink CONNECT website. The header includes the ctclink CONNECT logo and tagline, followed by a navigation menu with links for Home, Legislative News, News Links, News Releases, Communications, and SBCTC.edu. The main heading of the article is 'ctclink Goes Live for Clover Park, Columbia Basin, and Walla Walla', dated April 25, 2022, by ctclink Communications. The introductory text mentions the second set of Deployment Group 6 colleges (DG6-B) going live on ctclink PeopleSoft.

ctclink CONNECT
ctclink Project news and updates for Washington state community and technical colleges

[ctclink Connect Home](#) [Legislative News](#) [News Links](#) [News Releases](#) [Communications](#) [SBCTC.edu](#)

ctclink Goes Live for Clover Park, Columbia Basin, and Walla Walla

April 25, 2022 by ctclink Communications

The second set of Deployment Group 6 colleges (DG6-B)—**Clover Park Technical College**, **Columbia Basin College**, and **Walla Walla Community College**—went live on ctclink PeopleSoft this morning.

Welcome to t

Christy Campbell, SBCTC Chief Technology Officer-ctclink Program, thanked the ctclink team, Clover Park, Columbia Basin, and Walla Walla colleges for the months and months (and years) of hard work and partnership.

“Congratulations to DG6-B colleges! We are very excited for all of you. It’s been a long, many months for everyone and a very long weekend for the Project team,” Campbell said. “The extremely minimal go-live findings and issues translate to ‘clean data from Legacy,’ all thanks to the colleges’ outstanding work.”

Tara Keen, ctclink Project Director and Solutions Architect, praised DG6-B colleges for the quality of their class builds (i.e. define elements for class sections including fees, meeting patterns, capacity, prerequisites, textbooks, and more) which led to a successful go-live conversion. “It was an excellent conversion execution overall and a nearly flawless go-live term conversion,” Keen said. “Today’s very quiet conversion validation activities demonstrate the quality of work done by the colleges and this team.”

Human Capital Management (HCM) Pillar

Kirk Walker

Chief Human

Resources Officer

- What We've Done Over the Past 90 Days
 - User Acceptance Testing
 - Mock Go-Live validation
 - Go-Live Validation
 - Cleaning Up Data Conversion Files
- What Challenges We've Had
 - Working with challenging payroll configurations
 - Time to configure and transition payroll data
- What Successes We've Had
 - Trained most employees on first time and leave entry
 - Trained most supervisors on approving time
 - Generated our first payroll in ctLink
- What We're Planning Over the Next 90 Days
 - Become increasingly familiar with ctLink functions
 - Additional payroll corrections
 - Additional benefit corrections
 - Additional employee training
 - Continued employee support

Campus Solutions - Student Success (CS-SS) Pillar

Cindy Mowry
*Associate Dean of
Student Success*

- What We've Done Over the Past 90 Days
 - User Acceptance Testing
 - Mock Go-Live validation
 - Go-Live Validation
 - Cleaning Up Data Conversion Files
 - Submitting Homework Requests from the ctcLink Project Team
 - Staff trainings in the processing offices
- What Challenges We've Had
 - Length of time processing takes in ctcLink, it will take more time to assist students
- What Successes We've Had
 - Data came over very well – not too much clean-up in the CS SS pillar
 - Able to disburse funds to customer accounts and Bank Mobile for students – this is huge as other CTCs have struggled with this
- What We're Planning Over the Next 90 Days
 - Become increasingly familiar with ctcLink functions
 - Attending Instructor led trainings
 - Looking at student record data closely in ctcLink for accuracy

Finance (FIN) Pillar

Lisa Wolcott

*Interim Vice-President,
Finance and
Administration*

- What We've Done Over the Past 90 Days
 - User Acceptance Testing
 - Mock Go-Live validation
 - Go-Live Validation
 - Cleaning Up Data Conversion Files
 - Submitting Homework Requests from the ctcLink Project Team
 - Staff trainings in the processing offices
 - Post Go-Live activities
- What Challenges We've Had
 - The amount of time it takes for the system to process a request.
 - Salary expenses pushed to the wrong grants requiring Journal entries to correct.
 - Grants activities did not convert requiring journal entries to correct.
 - Security issues
- What Successes We've Had
 - Student Refunds
 - 2021-2022 Budget uploaded
 - Combo Codes created for grants and contracts
- What We're Planning Over the Next 90 Days
 - Building Purchase Orders
 - General ledger corrections
 - Prepare for fiscal year end
 - Generate payments on invoices/purchase orders

Campus Solutions - Instruction (INS) Pillar

Jenna Pollock
Dean of Instruction

- What We've Done Over the Past 90 Days
 - User Acceptance Testing
 - Cleaned Up Data Conversion Files
 - Submit Homework Requests from the ctcLink Project Team
 - Completed Spring schedule build (xxx classes)
 - Initial training for specific teams and processes
- What Challenges We've Had
 - Inflexibility of system and timelines
- What Successes We've Had
 - Only a handful of errors in Spring schedule conversion
 - Great participation, and positive attitudes
- What We're Planning Over the Next 90 Days
 - Continued roll-out of “just in time” training
 - Completion of summer and fall schedule builds
 - Faculty Workload
 - Revision of many related processes
 - Enrollment in new term! Summer registration May 23

The Post Go-Live Support Infrastructure

- Web Site Re-Development
- Faculty and Staff Training Resources
- Student Facing Resources
- TeamDynamix Ticketing Implementation
 - Tickets
 - Knowledgebase
- In-Person Lab Sessions
- Online Drop-In Support Sessions

ctcLink Tutorials

With the ctcLink Student Homepage, you can manage essential additional slideshows below for navigation help.

ctcLink Account Setup

[How do I activate my account?](#)

[How do I reset my password?](#)

ctcLink System

Activate My ctcLink Account

[ctcLink Sign In](#)

[Account Activation](#)



ctcLink Benefits for Students

ctcLink will improve how Clover Park provides services to students. Students will be better able to access and manage their college experience with expanded mobile-friendly tools that are available online 24 hours per day.



ctcLink Benefits for Staff

ctcLink will enable staff to use online and integrated tools in a more consistent way. Support and resources for staff members.

× Ask Simon



I'm Simon the chatbot. Ask as many questions as you want at a time.

I speak English and Spanish and can help with questions about aid, student billing, advising, registration, and more. For example, to ask about a specific course, ask, "When is the next class for [course name]?"

For more details on using the chatbot, visit the help page.



Home



Popular Articles

No Items

Recently Created Articles

No Items

[ctcLink Knowledge Base Articles](#)

[ctcLink Ticketing Services](#)

What to Expect in the Near Term



For Staff and Faculty

- Widespread Slowdowns in service delivery across all departments
 - Frayed Nerves, Maybe Some Short Tempers
- Less of an Impact on Instructional Delivery
- A 6 Month Stabilization Period
- But we are likely 18 months to 2 years away from Normalization
- Participating in Global System update processes, training and support

For Students

- A gradual awareness of the system over the next few months
- New ID Numbers and ID Cards
- A heavy focus on registration activities in May and June
- Longer wait times in offices, shifts to person to person services
- A Fall transition for students who have “Old IDs” to using the New ID number for all campus services, included Canvas (LMS)

Questions?

Thank You





FY2021-2022

3rd Quarter

Period Ending

March 31, 2022

**Prepared by:
Finance Department**

Clover Park Technical College
Statement of Expenditures Summary by Fund
FY2021-22 Period Ending March 31, 2022

Cumulative beginning July 1, 2021

Revenues					Expenditures					Net to Date
					%				%	
						Balance	Expended			
001	State Allocations	20,081,983	13,693,583	6,388,400	68%	20,081,983	13,693,583	6,388,400	68%	-
060	Capital Debt	2,517,750	708,875	1,808,875	28%	2,517,750	708,875	1,808,875	28%	-
08A	Education Legacy Trust	2,255,653	1,373,856	881,797	61%	2,255,653	1,373,856	881,797	61%	-
24J	WorkForce Acct	3,312,765	1,620,348	1,692,417	49%	3,312,765	1,620,348	1,692,417	49%	-
149	Operating Fees/Tuition	8,410,301	10,064,820	(1,654,519)	120%	8,410,301	5,889,125	2,521,176	70%	4,175,695
Operating Subtotal		36,578,452	27,461,483	9,116,969	75%	36,578,452	23,285,788	13,292,664	64%	4,175,695
145	Grants and Contracts	13,806,090	7,707,750	6,098,340	56%	14,069,489	4,876,331	9,193,158	35%	2,831,419
146	Local Contracts	565,000	337,513	227,487	60%	536,094	399,396	136,698	75%	(61,883)
147	Plant	500,000	441,541	58,459	88%	500,000	13,745	486,256	3%	427,797
148	Local Dedicated	2,324,198	1,634,062	690,136	70%	2,274,719	(658,199)	2,932,918	-29%	2,292,261
522	Associated Students	1,130,938	1,788,625	(657,687)	158%	1,130,938	739,181	391,757	65%	1,049,444
528	Parking	140,861	125,775	15,086	89%	140,861	98,951	41,910	70%	26,824
561	Innovation Fund	225,791	204,484	21,307	91%	225,791	167,643	58,148	74%	36,842
570	Hayes Child Development Ctr	599,000	267,621	331,379	45%	599,000	437,313	161,687	73%	(169,692)
570	Event Services	183,000	229,098	(46,098)	125%	183,000	86,835	96,165	47%	142,263
570	Bookstore Commissions	80,000	169,953	(89,953)	212%	80,000	99,209	(19,209)	124%	70,744
846	Grants in Aid	8,349,457	7,864,584	484,873	94%	8,249,457	10,930,217	(2,680,760)	132%	(3,065,633)
849	Student Loan	4,370,000	1,329,233	3,040,767	30%	4,370,000	1,529,054	2,840,946	35%	(199,821)
850	Work Study	120,000	18,023	101,977	15%	12,000	18,081	(6,081)	151%	(58)
860	CPTC Financial Aid	320,928	289,554	31,374	90%	320,928	149,925	171,003	47%	139,629
Other Subtotal		32,715,263	44,561	10,307,447	0%	32,692,277	18,887,681	13,804,596	58%	3,520,135
057	State Capital Projects	4,868,014	808,754	4,059,260	17%	4,868,014	808,754	4,059,260	17%	-
060	Capital Projects	893,300	293,035	600,265	33%	893,300	293,035	600,265	33%	-
Capital Subtotal		5,761,314	1,101,789	4,659,525	19%	5,761,314	1,101,789	4,659,525	19%	-
Total		75,055,029	28,607,833	24,083,941	38%	75,032,043	43,275,258	31,756,785	58%	7,695,830

Prior Year (2020-21)	Budget	YTD	Balance	%Rec	Budget	YTD	Balance	%Exp	Net to Date
Operating	36,020,046	25,491,745	10,528,301	71%	36,020,046	23,215,034	12,805,012	64%	2,276,711
Other Subtotal	35,088,395	18,730,627	16,357,768	53%	34,484,555	16,292,162	18,192,393	47%	2,438,465
Capital Subtotal	2,814,904	1,313,029	1,501,875	47%	2,814,904	1,313,029	1,501,875	47%	-
Total	73,923,345	45,535,401	28,387,944	62%	73,319,505	40,820,225	32,499,280	56%	4,715,176

As a percent of this year

98%

159%

98%

94%

Clover Park Technical College
Statement of Expenditures Summary by Program
FY2021-22 Period Ending December 31, 2021
Cumulative beginning July 1, 2021

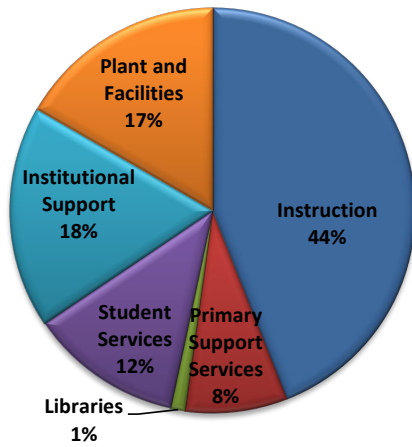
By Program

Program Index	Budget	YTD	Balance	% Expended	2020-2021	% of LYTD
010 Instruction	16,101,421	10,785,864	5,315,557	67.0%	10,640,336	101%
040 Primary Support Services	2,968,341	1,830,577	1,137,764	61.7%	1,608,074	114%
050 Libraries	443,328	329,103	114,225	74.2%	303,202	109%
060 Student Services	4,466,200	2,957,776	1,508,424	66.2%	2,802,382	106%
080 Institutional Support	6,498,326	4,078,174	2,420,152	62.8%	4,544,922	90%
090 Plant and Facilities	6,100,836	3,304,293	2,796,543	54.2%	3,316,118	100%
Total	36,578,452	23,285,788	13,292,664	63.7%	23,215,034	100%

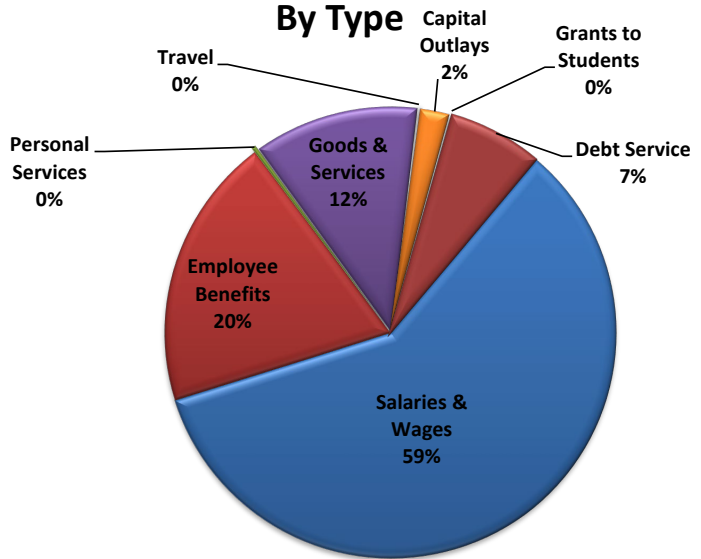
By Type

Expense Type	Budget	YTD	Balance	% Expended	2020-2021	% of LYTD
A Salaries & Wages	22,175,367	15,101,413	7,073,954	68.1%	14,831,031	102%
B Employee Benefits	7,368,598	4,792,112	2,576,486	65.0%	4,946,729	97%
C Personal Services	119,510	48,773	70,737	40.8%	43,289	113%
E Goods & Services	4,415,857	2,954,254	1,461,603	66.9%	2,455,071	120%
G Travel	102,154	33,348	68,806	32.6%	6,521	511%
J Capital Outlays	777,438	464,678	312,760	59.8%	119,724	388%
N Grants to Students	83,272	32,760	50,512	39.3%	2,834	1156%
P Debt Service	2,517,750	708,875	1,808,875	28.2%	684,476	104%
S Interagency Reimbursement	-	-	-	0.0%	(92,556)	0%
T Transfers	(981,494)	(850,426)	(131,068)	86.6%	217,914	-390%
Total	36,578,452	23,285,788	13,292,664	63.7%	23,215,034	100%

By Program



By Type



Clover Park Technical College
Statement of Expenditures Summary by Program Excluding Debt Service
FY2021-22 Period Ending December 31, 2021
Cumulative beginning July 1, 2021

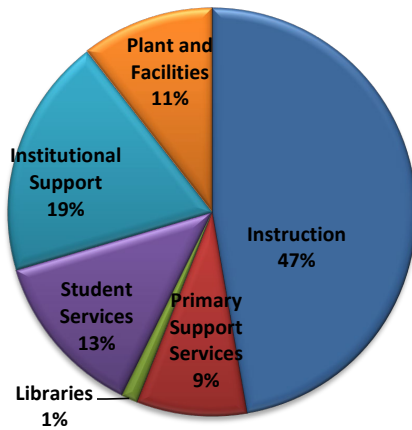
By Program

Program Index	Budget	YTD	Balance	% Expended	2020-2021	% of LYTD
010 Instruction	16,101,421	10,785,864	5,315,557	67.0%	10,640,336	101%
040 Primary Support Services	2,968,341	1,830,577	1,137,764	61.7%	1,608,074	114%
050 Libraries	443,328	329,103	114,225	74.2%	303,202	109%
060 Student Services	4,466,200	2,957,776	1,508,424	66.2%	2,802,382	106%
080 Institutional Support	6,498,326	4,078,174	2,420,152	62.8%	4,544,922	90%
090 Plant and Facilities	3,583,086	2,595,418	987,668	72.4%	2,631,642	99%
Total	34,060,702	22,576,913	11,483,789	66.3%	22,530,558	100.2%

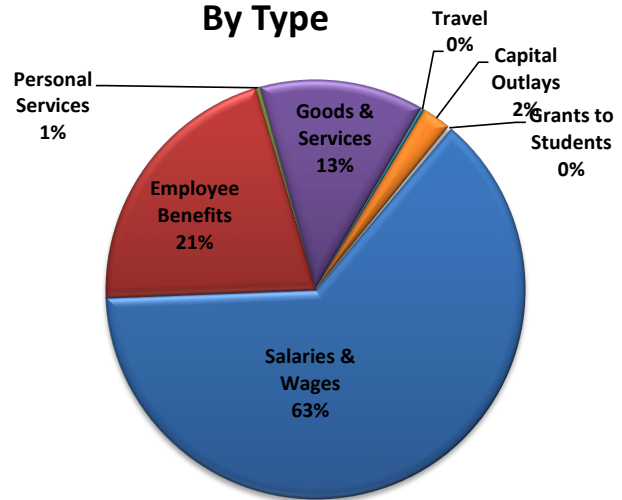
By Type

Expense Type	Budget	YTD	Balance	% Expended	2020-2021	% of LYTD
A Salaries & Wages	22,175,367	15,101,413	7,073,954	68.1%	14,831,031	102%
B Employee Benefits	7,368,598	4,792,112	2,576,486	65.0%	4,946,729	97%
C Personal Services	119,510	48,773	70,737	40.8%	43,289	113%
E Goods & Services	4,415,857	2,954,254	1,461,603	66.9%	2,455,071	120%
G Travel	102,154	33,348	68,806	32.6%	6,521	511%
J Capital Outlays	777,438	464,678	312,760	59.8%	119,724	388%
N Grants to Students	83,272	32,760	50,512	39.3%	2,834	1156%
S Interagency Reimbursement	-	-	-	0.0%	(92,556)	0%
T Transfers	(981,494)	(850,426)	(131,068)	86.6%	217,914	-390%
Total	34,060,702	22,576,913	11,483,789	66.3%	22,530,558	100.2%

By Program



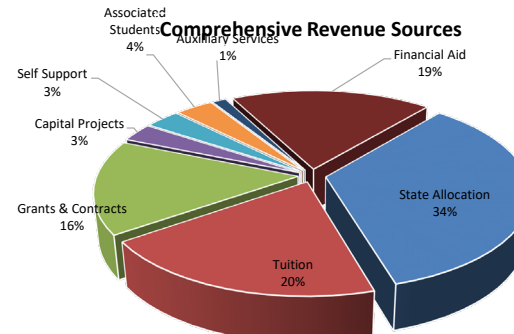
By Type



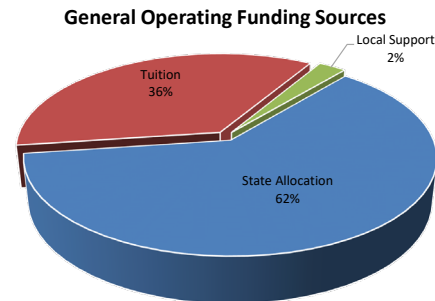
**Clover Park Technical College
Reserves and Earmarks
FY2021-22 Period Ending December 31, 2021
Cumulative beginning July 1, 2021**

Revenues							Expenditures				Net
Fund	Description	Budget	YTD	Balance	% Received	Budget	YTD	Balance	Expended	to Date	
149	90 Operating	9,144,613	9,144,613	-	100%	9,144,613	-	9,144,613	0%	9,144,613	
149	FY 21-22 One-time funds	1,279,351	1,279,351	-	100%	1,279,351	1,279,351	-	100%	-	
149	FY 21-22 Recovery Funds	2,541,855	2,541,855	-	100%	2,541,855		2,541,855	0%	2,541,855	
149	FY 22-23 Recovery Funds	1,000,000	1,000,000	-	100%	1,000,000		1,000,000	0%	1,000,000	
149	Unrestricted	4,554,671	4,554,671	-	100%	4,554,671	-	4,554,671	0%	4,554,671	
148	Debt Service (Student Union COP)	3,586,307	3,586,307	-	100%	3,586,307	808,472	2,777,835	23%	2,777,835	
148	Litigation	887,639	887,639	-	100%	887,639	72,903	814,736	8%	814,736	
148	Local Capital	840,597	840,597	-	100%	840,597	75,253	765,344	9%	765,344	
Reserves Subtotal		23,835,033	23,835,033	-	100%	23,835,033	2,235,979	21,599,054	9%	21,599,054	
148	ctcLink	455,697	865,378	(409,681)	190%	445,697	404,195	41,502	91%	461,183	
148	Recovery Funds for Programs	1,279,351	1,279,351	-	100%	1,279,351	271,079	1,008,272	21%	1,008,272	
148	Tuition Installment Plan	77,796	74,846	2,950	96%	77,796	43,684	34,112	56%	31,162	
149	Childcare Support	46,345	46,345	-	100%	46,345	-	46,345	0%	46,345	
Earmark Subtotal		1,859,189	2,265,920	(406,731)	122%	1,849,189	718,958	1,130,231	39%	1,546,962	
Total		25,694,222	26,100,953	(406,731)		25,684,222	2,954,937	22,729,285		23,146,016	

College Comprehensive Funding Sources			
Source	Budget	YTD	2nd Quarter
State Allocation	28,168,151	17,396,663	34%
Tuition	8,410,301	10,064,820	20%
Grants & Contracts	14,371,090	8,045,263	16%
Capital Projects	6,261,314	1,543,330	3%
Self Support	2,324,198	1,634,062	3%
Associated Students	1,130,938	1,788,625	4%
Auxilliary Services	1,228,652	666,672	1%
Financial Aid	13,160,385	9,501,394	19%
	75,055,029	50,640,829	100%

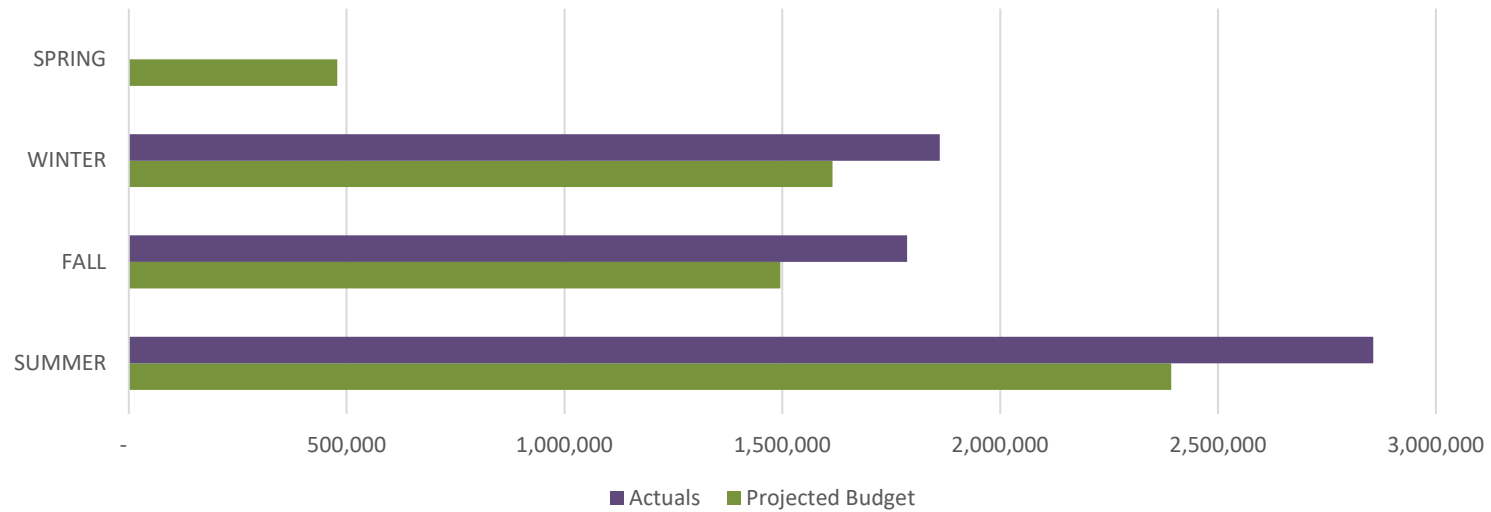


General Operating Funding Sources			
Source	Budget	YTD	YTD %
State Allocation	28,168,151	17,396,663	62%
Tuition	8,410,301	10,064,820	36%
Local Support	1,513,300	721,609	3%
	38,091,752	28,183,091	100%



Tuition Distribution
FY2021-22 Period Ending December 31, 2021
Cumulative beginning July 1, 2021

Fund	Description	% Projected	Projected Budget	Actuals	+/- Change
C011	SUMMER	40%	2,392,635	2,856,017	463,382
C012	FALL	25%	1,495,397	1,786,364	290,967
C013	WINTER	27%	1,615,028	1,861,481	246,453
C014	SPRING	8%	478,527	-	-
		100%	5,981,587	6,503,862	1,000,802





PALMER pathways

Pre-Apprenticeship Overview

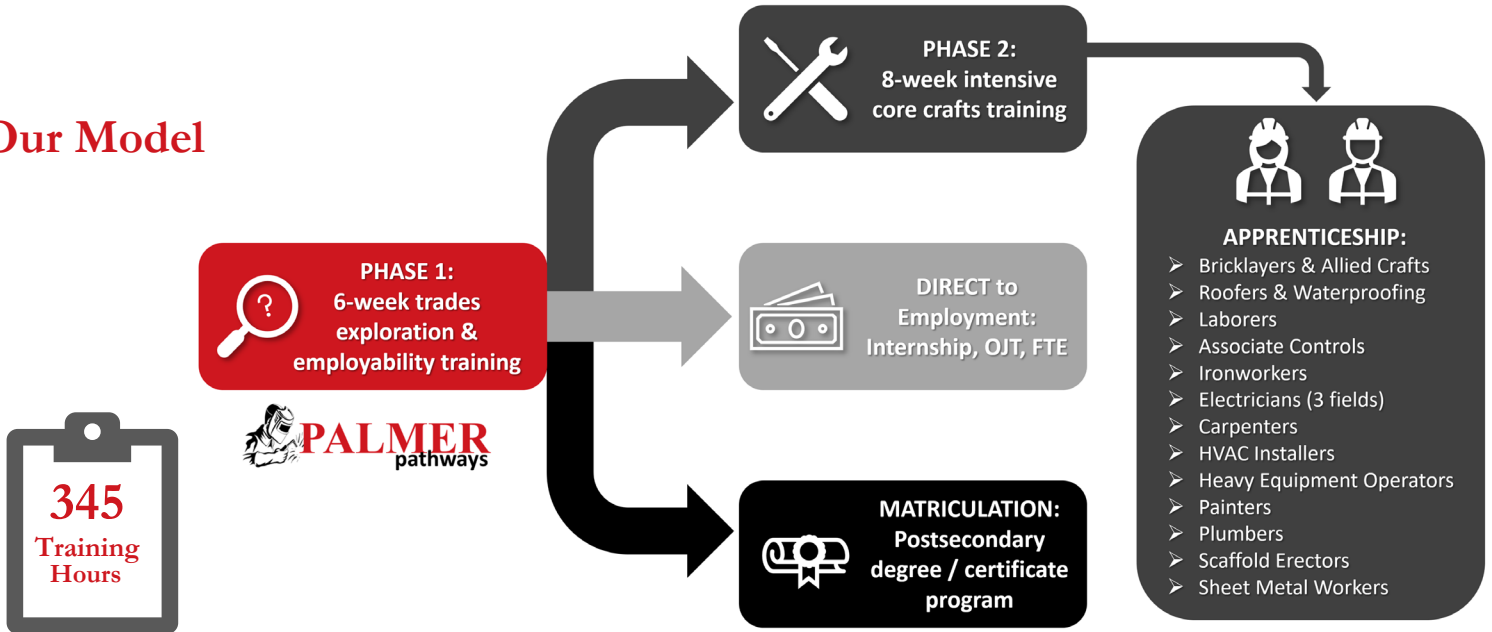
Wherever they start. Whatever their path. We are committed.



Who we are

Palmer Pathways (**PPPA**) is a recognized apprenticeship preparation program through the Washington State Apprenticeship and Training Council. The initiative serves young adults of color age 18-26 who are interested in pursuing a career in the trades or other “under-emphasized” or “under-accessed” career paths. Our program combines career exploration and hands-on experience and is rooted in our belief that Scholars will achieve greater satisfaction in their careers, and life in general, if they choose the best-fit path for them. We believe that Scholars possess the inherent strengths and ability to succeed in their chosen path. We strive to eliminate barriers to construction trades exposure, access, and opportunity.

Our Model



- Scholars participate in six weeks of training (**Phase One**) focused on career exploration and preparation, wellbeing/soft skill development, safety training, workplace competencies, physical conditioning, construction math, and foundational trades skill knowledge.
- At the end of *Phase One*, Scholars choose their path: direct-to-employment, matriculation into a postsecondary institution, or participation in our intensive eight-week construction trades pre-apprenticeship (*Phase Two*).
- **Phase Two** dives into hands-on construction competencies and skill development to pass apprenticeship entrance testing. Scholars participate in try-a-trade experiences, meet with apprenticeship representatives, and receive additional industry-recognized certifications (total of 8).



Union-recognized and approved training and curriculum



Connection to apprenticeship programs



Industry-recognized credentials



Hands-on learning through projects, job site visits, and try-a-trade events



Supportive services, mentoring, and career counseling

Qualifications

- ✓ 18-26 years old
- ✓ Pierce County resident
- ✓ Authorized to work in U.S.
- ✓ Diploma or GED
- ✓ Not currently enrolled in high school or post-secondary courses
- ✓ Current insufficient income

How to apply

Interest Card: www.palmerscholars.org/pathways
Email: pathways@palmerscholars.org
Call: 253.617.5928 or 253.572.9008



PALMER
scholars

 **PALMER**
pathways

PALMER
connections 

About Palmer Scholars



- Founded in Tacoma, 1983
- First two Scholars from Reverend Davis' Eastside Community Church, attended Lincoln High School
- Over 600 young adults throughout Pierce County are Palmer Scholars
- Our team is devoted to serving young people from historically marginalized communities in our area

Wherever they start. Whatever their path. We are committed.



Organizational Overview

We are committed to supporting underrepresented Pierce County students of color to overcome financial, cultural, and social barriers in their pursuit of higher education and wealth-building career paths.

AGE

28%
Under 18 Years Old



72%
18 to 24 Years Old

CLASS **100%**

Low-income as defined by eligibility for Pell Grant and/or Free/Reduced Lunch

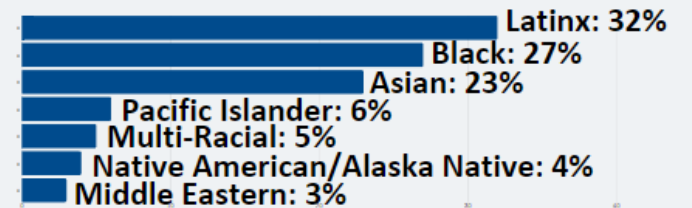
GENDER

58%
Identify as Female



42%
Identify as Male

ETHNICITY



Wherever they start. Whatever their path. We are committed.

Our Legacy Scholars Receive...

18 months of Postsecondary Readiness Training

Support from a trained adult mentor

Freshmen year send-off packages and regular college visits

Renewable scholarships of \$2,500

\$1,000 in book and personal expense stipends

Connection with job-shadow and internship opportunities

Ongoing support from our Staff, Board, and volunteers

Wherever they start. Whatever their path. We are committed.



Our Work is Far from Done

26%

of Pierce County Residents aged 25 or older have a bachelors year degree

**2018 American Community Survey*

17%

of Pierce County Residents of color aged 25 or older have a bachelors year degree

**2018 American Community Survey*

15,021

Young Adults (16-24) are unemployed or not enrolled in school

**2019 Tacoma/Pierce County Workforce Central*

Wherever they start. Whatever their path. We are committed.





PALMER pathways

15,021

young adults between 16-24 in Pierce County alone are disconnected from education and employment, as of 2019.



The "Silver Tsunami" is looming. As the aging workforce retires, industry jobs will remain vacant if young adults don't have avenues to access these opportunities.

18.2%

of Pierce County residents are unemployed, as of April, 2020.



The trades have historically been dominated by white males. Nationwide, union membership among Black men and women is at an all-time low of 12.5%.

\$13.88

is the average wage for young adults between 16-24 in Pierce County.

Largest Job Sectors and Average Annual Earnings for Young Adults Ages 16-24

Food Services: \$21,263
Gambling and Recreation: \$23,913
Clothing Stores: \$19,322

VS.

Potential Annual Earnings for Young Adults in Apprenticeships

Meter Apprentice: \$68,598-\$81,112
Wire Apprentice: \$66,934-\$78,644
Line Apprentice: \$67,558-\$79,996



PHASE 1:
6-week trades
exploration &
employability training

PHASE 2:
8-week intensive
core crafts training

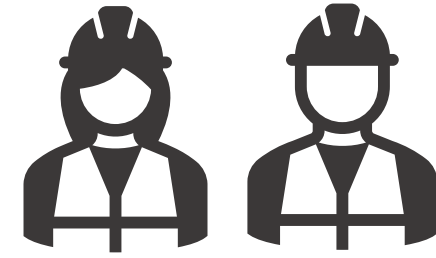
**DIRECT to
Employment:**
Internship, OJT, FTE

MATRICULATION:
Postsecondary
degree / certificate
program

- APPRENTICESHIP:**
- Bricklayers & Allied Crafts
 - Roofers & Waterproofing
 - Laborers
 - Associate Controls
 - Ironworkers
 - Electricians (3 fields)
 - Carpenters
 - HVAC Installers
 - Heavy Equipment Operators
 - Painters
 - Plumbers
 - Scaffold Erectors
 - Sheet Metal Workers

For the 2021-22 program year, we are partnering with Pierce County Workforce Central to serve **50 young adults** across Pierce County who are disconnected from education and employment, helping them gain access to family-wage careers in the construction trades!

PPPA Breakdown



Phase ONE



Phase TWO

140 Hours of Training

Three Days a Week (Mon-Wed), 8A-5P

3 Certifications: Construction First Aid / CPR / BBP / PPE, Flagger, Forklift

Career planning 1:1 with a Pathways Navigator

Scholarships: up to \$1500 per year at a technical college program of your choice, and additional funding available through the DRCS for apprenticeships / technical college degrees

194 Hours of Intensive Construction Curriculum

Three Days a Week (Mon-Wed), 7A-4P

5 Certifications: OSHA 30 Construction, Scaffolding CP, Fall Protection, Mentorship Matters Apprentices, MC3 Certification

Apprenticeship preparation 1:1 with a Pathways Navigator

Try-A-Trade Events: Brick Masons, Carpenters, Sheet Metal Workers, Ironworkers, Roofers, and more.

Direct Entry Apprenticeships: 12

Preferred Entry Apprenticeships: 4

Average Starting Pay: \$23.50+ / hour

Wherever they start. Whatever their path. We are committed.

We'd Love to Hear From You!



Jonathan Jackson, MBA

Executive Director

jjackson@palmerscholars.org



Christina Rupp, MA Ed.

Director of Postsecondary Pathways

crupp@palmerscholars.org

Wherever they start. Whatever their path. We are committed.





College District Twenty-Nine
BOARD OF TRUSTEES

RESOLUTION 22-05-105

Lua Pritchard

Recognition of Service

WHEREAS, the members of the Board of Trustees wish to commend Lua Pritchard for outstanding performance while serving as a member of the Board of Trustees of Clover Park Technical College, District Twenty- Nine; and


WHEREAS, Trustee Pritchard faithfully participated in meetings and activities in her role as a Trustee from 2011-2022, and served as Chair of the Board of Trustees during 2013-14 and 2017-18; and

WHEREAS, Trustee Pritchard generously volunteered her time representing the College and participating in strategic College initiatives;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of College District Twenty-Nine hereby recognizes and acknowledges Lua Pritchard's contributions to Clover Park Technical College.


May 11, 2022

Attested by:



Dr. Joyce Loveday
President
College District Twenty-Nine

Approved by:



Carol Mitchell
Chair, Board of Trustees
College District Twenty-Nine