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February 17, 2016

Dr. Lonnie Howard
President
Clover Park Technical College
4500 Steilacoom Blvd. SW
Lakewood, WA 98499

Dear President Howard: *Lonnie -*

On behalf of the Northwest Commission on Colleges and Universities, I am pleased to inform you that at its January 6-8, 2016, meeting, the Board of Commissioners accepted Clover Park Technical College's Fall 2015 Year One *Mission and Core Themes* Report which included an addendum to address Recommendations 2 and 4 of the Fall 2014 Year Seven Peer-Evaluation Report.

The Commission determined that the College has satisfied the Commission's expectations regarding Recommendation 4 of the Fall 2014 Year Seven Peer-Evaluation Report. However, the Commission determined that Recommendation 2 of the Fall 2014 Year Seven Peer-Evaluation Report still does not meet the Commission's criteria for accreditation. The College's Fall 2015 addendum reported that the institution's audit was scheduled for Fall 2015. Although the Commission recognizes that the College has made progress in good faith, insofar as the institution's audit was not submitted, the Commission requests that the College submit a Special Report by April 1, 2016, to again address Recommendation 2 of the Fall 2014 Year Seven Peer-Evaluation Report.

The College's next regularly scheduled evaluation is the Mid-Cycle Evaluation in Fall 2017. This Mid-Cycle Evaluation replaces the Year Three *Resources and Capacity* Evaluation and is intended to ascertain the institution's readiness to provide evidence (outcomes) of mission fulfillment and sustainability in the Year Seven *Mission Fulfillment and Sustainability* Evaluation. Please see the NWCCU website under "Forms" for "Guidelines for the Preparation of the Mid-Cycle Self-Evaluation Report."

As Clover Park Technical College progresses toward its Mid-Cycle Evaluation, the Commission encourages the institution to focus clearly on its intended educational mission and articulation of student gains in learning outcomes. Please be guided by Eligibility Requirement 3 which states: "The institution's purpose is to serve the educational interests of its students and its principal programs lead to recognized degrees." Eligibility Requirement 11 states further that: "The educational program(s) culminate in the achievement of clearly identified student learning outcomes, and lead to collegiate-level degree(s) with degree designation consistent with program content in recognized fields of study."